

Chairman, Mark Petros, on Wednesday, October 21, 2020, at 7:00pm, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Friday, December 27, 2019. The members of the Board of Supervisors present were Mark Petros, Brian Merdian, and Linda Harvey. Also attending the meeting were Jim Harvey, John Seanor, Marci Suggars, Jeff Suggars, Bil Luzar, Josh Dolnack, Bill Dull, Alan Fossi, Carol Hevia, Margaret Sensui, Sandy Dull, Rodger Holsing, Janet Schork, Solicitor Mark Hamilton, and Susan Leukhardt.

Mark Petros led those present in the Pledge of Allegiance.

An Executive Session was held this evening, Wednesday, October 21, 2020, at 6:15pm to discuss legal matters.

Report from Public Works Director, Tom Mignogna (given by Brian Merdian)

We continue to sanitize the office, shop, and restrooms daily. In the past month, we have resurfaced Balentine, Morris, and Kalamazoo Roads. Now we are starting the berm work along those roads, where needed, for safety. We had fifty-three (53) One Call requests for us to go out and mark our storm water drains and pipes. Our Safety Toolbox and videos this month were on Workplace Violence and Slips, Trips, and Falls. We're still doing signage when we can and still have more signage on order. With the change the season, we need to keep our catch basin grates clear of leaf and tree debris. We also are finding trees and limbs that need cut back from the edges of the roads. We had a few downed trees on General Braddock, Brunazzi, and McGrogan Roads that needed to be addressed.

Marci Suggars reported that McGrew Hill Road sign is missing.

Report from Ordinance Officer, Rodger Holsing

In total from when Mr. Holsing became the Township Ordinance Officer in mid-June until present:

Properties in Violation	67
Properties Complied w/ Violation Notice	42
Properties in Progress of Being in Compliance	14
Criminal Charges Filed / Pending	3
Other Circumstances/ Refer to Other Agencies	8
Cases Brought Before the Magistrate	7
Resulting in Fines	5
Continuances	2

Report from Recreation Director, Janet Schork

Crabapple Park & Pool:

- Clint Strosko, Park & Pool Maintenance, has started the pool shutdown. Once fall baseball is over, water can be turned off and we can finish the winterizing procedures.
- Clint will also be performing fall/winter maintenance at the playgrounds and Crabapple Park.
- Crabapple Park will be closing to vehicular traffic for the season on October 31, 2020. However, the Park is open year-round to fishing, walkers, runners, and pets (on leash) from 8:00am to dusk. There is additional parking at the ballfield lot (across from H.W. Good Elementary School). We ask that you do not block the park gates into the park in case of an emergency.
- Also, a reminder that hunting is prohibited on Park property.

Recreation Center:

- The Recreation Center is now open and rental spots are filling quickly. All weekday evenings are filled, as well as our returning morning senior groups.
- Groups are required to observe all restrictions and guidelines set forth by the CDC and PA Department of Health. Copies of these guidelines are given to each participant with their rental packet prior to renting.
- Members of the Recreation Board and I will be helping the Library with their Trunk or Treat to be held this Saturday, October 24th from 2:00pm to 4:00pm at Crabapple Park.

Fitness Classes:

P90X classes have resumed on Thursday mornings from 9:30am to 10:30am. Walk-ins are welcome. The cost is \$10.00 per class.

Website:

Once I have the gym rental schedule set and contracts sent, I will be focusing on upgrading the website and incorporating a digital newsletter.

Report from Treasurer, Susan Leukhardt – September, 2020

Account	Beginning Balance	Deposits	Transfers / Payments	Ending Balance
FNB General Fund	\$ 65,323.30	\$ 199,896.45	\$ 193,334.24	\$ 71,885.51
PLGIT General Fund	\$ 234,621.49	\$ 43,435.07	\$ 75,000.00	\$ 203,056.56
FNB Reserve Account	\$ 209,348.45	\$ 4,428.31	\$ 71,834.99	\$ 141,941.77

Sewickley Township Public Library Events and Programs – Marci Suggars

We have the Trunk or Treat event on Saturday, October 24th from 2:00pm to 4:00pm in collaboration with the Rec Center. As of today, we have reached our capacity of 100 children participating and we have approximately thirty-five (35) people registered who will decorate their cars and hand out treats.

Outdoor Story Time has been going well. We have been using Crabapple most weeks for this. Last week, we visited Goodman Farm and had about twenty (20) children in attendance. Next week, we will have our Tumble & Move program in place of our regular story time at the park.

Our Adult Reading program started last week and runs through Thanksgiving. Patrons get one ticket for every item they check out and can win gift cards. This year, we chose to support local Yough businesses including Herminie Diner, Zala's, Trailside, Bloom Brew, and Crooked Creek Distillery plus the Green Berry Cafe and Feather Market in Irwin. This program is sponsored by the Friends of the Library (who are always looking for new members).

