

Chairman, Mark Petros, on Wednesday, March 18, 2020, at 7:00pm in the Equipment Shed of the Township Complex, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Friday, December 27, 2019. The members of the Board of Supervisors present were Mark Petros, Brian Merdian, and Linda Harvey. Also attending the meeting were Robert Kardos, Paul Hermann, Michael Juliano, Bill Dull, Christy Bacha, Christopher J. Couchenour, Jay Stevens, Mary Ann Stevens, Linda Pihonsky, Tom Mignogna, Joe Pocsatko, Janet Schork, Solicitor Hamilton, and Susan Leukhardt.

Mark Petros led those present in the Pledge of Allegiance.

Report from Public Works Director, Tom Mignogna

Since last meeting, these are some of the projects that were accomplished. Around weather events, we've answered 35 PA One Call requests locating our drains for other utilities. We replaced six (6) storm water pipes where they started to collapse under the roads. We also cleaned the ditches leading up to the pipes and relined the aprons with rock. We replaced two (2) catch basins that were collapsing. We've been cleaning ditches along roads where we have found water issues. We've hauled approximately 1,300 ton of stone into the Keystone yard from a Chevron well site. We've hauled approximately 180 ton of millings into the yard from a job Cipra Excavating was doing. We went through two (2) triaxle loads of cold patch filling potholes. We are keeping up with maintenance and repair on the equipment. The mowing tractor is in now getting ready for spring. The project in Hutchinson will continue. We also need to redirect the discharge drainage pipe on Consol's property and will begin installing pipe and catch basins along Buford Street.

Report from Ordinance Officer, Joe Pocsatko

108 Ordinance Violations are open
1 Closed by Tragic Circumstances (Lowber Structure Fire)
5 in current court proceedings
30 Complied with violation notice
72 in current negotiations or entering the enforcement phase
The RV in Hutchinson vacated the area about three weeks ago.

Report from Recreation Director, Janet Schork

Recreation Center

Everything was running smoothly at the Recreation Center until the shutdown on March 16th due to the COVID-19 Virus. All current 21 renters have been contacted and given the option to receive a refund for unused days, reschedule when we reopen, or credit toward next year's rental. At this time, only one group has requested a refund for their final two days. Others would like to wait and see how long the shutdown will continue and then decide which option works best for their group. All P90X, open gym, and Jump Start Sports have been postponed.

Discount Ski Tickets:

Our program offering discounted 7 Springs and Hidden Valley ski tickets has concluded. We sold nine (9) tickets. The weather was not conducive for skiing.

Easter Egg Hunt:

Our Annual Easter Egg Hunt is scheduled for Saturday, April 4th at noon at the Sewickley Township Baseball Fields. All preparations are on hold pending the COVID-19 progression.

Dog Leash Signs:

Per a request at last month's meeting regarding dogs being unleashed, I have ordered five (5) metal signs to post. Three (3) at the park, one at each dog waste station. One (1) at the ballfields and one (1) at Bruno Field. The Ordinance will be on the sign along with the \$1,000 fine listed.

Father/Daughter Dinner Dance:

Our 2nd Annual Yough Snowball Father/Daughter Dinner Dance took place on Saturday, February 29th at the Crystal Ballroom in Herminie. 98 Dads and 105 Daughters attended. The dance was a huge success. Thank you to the following:

- Rodney’s for the deep discount on food and eliminating fees
- Barb Mignogna for donating the dance tickets
- Michael Sarver & Palmer Products for the programs, photo stickers, and banner
- And especially to our Recreation volunteers:
 Alan Fossi
 Tracy Hampshire
 Ann McWilliams
 Ashley and Mike Sarver
 Alexander Schork
 Patty Vanyo
 Yvonne Shawl

Report from the Treasurer, Susan Leukhardt – February 1, 2020 to February 29, 2020

| Account | Beginning Balance | Deposits | Payments | Ending Balance |
|---------------------|--------------------------|-----------------|-----------------|-----------------------|
| FNB General Fund | \$ 55,724.58 | \$ 95,492.33 | \$ 117,853.98 | \$ 33,362.93 |
| PLGIT General Fund | \$ 54,698.67 | \$ 115,754.32 | \$ 50,000.00 | \$ 120,452.99 |
| FNB Reserve Account | \$ 103,396.93 | \$ 80.10 | \$ 55,646.18 | \$ 47,830.85 |
| | | | | |

