

Chairman, Mark Petros, on Wednesday, February 16, 2022 at 7:00pm, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Thursday, January 6, 2022. The members of the Board of Supervisors present were Mark Petros, Linda Harvey, and Bill Dull. Also attending the meeting were Donn Henderson, Tom Methven, Scott Morrison, Solicitor Lee Demosky, and Susan Leukhardt.

Mark Petros led those present in the Pledge of Allegiance.

**An Executive Session was held on February 10, 2022 at 8:30am to discuss personnel matters.**

**Report from Township Manager / Treasurer, Donn Henderson**

| Account              | Beginning Balance | Deposits / Interest | Transfers / Payments | Ending Balance |
|----------------------|-------------------|---------------------|----------------------|----------------|
| <b>JANUARY, 2022</b> |                   |                     |                      |                |
| FNB General Fund     | \$ 37,188.46      | \$ 96,969.98        | \$ 127,440.35        | \$ 6,718.09    |
| PLGIT General Fund   | \$ 157,720.20     | \$ 19,402.21        | \$ 76,000.00         | \$ 101,122.41  |
| FNB Reserve Account  | \$ 114,717.58     | \$ 12.67            | -0-                  | \$ 114,730.25  |
|                      |                   |                     |                      |                |

**Report from Public Works Director, Tom Methven**

We had twelve (12) PA One Call requests to locate and mark our stormwater pipes. Repairs and re-build maintenance are underway on the paver. Repairs to Truck #10's hydraulic system are complete. We repaired two (2) basketball hoops at the Recreation Center. Fallen plaster was removed from the ceiling tiles of the Children's Room at the Library and water damaged tiles were replaced. Trucks were out spreading and patrolling for icy spots on the colder mornings. Street signage is done as needed when we get the time.

**Report from Ordinance Officer, Josh Bukovac**

|  |  |
|--|--|
| 2 Evans Street                             | Citation filed 1/3/2022; Will update once I get a court date from magistrate. No court date as of 2/16/2022  |
| 25 5th Street                              | Citation filed 1/3/2022; Will update once I get a court date from magistrate. No court date as of 2/16/2022  |
| 206 Madison Avenue                         | Citation filed 1/3/2022; Court date scheduled 3/9/2022   |
| 110 Limerick Road                          | Citation filed 1/21/2022, will update once I get a court date. No court date as of 2/16/2022   |
| Warehouse Corner of 5th and Station Street | Met with Randy Karr on 1/27/2022. He was working on the property to get it cleaned up. Asked him to contact me with progress. Re-inspected 2/15/2022. No progress made. Will file citation tomorrow 2/17/2022. |
| 3367 Pike Street                           | Citation filed 1/3/2022 Update: Court date scheduled for 3/9/2022. Also working towards getting this property condemned and demolished.  |
| Costanza Properties                        | Waiting to hear from magistrate, will follow up tomorrow   |
| 819 Herminie Road                          | Citation filed 1/3/2022; Will update once I get a court date from magistrate No court date as of 2/16/2022   |
| 8th Street Abandoned House                 | Citation filed 1/21/2022 with magistrate; will update when I get a court date. No court date as of 2/16/2022   |

|                   |   |
|-------------------|---|
| 3392 Pike Street  | Trash bags are being piled up along the house in excess of 20 bags. Violation letter sent 2/16/2022 |
| 69 Clopper Street | RV has been moved as of 2/15/2022   |

## Report from Recreation Director, Scott Morrison

### Introduction:

- Everything is going well with the transition. Janet has been a huge help in transitioning into this role and learning the processes and procedures.

### Recreation Center:

- Everything is going well at the Recreation Center. The keypad was installed completely today. Will start the process of transitioning members and renters to use it. The weekday nights are currently filled, and the weekends still have some open times available.

### Upcoming Activities at the Recreation Center:

- Rostraver/West Newton Emergency Services had three (3) participants in our Community CPR/AED Classes held on Feb 9<sup>th</sup>. The next class will be held on March 9<sup>th</sup> in the Recreation Center Yoga Room. Registration is required by calling me or Bob Stark at the Rostraver/West Newton Emergency Services.

### Fitness Classes:

- Currently we are offering the morning P90X classes, Step classes, and Introduction to Yoga. Tuesday and Thursday mornings are the Step and P90X classes from 9:30am to 10:30am and Yoga is every Wednesday with the exception of the 2<sup>nd</sup> Wednesday each month which is reserved for our CPR/AED training. Yoga will be held from 6:00pm to 7:00pm. For more information, you can call me at the Recreation Center or go to our Recreation page on the Township website.

### Jump Start Sports Camps:

- Little Hoops Basketball is still open for registration. Classes start in March for Pre-K through 2<sup>nd</sup> graders. Again, more information is found on the Recreation page on the Township website

### Update on Rec Board:

- I will be meeting with the Rec Board later this month to plan our annual Easter Egg Hunt that is scheduled for early April and also discussing other 2022 Rec events. Please feel free to contact me with any questions.

