

Chairman, Mark Petros, on Wednesday, April 15, 2020 at 7:00pm, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Friday, December 27, 2019. The members of the Board of Supervisors present were Mark Petros, Brian Merdian, and Linda Harvey. Also attending the meeting were Mary Ann Stevens, Solicitor Hamilton, and Susan Leukhardt. This meeting was held by way of teleconference.

Mark Petros led those present in the Pledge of Allegiance.

**An Executive Session was held on April 1, 2020 at 3:00pm, April 2, 2020 at 1:00pm, and April 15, 2020 at 6:30pm to discuss the Declaration of Emergency and personnel matters.**

#### **Report from Public Works Director, Tom Mignogna – read by Mark Petros**

Due to the virus, we are working our guys in small groups of two (2) or three (3) men to a crew. We had 32 requests from PA One Call for us to locate and mark our drains around any digging projects that took place in the Township. Just after last month's meeting, we had a rainstorm that forced us to close a few roads. We all worked together to get Shaner Road open as soon as possible. We've opened Volk, Shuglie, and Rodebaugh Roads since the storm. We are still working on the rest of the damage. At this time, lower Slaughter Hollow is still closed. It seems like with each rain, we are finding more areas that need our attention. We also have been working to keep the catch basin grates and drainpipes clear to control the runoff. As weather permits, we have been out patching potholes. This past week, we had another storm that caused wind damage. We had trees and limbs all over our roads throughout the Township that needed cut and cleaned up or pushed off the roads. For now, we are not to start or take on any new or large projects until the restrictions are lifted.

#### **Report from Ordinance Officer, Joe Pocsatko – read by Susan Leukhardt**

115 Ordinance Violations  
 5 in current court proceedings  
 30 complied with violation notice  
 72 in current negotiations or entering enforcement phase

#### **Report from Recreation Director, Janet Schork – read by Brian Merdian**

- The following events have been **cancelled** due to the mandatory "stay-at-home" COVID-19 Virus declaration:
  - April & May Gym Rentals --- our refunds to these groups totaled \$1,171.00
  - Easter Egg Hunt
  - Final (3) three Jump Start Sports Little Hoops Basketball Camp
- The following have been **postponed** due to the mandatory "stay-at-home" COVID-19 Virus declaration and hopefully will be rescheduled at a later date according to the state and local guidelines:
  - All P90X/Fitness classes at the Recreation Center
  - Rabies Clinic scheduled for May 9<sup>th</sup> at Crabapple Park
  - Library Nerf Battle sponsored by the Sewickley Township Public Library on May 16<sup>th</sup> at the Recreation Center
- Crabapple Park Spring maintenance will begin on April 20<sup>th</sup>. If the part-time seasonal laborer, Robert Davis, is approved, he will, under my supervision, begin weeding park flowerbeds and playgrounds, and clearing overgrown foliage at Bruno Field.
- Crabapple Pool will require maintenance (draining, cleaning, filling, chlorinating). This is essential as part of public safety and sanitation and to prevent irreparable staining to our new pool liner.
- We will follow our state and local government guidelines regarding when and if we can open Crabapple Pool to the public this summer.

**Dog Leash Signs:**

- Once I receive the signs regarding dogs running off leashes at Crabapple Park, Ballfields, and Bruno Football Field, they will be installed to five (5) metal signs to post. One (1) at each field and three (3) near the dog waste stations at the park.

**Report from the Treasurer, Susan Leukhardt – March 1, 2020 to March 31, 2020**

<b>Account</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Payments</b>	<b>Ending Balance</b>
FNB General Fund	\$ 33,362.93	\$ 171,962.37	\$ 181,712.24	\$ 23,613.06
PLGIT General Fund	\$ 120,452.99	\$ 51,174.70	\$ 50,000.00	\$ 121,627.69
FNB Reserve Account	\$ 47,830.85	\$ 62.90	-0-	\$ 47,893.75

Linda Harvey made a motion, seconded by Brian Merdian, to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on March 18, 2020. Board Comments: Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