Linda Harvey made a motion, seconded by Mark Petros, to approve the minutes of the Sewickley Township Board of Supervisors Meeting held on February 19, 2020. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Public Comment

Jay Stevens is touching base to see where we stand with Wineberry Ridge Court. Mark Petros stated the new Solicitor, Mark Hamilton, will be handling this. Solicitor Hamilton is in a transition period right now. We can give you a call tomorrow or the day after to get you an update. Mr. Stevens stated that at the end of January, an Engineering firm came out and looked at it. There was a punch list from August. One list was sent to Sewickley Township and one sent to Mr. Serakowski. Did they do the same thing this time? Brian Merdian stated he has not seen anything yet. Mr. Stevens then asked if the engineering firm is taking any responsibility for the way the road is. Mr. Merdian stated that is a fair question and was presented to them. We have not received any feedback from them. We will re-open the discussion.

Linda Pihonsky asked about the other party to the project, the water and soil with the Conservation District. They were supposed to send a certified letter to their powers that be in Pittsburgh. Do you know where that sits as well? Mr. Merdian stated he did see confirmation come back through that it was sent out to the Pittsburgh office. We have not seen any additional correspondence. We can do the same follow up and let you know if there's been any progress made. Ms. Pihonsky requested that all information be sent to Jay Stevens.

Mark Petros made a motion, seconded by Brian Merdian, to declare a Disaster Emergency in Sewickley Township effective March 19, 2020 until March 31, 2020. Board Comments: Discussion regarding the length of the declaration. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to change the way public meetings will be conducted, if necessary, due to COVID-19 concerns. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to accept the 2019 Municipal Annual Audit and Financial Report for the Township of Sewickley. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Lowber Volunteer Fire Department as follows:

| | |
|---|-------------|
| S & T Bank – mortgage payment | \$ 602.25 |
| Rescue Store – (2) invoices for air bags & hurst tools | \$ 6,450.00 |
| Flashover Fire Apparatus & Equip – (2) inv for lights, boots, helmets | \$ 2,835.00 |

Board Comments: Mrs. Harvey clarified that the 2-mil tax is divided equally between six (6) entities. Everyone has their share. Mr. Merdian stated that if they don't use their share, it carries over from year to year. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to disburse 2019 EMS Tax funds on behalf of Hutchinson Volunteer Fire Department as follows:

| | |
|---|-----------|
| Labuda Farm Service, Inc. – parts for chainsaw | \$ 72.40 |
| Freightliner of New Stanton – preventative maint. on rescue truck | \$ 472.49 |

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to disburse 2019 EMS Tax funds on behalf of Rillton Volunteer Fire Department as follows:

| | |
|---|-------------|
| Webb's Service Center, Inc. – repairs to '98 tanker | \$ 3,345.46 |
|---|-------------|

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to disburse 2019 EMS Tax funds on behalf of Herminie Volunteer Fire Department as follows:

| | |
|---|-----------|
| Palko Truck & Trailer Shop – 2 invoices (replace drag link & brush truck) | \$ 556.24 |
| Hell Town Concepts – equipment decals | \$ 50.00 |

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to disburse 2019 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

| | |
|--|-----------|
| Bearcom – monthly maintenance on portable radios | \$ 92.00 |
| Comcast – monthly office phone & internet | \$ 226.75 |
| PennCare – 4oz hand sanitizers | \$ 30.00 |

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to award the School Zone Signal Installations, Contract 2/2020, to Traffic Control & Engineering Co. in the amount of \$43,957.00. They were the only bidders on this contract. Board Comments: Mrs. Harvey stated that there was some confusion over this because the initial focus was on a bid for the high school. The high school was awarded that grant in the amount of \$53,000. The amount of the project for HW Good Elementary was \$29,000. With the bid that came in, Mrs. Harvey is confused as to what the outcome may be if we are looking at it in terms of what we have for the high school vs. the elementary school. She spoke with PennDOT. They said it would be looked at later on when they do the audits. She is also concerned about receiving just one (1) bid. She thinks that it should be rebid. She also has concerns about the ad in the paper. Mr. Petros stated that there is a chance it could come in higher if it's rebid. Mr. Merdian asked if she spoke to Gibson-Thomas, who is the administrator of this, to get their take on it. He continued that Dan Schmitt certified the bid. That it was accurate, complete, and thorough as to what the bid required. Voting: Mrs. Harvey, no; Mr. Petros, yes; Mr. Merdian, yes. Motion carried.