The Friends of the Library are holding their annual Election Day Soup, Bake, & Book Sale from 10:00am to 7:00pm on November 3rd at the Library. There will be a variety of soups and baked goods in addition to thousands of books for sale. Soup and baked goods donations are still needed. You can call the Library a few days in advance if you wish to pre-order soup.

The Library is holding a virtual Chinese Auction (Basket Raffle). It starts on November 16th and will end on December 16th. Anyone wishing to donate a basket, please bring it to the Library by November 6th. Check out our website, Facebook page, or call the Library for details at 724-446-9940.

Linda Harvey made a motion, seconded by Mark Petros, to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on September 16, 2020. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Public Comment

John Seanor asked if there has been a solution with the residents who are not paying for garbage. Mr. Merdian stated that we are aware that Waste Management is working on this.

Bill Luzar apologized stating that he noticed that the two (2) street lights were installed at the Hutchinson VFC. Regarding the reclamation work with the Hutchinson Paving Project, the paving company got everything done that was needed and appreciates it.

Carol Hevia thanked the Supervisors for the street light installed at Wineberry Ridge Court. She asked who will be responsible for the bill. Mr. Petros stated that we will get back to them. She then asked if their road has been authorized to be taken over by the Township. Solicitor Hamilton stated that he is waiting for a center line description from the Township Engineer. This will be on the November agenda.

Sandy Dull asked when the Christmas lights will be put up. Mr. Petros stated they should be up in the next few weeks. She then asked the status of Herminie getting sidewalks. Mr. Merdian stated that we can look into that project again. She then followed up with the middle parcel in Herminie. She is hoping it will be ready for Spring.

Josh Dolnack asked if there is anything the Business Association can do to help push the sidewalk project along. Reaching out to Senator Ward and Representative Davanzo could help.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Rillton Volunteer Fire Department as follows:

Schulte's Enterprise, LLC – repair 1998 freightliner tanker	\$ 4,720.83
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Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Hutchinson Volunteer Fire Department as follows:

Kush Kustoms – repairs and led lamp in rescue 85 (2 invoices)	\$ 1,549.00
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Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – monthly EOC phone & internet	\$ 226.91
PennCare – zip front coveralls w/ hood (2 invoices)	\$ 487.61

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve Pay Estimate No. 2 (Final) in the amount of \$2,522.75 to Traffic Control & Engineering Co. for the School Zone Signal Installations, Contract 2/2020. This will be paid by Sewickley Township's ARLE Grant with PennDOT. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to submit Gibson-Thomas' engineering invoice for the HW Good School Zone Signal Installations in the amount of \$1,241.30 to be paid by Sewickley Township's ARLE Grant with PennDOT. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to amend the agenda. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to approve Change Order No. 2 (\$56,372.25) and Pay Estimate No. 2 (\$446,983.40) paid in full to Tresco Paving Corp. for the Hutchinson Storm Sewer/Paving Program, Contract 3/2020. This was tabled during the September meeting. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to award the Dick Station Road Guiderail Replacement Project, Contract 4/2020, to Green Acres Contracting Co., Inc in the amount of \$81,815.00 (Turnback). They were the only bidders on this contract. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Linda Harvey, to adopt Resolution 26-2020 authorizing the filing of the Westmoreland CARES Municipal Grant Support application and directing Mark Petros to be the official representative for Sewickley Township. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve an additional payment of \$1,591.00 to Xycom Technology Group, Inc. for upgrades to the original security and fire system quote at the Sewickley Township Municipal Building and property. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to ratify the acceptance of the Minimum Municipal Obligation for the non-uniformed pension plan in the amount of \$21,690.00 and incorporate the amount into the 2021 General Fund budget as the State Aid Pension payment and the Township payment to the Pennsylvania Municipal Retirement System. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to adopt Resolution 27-2020 authorizing an agreement between Sewickley Township and the Westmoreland County Transit Authority to provide public transportation within the community. Based on population, population density, and the number of trips within the community, the share assessment for Fiscal Year 2020-2021 will be \$850.50 and paid in January, 2021. There is no increase for this service. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to ratify the prorated fee for K & K Used Auto Parts' junkyard license to \$75.00 for the year 2020. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Linda Harvey, to approve the following bills for payment:

General Fund:

Checks 11457 to 11476 - \$ 40,057.90 (9/23/20)

Checks 11482 to 11499 - \$ 13,737.95 (9/27/20)

ACH Payments: First Energy - \$ 329.01 (9/24/20)

First Energy - \$ 78.37 (9/24/20)

Checks 11477 to 11481 - \$ 59,329.68 (9/29/20)
 Checks 11500 to 11518 - \$ 33,779.38 (10/8/20)
 Checks 11519 to 11533 - \$ 18,067.89 (10/14/20)