**Public Comment**

Maryann Stevens asked about the status of the road bond for Wineberry Ridge. Solicitor Hamilton stated that a formal claim was submitted to the bonding company along with all appropriate documents, a notice to the Developer and a report of the Engineer, etc. We got a response this afternoon that they are releasing approximately \$74,000 on the bond. We are waiting for the papers to execute to accept it. The check will then follow. Mrs. Stevens then asked if it means that Mr. Serakowski is not going to do the road and it will be given to a subcontractor to complete. Solicitor Hamilton stated that is correct. She then asked when the road construction might start. Mr. Petros stated that it might need to be put out for bid. Mrs. Stevens asked if it could be done by the end of summer. Mr. Petros responded he thought it would. Mr. Merdian added that our Solicitor and Engineer will have to have a discussion to see if this will need bid out or if we can use Derry Construction since they gave us the quote originally. Solicitor Hamilton stated that he should have an answer on whether it needs bid out or not by the end of the week. It is definitely a priority to us to get this done as quickly as we can. He then proceeded to say that he appreciated the professionalism of her husband's inquiries and hopes he feels he has helped push this along. Mrs. Stevens then asked Mr. Merdian about the March meeting and the Engineer's Report. There are still two (2) major issues which are the yard drains and the retention pond number 2. The embankment is starting to erode. Mr. Merdian stated that Mr. Serakowski was given a copy of the inspection report from September directly from Gibson-Thomas Engineering and it was also copied to Chris at the Conservation District. Mr. Serakowski has not responded and then everything grounded to a halt because of the virus shutdown.

Mark Petros made a motion, seconded by Linda Harvey, to ratify the extension of the Disaster Emergency In Sewickley Township through April 30, 2020. Board Comments: Mrs. Harvey asked if this was done in Executive Session. Mrs. Leukhardt answered yes, this was discussed during an Executive Session. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Brian Merdian, to disburse 2019 EMS Tax funds on behalf of Lowber Volunteer Fire Department as follows:

S & T Bank – mortgage payment

\$ 602.25

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
FNB Commercial Credit Card – staples products	\$ 223.18
PennCare – safety glasses	\$ 213.60
Esri – ArcGIS annual license & maintenance	\$ 596.00
PennCare – masks	\$ 37.50

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to submit Gibson-Thomas engineering invoice for the HW Good School Zone Signal Installations in the amount of \$4,396.00 to be paid by Sewickley Township’s ARLE Grant with PennDOT. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Linda Harvey, to authorize Gibson-Thomas Engineering to advertise and put out for bid the Hutchinson Storm Sewer/Paving Project. The bid projects will include:

- Base Bid 1 - Pave the streets in lower Hutchinson.
- Base Bid 2 - Install storm sewers and inlets in upper Hutchinson
- Base Bid 3 - Pave the streets in upper Hutchinson

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve a Resolution authorizing Gibson-Thomas Engineering to submit a grant application for Crabapple Lake Park Improvements. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to hire Robert Davis as a part time, seasonal Laborer to work with Recreation / Crabapple. His rate of pay will be \$10.00 per hour. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Brian Merdian, to approve the Sewickley Township Public Library to install a “Little Free Pantry” outside the Library entrance. Board Comments: Mr. Petros asked if this is something that is open all the time. Mr. Merdian responded yes. There are non-perishable foods, books, etc. People can take what they need and others can come and restock it. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to ratify the use of Act 13 Impact Fee Funds to pay the following invoices:

Chemung Supply Corporation safehit guideposts	\$ 1,250.00
Hei-Way, LLC – 24.81 ton cold patch	\$ 2,290.96
Lehigh Hanson – 205.48 ton #3 stone	\$ 4,068.51
Lehigh Hanson – stone stockpile (2 invoices)	\$ 10,088.83

Board Comments: Mrs. Harvey asked if this was for Limerick Bridge. Mrs. Leukhardt responded that these are for our general highway maintenance supplies and not for any specific project. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Brian made a motion, seconded by Linda Harvey, to approve the following bills for payment:

**General Fund:**

Checks 11057 to 11058 - \$ 36,392.59 (3/24/20)  
 Checks 11059 to 11067 - \$ 3,389.04 (3/25/20)  
 Checks 11068 to 11083 - \$ 8,103.25 (4/1/20)  
 Checks 11084 to 11103 - \$ 30,245.45 (4/8/20)  
 Checks 11104 to 11116 - \$ 3,774.68 (4/15/20)

ACH Payments: First Energy - \$ 359.42 (3/25/20)  
 First Energy - \$ 48.94 (3/25/20)  
 First Energy - \$ 38.26 (3/25/20)  
 First Energy - \$ 10.89 (3/25/20)  
 S & T Bank - \$ 2,487.28 (3/31/20)  
 Columbia Gas - \$ 214.24 (4/3/20)  
 MAWC - \$ 54.22 (4/13/20)

**Crabapple:**

Check 4785 - \$ 140.00 (4/1/20)  
 Checks 4786 to 4787 - \$ 353.02 (4/8/20)  
 Check 4788 - \$ 36.91 (4/15/20)

ACH Payments: First Energy - \$ 56.41 (3/25/20)  
 First Energy - \$ 20.62 (3/25/20)  
 First Energy - \$ 136.50 (4/7/20)  
 First Energy - \$ 112.11 (4/7/20)

**MSATS Sale Account:**

Check 992 - \$ 2,580.00 (3/25/20)

**Payroll Invoices:**

Checks 6298 to 6299 - \$ 2,085.49 (3/25/20)

ACH Payments: Payroll Liabilities - \$ 2,651.86 (3/20/20)  
 Payroll Liabilities - \$ 2,356.42 (3/27/20)  
 Payroll Liabilities - \$ 2,460.24 (4/3/20)  
 Payroll Liabilities - \$ 605.45 (4/3/20)  
 Payroll Liabilities - \$ 2,783.80 (4/10/20)

**Recreation:**

Check 2870 - \$ 175.83 (3/25/20)  
 Checks 2871 to 2872 - \$ 196.46 (4/1/20)  
 Checks 2873 to 2879 - \$ 1,238.35 (4/15/20)

ACH Payments: First Energy - \$ 549.90 (3/25/20)  
 First Energy - \$ 20.06 (3/25/20)  
 First Energy - \$ 16.33 (3/25/20)  
 Columbia Gas - \$ 248.19 (4/3/20)

**Street Light / Fire Hydrant:**

ACH Payments: First Energy - \$ 2,458.90 (4/2/20)  
 First Energy - \$ 672.80 (4/2/20)  
 First Energy - \$ 423.12 (4/2/20)  
 MAWC - \$ 2,763.50 (4/14/20)

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to approve the following payrolls for payment:

**Employees Payroll:** 3/27/20 - \$ 10,090.06  
 4/3/20 - \$ 10,547.84  
 4/10/20 - \$ 12,345.33  
 4/17/20 - \$ 10,002.96

Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously.

**New / Old Business**

US Small Business Administration – We have provided links to resources for small businesses during this trying time on our website [www.sewickleytownship.org](http://www.sewickleytownship.org).

### **Board of Supervisors Comments**

Vice Chairman Merdian... First item is to make everyone aware that there is illicit activity going on in the community such as attempted robberies, vandalism, and things of that nature. Unfortunately, due to the current situation, this may continue. He would like everyone to spread the word. Talk to your neighbors. Keep an eye out for suspicious vehicles. If you notice something that is suspicious, check with your neighbors. Call the police. The second item is to spread the word of the importance of completing the 2020 US Census. It helps with the funding that Sewickley Township receives. The more participation, the more money received by the Township.

Supervisor Harvey... Thank you to the Sewickley Township Ambulance for providing masks to our workforce and thank you to Alan Fossi for delivering the supplies.

Chairman Petros concurred with both Mr. Merdian's and Mrs. Harvey's comments.

With no further business to come before the Board, Linda Harvey made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Petros, Mr. Merdian, Mrs. Harvey; yes. Motion carried unanimously. Meeting adjourned at 7:27pm.

Susan D. Leukhardt  
Secretary-Treasurer