Proposals for approximately 1,500 ton of Type AS2 Anti-Skid Material were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Ligonier Stone & Lime Company dba Derry Stone & Lime Company | |
|-----------|-----------------------------|---|--|
| | | FOB Plant Per Ton | Deliver to Twp Bldg Per Ton |
| 1,500 ton | Type AS2 Anti-Skid Material | \$16.30 | \$24.45 |

Brian Merdian made a motion, seconded by Mark Petros, to award the proposal for approximately 1,500 ton of Type AS2 Anti-Skid Material to Ligonier Stone & Lime Company, dba Derry Stone & Lime Company at the above prices. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Hanson Aggregates |
|-----------|---------------------------|----------------------------|
| | | Deliver to Twp Bldg |
| 500 ton | AASHTO No. 1 | \$ 19.91 |
| 3,000 ton | AASHTO No. 3 | \$ 19.91 |
| 5,000 ton | AASHTO No. 57 (Limestone) | \$ 19.91 |
| 1,000 ton | AASHTO No. 67 | \$ 21.76 |
| 1,000 ton | AASHTO No. 8 | \$ 25.41 |
| 1,000 ton | AASHTO No. 8 (Washed) | \$ 32.41 |
| 5,000 ton | 2RC (Limestone) | \$ 16.91 |
| 500 ton | R-4 | \$ 22.41 |
| 500 ton | R-5 | \$ 25.41 |
| 200 ton | R-6 | \$ 26.16 |
| 500 ton | Gabion Stone | \$ 22.41 |

Mark Petros made a motion, seconded by Brian Merdian, to award the 2020 Stone Bid to Hanson Aggregates. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Pleasant Unity Supply | Culverts, Inc. |
|-------------|--|------------------------------|----------------------------|
| | | Deliver to Twp Bldg | Deliver to Twp Bldg |
| 20 per unit | Pre-Cast Basin (PennDOT Type) 2' x 4' x 3' | \$ 282 | \$ 280 |
| 50 per unit | Pre-Cast Basin (PennDOT Type) 2' x 4' x 2' | \$ 230 | \$ 230 |
| 25 per unit | Pre-Cast Basin (PennDOT Type) 2' x 2' x 2' | \$ 185 | \$ 185 |
| 50 per unit | Type "M" Inlet Top w/ Bicycle Grate 2' x 4' x 8" | \$ 370 | \$ 370 |
| 50 per unit | Type "M" Inlet Top w/ Bicycle Grate 2' x 4' x 6" | \$ 405 | \$ 410 |
| 25 per unit | Type "M" Inlet Top w/ Bicycle Grate 2' x 2' x 8" | \$ 195 | \$ 235 |
| 25 per unit | 2' x 4' x 4" Inlet Riser | \$ 55 | \$ 55 |
| 20 per unit | 2' x 4' x 6" Inlet Riser | \$ 60 | \$ 60 |
| 20 per unit | 2' x 4' x 8" Inlet Riser | \$ 108 | No Bid |
| 40 per unit | 2' x 4' x 1 1/2" Inlet Riser | \$ 290 | No Bid |
| 25 per unit | 2' x 2' x 1 1/2" Inlet Riser | \$ 246 | No Bid |
| 20 per unit | 1 1/2" Manhole Riser | \$ 218 | No Bid |
| 50 per unit | 2' x 4' x 2" Steel Inlet Riser | \$ 305 | No Bid |
| 50 per unit | 2' x 4' x 1" Steel Inlet Riser | \$ 290 | No Bid |