First Energy - \$ 20.26 (9/24/20)
 First Energy - \$ 10.17 (9/24/20)
 S & T Loan - \$ 2,487.28 (9/30/20)
 Columbia Gas - \$ 27.41 (10/1/20)
 MAWC - \$ 62.79 (10/14/20)

Act 13 Impact Fee:

Check 1112 - \$ 1,971.60 (9/23/20)
 Check 1113 - \$ 82,997.68 (10/14/20)

Crabapple:

ACH Payments: First Energy - \$ 91.22 (9/24/20)
 First Energy - \$ 31.12 (9/24/20)
 First Energy - \$ 114.90 (10/7/20)
 First Energy - \$ 95.74 (10/7/20)
 Cred Card Machine - \$ 23.45 (10/13/20)

Payroll Invoices:

Checks 6352 to 6353 - \$ 2,490.16 (9/28/20)
 Check 6358 - \$ 402.55 (10/14/20)

ACH Payments: Payroll Liabilities - \$ 2,397.74 (9/18/20)
 Payroll Liabilities - \$ 606.53 (9/18/20)
 Payroll Liabilities - \$ 2,455.00 (9/25/20)
 Payroll Liabilities - \$ 2,596.64 (10/2/20)
 Payroll Liabilities - \$ 585.66 (10/5/20)
 Payroll Liabilities - \$ 2,580.32 (10/9/20)
 Payroll Liabilities - \$ 81.10 (10/9/20)
 Payroll Liabilities - \$ 1,407.00 (10/13/20)

Payroll Liabilities - \$ 541.46 (10/13/20)
 Payroll Liabilities - \$ 185.00 (10/13/20)
 Payroll Liabilities - \$ 2,957.50 (10/16/20)
 Payroll Liabilities - \$ 621.79 (10/20/20)

Recreation:

Check 2890 - \$ 176.40 (9/23/20)
 Checks 2891 to 2892 - \$ 231.23 (10/8/20)

ACH Payments: MAWC - \$ 123.90 (9/17/20)
 MAWC - \$ 30.98 (9/17/20)
 First Energy - \$ 328.02 (9/24/20)
 First Energy - \$ 18.23 (9/24/20)
 First Energy - \$ 15.63 (9/24/20)
 Columbia Gas - \$ 34.87 (10/1/20)

MAWC - \$ 123.90 (10/19/20)
 MAWC - \$ 30.97 (10/19/20)

Reserve:

Check 2021 - \$ 71,345.99 (9/17/20)
 Check 2022 - \$ 489.00 (9/17/20)
 Check 2023 - \$ 7,500.00 (9/21/20)

Street Light / Fire Hydrant:

ACH Payments: First Energy - \$ 2,226.73 (10/2/20)
 First Energy - \$ 604.47 (10/2/20)
 First Energy - \$ 380.29 (10/2/20)
 MAWC - \$ 2,751.00 (10/15/20)

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Brian Merdian, to approve the following payrolls for payment:

Employees Payroll: 9/25/20 - \$ 10,400.48
 10/2/20 - \$ 10,944.59
 10/9/20 - \$ 10,887.79
 10/16/20 - \$ 12,910.57
 10/23/20 - \$ 10,576.70

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

New / Old Business

The recycle bins located in the Township Building parking lot are for recyclable items only. Acceptable items are plastic bottles and containers, food and beverage cans, paper, and flattened cardboard. No plastic bags are permitted. Regular garbage is not permitted in or around the bins. The Township is paying penalty fees for unacceptable items.

Crabapple Park will be closing for the season on October 31, 2020 to vehicular traffic. The Park is open year-round to fishing, walkers, runners and pets (on leash) from 8:00am - dusk. There is additional parking at the ball-field lot (across from H.W. Good Elementary School). We ask that you do not block the gates for entryway into the park in case of an emergency.

The Sewickley Township Supervisors would like to remind all persons who live and work within the Township that our storm sewer inlets, curbs and gutters, drainage ditches, and storm pipes discharge directly and untreated into the Youghiogheny River, Sewickley Creek, Little Sewickley Creek, and other natural waterways within the Township. In order to help keep our rivers, streams, and lakes clean, we remind residents and businesses to please be aware of the following:

- Properly dispose of used motor oil, oil-based paints, solvents, household cleaners, and other hazardous household chemicals. Go to www.westmorelandcleanways.org for more information.
- Do not discard grass clippings or leaves onto the street, into the storm drains, streams, or other waterways.
- Clean up after your pet. Don't let pet waste get washed into the street or down the storm drain.
- Wash your vehicle at a commercial car wash or if washing at home, wash your vehicle in a grassy or gravel area or divert your wash water into a grass or gravel area.

Together, we can protect and preserve the streams, lakes, and rivers of our community.

With no further business to come before the Board, Linda Harvey made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously. Meeting adjourned at 7:31pm.

Susan D. Leukhardt
Secretary-Treasurer