## No Public Comment on Agenda Items

Linda Harvey made a motion, seconded by Mark Petros, to approve the agenda as presented. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on Wednesday, December 15, 2021. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to approve the minutes of the Sewickley Township Board of Supervisors Reorganization Meeting held on Monday, January 3, 2022. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Bill Dull, to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on Wednesday, January 19, 2022. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to approve the minutes of the Sewickley Township Board of Supervisors Special Meeting held on Thursday, February 3, 2022. Voting: Mr. Petros, yes; Mrs. Harvey, abstain; Mr. Dull, yes. Motion carried.

Mark Petros made a motion, seconded by Bill Dull, to disburse the 2021 EMS Tax Money equally between 6 entities being Herminie, Lowber, Rillton, and Hutchinson Fire Companies, Emergency Management, and Sewickley Ambulance Service. The total to be disbursed is \$ 98,553.97. Each entity is eligible to receive \$ 16,425.66. The funds will be kept in the EMS Tax Account until invoices / purchase orders are submitted and approved by the Board of Supervisors. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to disburse 2021 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

|  |           |
|--|-----------|
| Bearcom – monthly maintenance on portable radios       | \$ 92.00  |
| Comcast – monthly EOC phone & internet                 | \$ 285.00 |
| Elite Heating & Air Conditioning – eoc furnace call    | \$ 148.75 |
| Elite Heating & Air Conditioning – eoc furnace repairs | \$ 155.40 |

Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to disburse 2021 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

|  |           |
|--|-----------|
| First National Bank – monthly payment for radios   | \$ 363.63 |
| Black Mountain Enterprises – maintenance on engine | \$ 694.32 |

Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to approve Resolution 16-2022 requesting a Statewide Local Share Assessment grant of \$500,000.00 from the Commonwealth Financing Authority to be used to stabilize and repair the collapsed Turner Lane streambank. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to approve the proposed detour plan for the Columbia Gas 2022 Herminie Pipeline Replacement Project. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to enter into a Participation Agreement with DGS Costars for the purchase of salt for the 2022-2023 season. Estimated tonnage for the 2022-2023 purchase shall be 2,200 ton. We will be required to purchase a minimum of 60% to a maximum of 140% of the estimated tonnage. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to authorize the Township Manager to review the annual road maintenance material bid proposals and proceed with advertising and bidding requirements per the Township Code. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Monday, February 14, 2022 at 10:00am as follows:

| <b>“TOWNSHIP MOWING”<br/>Includes the following locations</b>  | <b>The<br/>Lawnfather</b> | <b>JD<br/>Renovations</b> | <b>Joshua<br/>Fox</b> |
|--|---------------------------|---------------------------|-----------------------|
| a) Township Building lawn including maintenance at the front and sides of the building<br>b) Recreation Center lawn & bank facing Pike Street<br>c) Quaker Cemetery<br>d) Shaner Honor Roll<br>e) The Project 70 property located at the Sewickley Township Volunteer Fire Company (Rillton)<br>f) Reservoir Road Cemetery<br>g) Lowber Playground (inside and outside of fence)<br>h) Hutchinson Playground<br>i) Township Property located at Pike Street and Sewickley Avenue<br>j) Cameron Avenue Property, Hutchinson | <b>\$ 401.99</b>          | \$ 405.00                 | No Bid                |

Mark Petros made a motion, seconded by Linda Harvey, to award the “Township Mowing” contract for the locations listed above to The Lawnfather. This includes the cutting and trimming of those locations every five (5) to seven (7) days. The Contractor shall be responsible for labor, fuel, materials, equipment costs, and Workers Compensation and Liability Insurance. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Monday, February 14, 2022 at 10:00am as follows:

| <b>“CRABAPPLE MOWING”<br/>Includes the following locations</b>                                       | <b>The<br/>Lawnfather</b> | <b>JD<br/>Renovations</b> | <b>Joshua<br/>Fox</b> |
|--|---------------------------|---------------------------|-----------------------|
| a) John C. Bruno Memorial Football Field<br>b) All Baseball and Softball Fields<br>c) Crabapple Park | \$ 799.00                 | \$ 775.00                 | <b>\$ 748.98</b>      |

Mark Petros made a motion, seconded by Linda Harvey, to award the “Crabapple Mowing” contract for the locations listed above to Joshua Fox. This includes the cutting and trimming of those locations every five (5) to seven (7) days. The Contractor shall be responsible for labor, fuel, materials, equipment costs and Workers Compensation and Liability Insurance. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to approve the Thomas E. Derr Plan located at 51 Derr Road. This plan reaffirms Lot 2-A that contains an existing residence and re-absorbs one existing lot into the residual 81.38 acre farm tract. All lots and buildings are existing. This plan was approved by the Planning Commission. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve the Gary E. Smith Plan located on Oggs Lane and Mars Hill Road. This plan subdivides Lot 1 containing 1.37 acres and an existing residence from Lot 2. Lot 2 is a rear lot addition to the property from the existing Smith plan to form one lot containing 3.78 acres. Public water and gas are available with sewage being existing systems on both properties. This plan was approved by the Planning Commission. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to close the Township Office on Friday, March 11, 2022 so the Township Office employees may attend the 111<sup>th</sup> Annual Convention of the Westmoreland County Association of Township Supervisors at Stratigos Banquet Centre. Employees will be paid their regular hourly rate while attending this convention and their expenses for travel be paid by the Township. Others, as outlined in the Second Class Township Code, will receive the \$50.00 stipend. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to approve Scott Morrison, Recreation Director, an allotment of \$30.00 per month as a stipend to cover the monthly cost of his cell phone bill. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve the following bills for payment:

**General Fund:**

Checks 12334 to 12379 - \$ 51,943.76 (1/19/22)  
 Checks 12380 to 12386 - \$ 24,121.08 (1/24/22)  
 Checks 12387 to 12406 - \$ 13,807.87 (2/3/22)

ACH Payments: Intuit Checks - \$ 158.99(1/19/22)  
 MAWC - \$ 185.85 (1/19/22)  
 MAWC - \$ 62.13 (1/19/22)  
 First Energy (8 payments) - \$ 720.71 (1/25/22)  
 Columbia Gas - \$ 357.27 (2/3/22)  
 First Energy - \$ 46.00 (2/4/22)

**Crabapple:**

Checks 4884 to 4885 - \$ 232.58 (1/19/22)

ACH Payments: MAWC - \$ 45.43 (1/19/22)  
 First Energy - \$ 41.56 (1/25/22)  
 First Energy - \$ 23.94 (1/25/22)  
 First Energy - \$ 132.23 (2/4/22)  
 First Energy - \$ 108.80 (2/4/22)  
 Cred Card Machine - \$ 28.03 (2/10/22)

**Payroll / Paychex ACH Liabilities:**

Paychex - \$ 122.43 (1/20/22)  
 Paychex - \$ 145.38 (1/21/22)  
 Paychex - \$ 141.93 (1/28/22)  
 Paychex - \$ 138.48 (2/4/22)  
 Paychex - \$ 135.03 (2/11/22)

Payroll Liabilities - \$ 4,122.10 (1/21/22)  
 Payroll Liabilities - \$ 4,064.60 (1/28/22)  
 Payroll Liabilities - \$ 68.44 (1/28/22)  
 Payroll Liabilities - \$ 3,654.01 (2/4/22)  
 Payroll Liabilities - \$ 3,575.25 (2/11/22)

**Recreation:**

Checks 2947 to 2950 - \$ 1,754.70 (1/19/22)  
 Check 2951 - \$ 75.50 (1/24/22)  
 Check 2952 - \$ 129.84 (2/3/22)

ACH Payments: MAWC - \$ 123.90 (1/19/22)  
 MAWC - \$ 30.97 (1/19/22)  
 First Energy (3 payments) - \$ 566.76 (1/25/22)  
 Columbia Gas - \$ 714.20 (2/3/22)

**Street Light / Fire Hydrant:**

ACH Payments: First Energy - \$ 2,495.87 (2/4/22)  
 First Energy - \$ 676.94 (2/4/22)  
 First Energy - \$ 425.75 (2/4/22)

Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to approve the following payrolls for payment:

|                           |                        |
|---------------------------|------------------------|
| <b>Employees Payroll:</b> | 1/28/22 - \$ 11,486.72 |
|                           | 2/4/22 - \$ 11,544.29  |
|                           | 2/11/22 - \$ 10,359.86 |
|                           | 2/18/22 - \$ 9,609.01  |

Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Motion carried unanimously.

### **General Public Comment**

Joe Vas introduced himself as the new President of the Sewickley Area Athletic Association. He named the current Board Members and thanked Mike and Rita Aujay for all they have done and continue to do for the organization. We look forward to working with the Township to give the kids a nice place to play baseball and softball. We are doing our best to improve the area. Field lighting is being installed this Spring. Their annual fundraiser, "Date Night" Bash, is being held Saturday, March 5<sup>th</sup>. Player registrations are being held at the Recreation Center on Thursday and Sunday evenings.

Mr. Petros thanked him and the Aujay's for everything they are doing at the fields. People don't realize how much the volunteers do.

Mr. Vas then spoke about Longview and Circle Drives. The road is falling apart and there is no drainage. Yards are flooding. Mr. Petros stated that he was just over there and took photos. The Township is looking into this.

Daryl Dermotta asked what businesses are coming into Commerce Crossing. Mr. Petros has not heard who will be occupying the buildings.

Rick Critchfield stated that the abandoned vehicle on Madison Avenue is still there. Mr. Bukovac stated that he contacted the State Police. He will follow up. He then asked about the Township installing a security fence around the Herminie VFC siren. Where are the name plates and Honor Roll for Cowansburg? It was taken down years ago. Mr. Petros stated he will look into it.

### **Announcements**

The Board of Supervisors are looking for any persons interested in serving on the Sutersville-Sewickley Municipal Sewage Authority. Please send letters of interest to the Sewickley Township Municipal Building for consideration.

The next Regular Meeting of the Board of Supervisors will be held on Wednesday, March 16, 2022 at 7:00pm.

With no further business to come before the Board, Linda Harvey made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Meeting adjourned at 7:28pm.

Susan D. Leukhardt  
Township Secretary