Brian Merdian made a motion, seconded by Mark Petros, to award the 2020 Catch Basins and Risers Bid to Pleasant Unity Supply at the above prices. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Pleasant Unity Supply | Culverts, Inc. | Chemung Supply |
|------------|--|------------------------------|----------------------------|----------------------------|
| | | Deliver to Twp Bldg | Deliver to Twp Bldg | Deliver to Twp Bldg |
| 100 feet | 10" Smooth Bore Plastic Pipe, 20 ft sections | \$ 3.28 | \$ 3.40 | \$ 3.28 |
| 1,000 feet | 12" Smooth Bore Plastic Pipe, 20 ft sections | \$ 3.73 | \$ 3.85 | \$ 3.73 |
| 600 feet | 24" Smooth Bore Plastic Pipe, 20 ft sections | \$ 11.64 | \$ 12.05 | \$ 11.64 |
| 100 feet | 30" Smooth Bore Plastic Pipe, 20 ft sections | \$ 18.40 | \$ 19.00 | \$ 18.40 |
| 100 feet | 36" Smooth Bore Plastic Pipe, 20 ft sections | \$ 22.58 | \$ 23.35 | \$ 22.58 |
| 120 feet | 60" Smooth Bore Plastic Pipe, 20 ft sections Must be PennDOT Approved | \$ 68.54 | \$ 70.85 | \$ 68.54 |
| 200 feet | 6" Schedule 40 Plastic Pipe, 10 ft sections | \$ 3.00 | \$ 3.15 | \$ 4.95 |
| 1,000 feet | 6" Underdrain Pipe, 100 ft rolls | \$.96 | \$ 1.02 | \$.96 |
| 1,000 feet | 15" Plastic Pipe, Double Wall w/ Smooth Interior | \$ 5.24 | \$ 5.40 | \$ 5.24 |
| 1,000 feet | 18" Plastic Pipe, Double Wall w/ Smooth Interior | \$ 7.26 | \$ 7.50 | \$ 7.26 |
| 120 feet | 48" Plastic Pipe, Double Wall w/ Smooth Interior | \$ 36.04 | \$37.25 | \$ 36.04 |

Brian Merdian made a motion, seconded by Mark Petros, to award the 2020 Pipe Bid to Pleasant Unity Supply at the above prices. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Hanson Aggregates |
|-----------|---|--------------------------|
| | | FOB Plant |
| 5,000 ton | Superpave Asphalt 9.5mm, PG 64S-22 0 to 0.3 million ESAL's SRL-G | \$ 58.00 |
| 2,000 ton | Superpave Asphalt 19.0mm, PG 64S-22 0 to 0.3 million ESAL's SRL-G | \$ 52.00 |
| 500 ton | Superpave Asphalt 25.0 mm, PG 64S-22 0 to 0.3 million ESAL's SRL-G | \$ 50.00 |

Mark Petros made a motion, seconded by Mark Petros to award the Superpave Contract to Hanson Aggregates at the above prices. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 10:00am as follows:

| | | Russell Standard Corp | Midland Asphalt | Suit - Kote |
|---------------|-----------------|----------------------------------|----------------------------------|----------------------------------|
| | | Delivered At Job Site | Delivered As Directed | Delivered As Directed |
| 5,000 gallon | AE-T (Tack Oil) | \$ 3.10 | No Bid | No Bid |
| 50,000 gallon | CRS-2PM | \$ 2.69 | \$ 2.296 | \$ 2.45 |
| 4,000 gallon | E-1 Prime | \$ 2.70 | \$ 1.918 | \$ 2.25 |

- A) Brian Merdian made a motion, seconded by Mark Petros, to award the following item to Russell Standard Corp: AE-T (Tack Oil). The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.
- B) Mark Petros made a motion, seconded by Brian Merdian, to award the following items to Midland Asphalt: CRS-2PM and E-1 Prime. The contract shall be effective April 26, 2020 to April 25, 2021. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 11:00am as follows:

| “TOWNSHIP MOWING” Includes the following locations | Russ’s Lawn Service | The Lawnfather | Gary’s Lawncare |
|--|----------------------------|-----------------------|------------------------|
| <ul style="list-style-type: none"> a) Township Building lawn including maintenance at the front and sides of the building b) Recreation Center lawn & bank facing Pike Street c) Guffey Cemetery d) Quaker Cemetery e) Shaner Honor Roll f) Project 70 property located at the Sewickley Township Volunteer Fire Company (Rillton) g) Reservoir Road Cemetery h) Lowber Playground (inside and outside of fence) i) Hutchinson Playground j) Township property located at Pike Street and Sewickley Avenue k) Cameron Avenue Property, Hutchinson | \$ 390.00 | \$ 401.99 | \$ 650.00 |

Brian Merdian made a motion, seconded by Mark Petros, to award the “Township Mowing” contract for the locations listed above to The Lawnfather. This includes the cutting and trimming of those locations when the height of the grass reaches four inches. The Contractor shall be responsible for labor, fuel, materials, equipment costs, and Workers Compensation and Liability Insurance. The contract shall be effective March 19, 2020. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Proposals for the following were opened, read aloud, and recorded on Thursday, March 12, 2020 at 11:00am as follows:

| “CRABAPPLE MOWING” Includes the following locations | Russ’s Lawn Service | The Lawnfather | Gary’s Lawncare | Pittsburgh Lawn Care |
|--|----------------------------|-----------------------|------------------------|-----------------------------|
| <ul style="list-style-type: none"> a) John C. Bruno Memorial Football Field b) All Baseball and Softball Fields c) Crabapple Park | \$ 460.00 | \$ 445.99 | \$ 785.00 | \$ 440.00 |

Linda Harvey made a motion, seconded by Mark Petros, to award the “Crabapple Mowing” contract for the locations listed above Pittsburgh Lawn Care. This includes the cutting and trimming of those locations when the height of the grass reaches three inches. The Contractor shall be responsible for labor, fuel, materials, equipment costs and Workers Compensation and Liability Insurance. The contract shall be effective March 19, 2020. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to authorize Gibson-Thomas Engineering to put the Phase 1 Paving Project (Lower Hutchinson) out for bid. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to adopt Resolution 23-2020 approving the Basista Farms Plan #2 Resolution for Plan Revision for New Development and the accompanying letter of transmittal. This was recommended and approved by the Planning Commission. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to enter into a cost share agreement with the Municipal Authority of Westmoreland County for a fire hydrant installation along Wilps Drive. The cost to the Township is \$1,200.00. This motion was tabled on February 19, 2020. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; no. Motion denied.

Mark Petros made a motion, seconded by Brian Merdian, to recognize the month of April, 2020 as "Pennsylvania 811 Safe Digging Month" and encourage all excavators and homeowners to dial 8-1-1 at least three business days in advance of an excavation project, including small projects such as planting a tree, installing a mailbox post, building a deck or swimming pool or replacing a driveway, in order to avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three business days' notice is the law for safe digging. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to permit Jenna Leukhardt to perform community service at the Sewickley Township Municipal Building. She will be organizing and packing up files in preparation of painting and new flooring to be installed in the offices and meeting room. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to advertise for Crabapple Pool Summer employment. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to authorize the Sewickley Township Recreation Committee use of Bruno Field and all Baseball Fields on Saturday, April 4, 2020 for their annual Easter Egg Hunt pending the status of COVID-19 restrictions. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to ratify the use of Act 13 Impact Fee Funds to pay the following invoices:

| | |
|--|--------------|
| American Rock Salt Co – 252.59 ton salt | \$ 17,302.40 |
| Hei-Way, LLC – two (2) invoices for cold patch | \$ 4,285.20 |

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros, to approve the following bills for payment:

General Fund:

| | |
|--|--|
| Checks 10985 to 10998 - \$ 6,693.19 (2/27/20) | ACH Payments: First Energy - \$ 340.69 (2/25/20) |
| Check 10999 - \$ 23,317.11 (3/3/20) | First Energy - \$ 48.98 (2/25/20) |
| Checks 11000 to 11027 - \$ 8,883.95 (3/5/20) | First Energy - \$ 17.89 (2/25/20) |
| Checks 11028 - \$ 2,620.87 (3/6/20) | First Energy - \$ 13.90 (2/25/20) |
| Checks 11029 to 11038 - \$ 12,059.86 (3/12/20) | Columbia Gas - \$ 297.97 (3/5/20) |
| Checks 11039 to 11056 - \$ 32,594.44 (3/18/20) | S & T Bank - \$ 5,252.37 (3/16/20) |

Crabapple:

| | |
|---|---|
| Checks 4782 to 4783 - \$ 185.04 (3/12/20) | ACH Payments: First Energy - \$ 36.09 (2/25/20) |
| Check 4784 - \$ 82.00 (3/18/20) | First Energy - \$ 21.08 (2/25/20) |
| | First Energy - \$ 136.04 (3/9/20) |
| | First Energy - \$ 111.76 (3/9/20) |

MSATS Sale Account:

Check 991 - \$ 4,960.00 (3/12/20)

Payroll Invoices:

Checks 6288 to 6289 - \$ 2,195.40 (2/25/20)
 Check 6295 - \$ 397.45 (3/12/20)

ACH Payments: Payroll Liabilities - \$ 632.31 (2/20/20)
 Payroll Liabilities - \$ 2,548.86 (2/21/20)
 Payroll Liabilities - \$ 2,437.32 (2/28/20)
 Payroll Liabilities - \$ 605.02 (3/4/20)
 Payroll Liabilities - \$ 2,567.28 (3/6/20)
 Payroll Liabilities - \$ 2,371.78 (3/13/20)
 Payroll Liabilities - \$ 596.57 (3/18/20)

Recreation:

Check 2863 - \$ 34.79 (2/27/20)
 Checks 2864 to 2867 - \$ 3,571.61 (3/5/20)
 Check 2868 - \$ 92.00 (3/12/20)
 Check 2869 - \$ 67.35 (3/18/20)

ACH Payments: First Energy - \$ 531.44 (2/25/20)
 First Energy - \$ 20.55 (2/25/20)
 First Energy - \$ 16.63 (2/25/20)
 Columbia Gas - \$ 469.69 (3/5/20)
 MAWC - \$ 48.12 (3/18/20)
 MAWC - \$ 123.90 (3/18/20)

Street Light / Fire Hydrant:

ACH Payments: First Energy - \$ 2,458.90 (3/5/20)
 First Energy - \$ 672.80 (3/5/20)
 First Energy - \$ 423.12 (3/5/20)

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian, to approve the following payrolls for payment:

Employees Payroll: 2/28/20 - \$ 10,753.72
 3/6/20 - \$ 11,164.65
 3/13/20 - \$ 10,240.24
 3/20/20 - \$ 11,390.72

Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously.

New / Old Business

The Westmoreland Conservation District's Manure Management Plan Workshop scheduled for Tuesday, March 24, 2020, is cancelled.

Hutchinson Volunteer Fire Department to present their request to purchase a new piece of equipment.

Christy Bacha stated that Hutchinson VFC is looking to replace their service truck that had recently been disposed of. It turned 30 years old this year and we have a new estimate to replace that piece of equipment and want to apply for a loan. We have to provide the financial institution with our accounting information to have the funds automatically withdrawn to make the payment every month. We had every intention of using our Township tax money every year to make that payment. We are asking if it would be possible to reimburse the Fire Department on a monthly basis for the payment that will be automatically withdrawn from our checking account. Mr. Merdian asked what the loan payment would be per month. Ms. Bacha stated \$600.00 per month for 15 years through the PA State Fire Commissioners Office at 2% interest. However, those terms could change depending on the approval. Mrs. Harvey asked if the Fire Department would be submitting paperwork? Ms. Bacha said they would. Mr. Merdian clarified that the \$7,200.00 would come out of Hutchinson's VFC funds every year and Hutchinson VFC needs to budget accordingly to make sure that that's accounted for. Ms. Bacha stated that they would be putting down 20 percent of their own funds initially on the apparatus. Mr. Merdian asked if this is a new piece of equipment. Ms. Bacha stated it is and will be used to replace the service truck. Mr. Merdian asked what the time frame was for planning to purchase the equipment. Ms. Bacha said the equipment financing was in the beginning stages. Mr. Merdian stated that this will be put on April's agenda for voting.

Board of Supervisors Comments

Vice Chairman Merdian... Obviously, everybody knows why we're out here in the equipment garage tonight for the meeting and it's due to the COVID-19 virus. As you've heard, we've already taken significant steps to guard against COVID-19. We are having this meeting in an open-air environment for all to spread out and not be confined in a meeting room. But unfortunately, in listening to what the Federal Government has been saying over the past few days and listening to what State Government is saying, as well as what Local City leaders and County leaders are also projecting, we need to discuss what we will do to respect the position of our employees. The Township does not have many employees. Six (6) current Road Crew employees and two (2) office employees. Westmoreland County has been blessed so far with no occurrences of the virus and I believe it's because of the strong practical approach we are taking. I'd rather be accused of overreaction as opposed to non-reaction for no cases at this time. Mr. Merdian passed around a handout prepared by The Keystone Contractor's Association. Keystone Contractor's Association is a union entity who oversees probably 90 percent of the union workforce in the State of Pennsylvania. They established some significant guidelines that pertain to construction companies and businesses that operate in Public Works. The Township does engage in construction activities. A few things that I'd like to bring to attention for consideration tonight. On page two (2) Administrative Controls. It talks first and foremost about encouraging sick workers to stay home and minimizing contact with each other. Replace face to face meetings with virtual communications and implementing telework where feasible. Establish alternate days or extra shifts that reduce the total number of employees in a facility at any given time and allowing them to maintain distance from one another while still maintaining a full on-site work week. The continued nonessential travel to locations where the virus outbreak is continuing, developing an emergency communication plan, talk to co-workers to get up-to-date information on how to deal with the virus, and training employees on the need to be wearing protective clothing and equipment. That statement encompasses our office as well as our Road Crew. Mr. Merdian proposes looking into alternating hours for the office staff. If one of those ladies get sick, the odds are the other one is going to get sick too. With them both being in this office at the same time in that enclosed environment, a concern becomes they get sick, they're going to have to be quarantined. If those ladies would get sick, the Township is going to shut down. We don't have anybody to plug and play. Same thing goes with the Road Crew. We should look at eliminating the morning gathering, the lunch break time together, and clock out at the end of the day by separating people when they come through. These are suggestions. I think it's something that we should talk about and consider. We need to continue to take the proactive steps. I would much rather be blamed as a Board for being over reactive and overprotective than God forbid something happens and then we're playing catch up.

Chairman, Mark Petros stated that he does agree and thinks if they moved their start times around maybe the Road Crew would work more separately and possibly provide masks for them to wear. They don't need to interact with the public if they can get out and do their work and keep their distance. That's the biggest thing, it's contracted by being too close or they can put the mask on. Instead of everyone coming in at 7:00am and start work, stagger the start times. Somebody starts at 6:00am. Tom fills them in. Then the next couple guys come in at 7:00am and Tom fill those two guys in. Then, two guys come in at 8:00am and do it that way. Mr. Merdian stated that is what the Municipal Authority of Westmoreland County has implemented. It's not going to be perfect, but just trying to be proactive. Mr. Petros stated we have the daylight savings time on our side right now so for later in the day, a few guys could start at 9:00am and could work later in the day instead of everybody sitting together at 7:00am and Tom talking to everybody at one time.

It was asked by a resident if there are a lot of vendors coming to the office. Mr. Petros stated we don't want anybody coming here right now. They would have to call or be dealt with through the glass window in the front lobby. We are trying to cut down on interaction with people coming to the Township Building and are asking that residents not come to the Township Building unless there is an emergency. Same rules apply to the vendors.

Paul Hermann, Road Crew employee, stated that the problem is the Road Crew employees are all still in the same equipment and there's nothing to sanitize with. If a guy jumps in the hi-lift and an hour later, I jump in the hi-lift, purpose defeated. Mr. Petros asked what if the first responders would supply masks.

A resident stated that the Road Crew would need hand sanitizer, and everything wiped down. The employees can also have spray bottles of hydrogen peroxide. The concern is about what the employees come in contact with prior to coming in contact with the next employee. It's not just between employees and shifting crews, it's what that employee does when they go off site and then come back onto the worksite. It's a behavioral kind of thing, and a mandate for the safety of everyone in your crew because once you go down, you can't recover. Mr. Hermann stated that his wife is a nurse and the only proper mask to use is called an N95. Her employer can't even get them right now. She's going to work to see patients in facilities and they have no supply of masks right now. Mr. Merdian

stated that the hydrogen peroxide is a good idea. The resident stated it's a diluted composition of hydrogen peroxide and water. It doesn't need to be too sophisticated. White vinegar does the same thing in some regards. It all depends on what's most effective and what people will use. Mr. Hermann stated that people aren't showing signs of being infected, and while you are in here, you could be infected, and might have already infected everybody here.

Mr. Merdian asked Tom Mignogna his thoughts. Mr. Mignogna stated that in performing their jobs, there is not a lot that they do is a single one guy can do by himself. They are in their own piece of equipment a lot of the time, but they aren't working separately. One man in a machine. Other guys are in the truck and one guy is on the ground. It takes that kind of cooperation to tackle a lot of the projects that we do. They are interacting in one piece of equipment loading their own truck and there's multiple people in and out of it. Mr. Petros stated that there could be a designated loader driver. Mr. Hermann stated that they don't even have hand sanitizer. I tried to buy it myself and can't find any. Mr. Mignogna stated we have a can of Lysol. A resident stated that the hand sanitizer is only effective for two or three uses on your hands then you have to use an alternate source.

Mr. Petros has no problem with the Township halting putting in catch basins and work like that. He then asked Mr. Hermann what he suggests. Mr. Hermann stated that if one gets it, they're done. Mr. Mignogna stated to just keep up on the personal hygiene ourselves. We do have sanitizer and we do wash our hands when we can. Mr. Merdian stated that it's not just what we as a Township can do, it's what you guys do and take ownership in hygiene also. I'd like to take a bold step here tonight and suggest to Linda Harvey and Mark Petros that we consider if we do have an employee who comes down with the diagnosis of the COVID-19, that we grant them a two week paid time off to go into quarantine. We do not want them to come in to work sick and infect other people. People do have vacations and their livelihood already accounted for. We know what the committed cost is every year for these employees to be employed, including vacation they are entitled to. It is my position that they should not be penalized because of this pandemic. I ask for both your thoughts and consideration on that as well.

Supervisor Harvey stated that she agrees with Mr. Merdian. Obviously, it is an issue that we need to address. Nobody wants to come down with this and then bring it home to their family. I was the one who said that we needed to close Recreation indoor and outdoor activities and you were the one who was saying it must go on. We need to sit down and think of what policy will be in place to protect the Road Crew and Office Staff. I just don't think that we need to do this here at a public meeting. This is, in my opinion, an issue with employees. I feel uncomfortable discussing it right now.

Mrs. Harvey then stated what she would like to do now is to talk about the next meeting and how it will be handled if the pandemic continues. Are we going to have people coming in and freezing out here? Should we even meet? Is there another way in which we could communicate with the public? Or can a resident of the Township email their question(s) or concerns to the Supervisors' to address it at the next meeting if it is a closed meeting? Mr. Merdian stated Hempfield Township is doing their meeting like that and the Municipal Authority of Westmoreland County handled their meeting during a conference call.

Mr. Petros asked Solicitor Hamilton as far as the Sunshine Law and having a meeting, what do we do in that case? Solicitor Hamilton stated Townships, as opposed to Boroughs, are not required to have a monthly meeting. He understands why you want to have a monthly meeting so let's just go on to assuming we're going to continue to have monthly meetings. Most popularly in the environment that we're in right now is by teleconference. The only requirement is that the person or persons that are telephoning in could be heard by the people that are present. And the people that are present could be heard by those that are telephoning in. That has been upheld not only for purposes of establishing a quorum, but for purposes of having a required meeting. It could be done with only one Supervisor that shows up in person and the other two participate by teleconference. That would certainly minimize the interaction we're talking about. Mr. Petros stated that is something to address if needed.

Mr. Merdian asked Susan Leukhardt if there is something she would like to add. Mrs. Leukhardt stated that she appreciates that it was brought up, but also understands Linda stating it's a personnel issue and it doesn't have to be discussed at a public meeting. I'm willing to talk about it after the public meeting and I think Jackie feels the same way. Jackie and I have been talking about it.

Mr. Merdian stated to Solicitor Hamilton to not take this personal, but please this back to the partners at the firm. He is very disappointed personally on how this was handled from the beginning with the transition of Solicitor. Mr. Merdian welcomes Solicitor Hamilton to the Board and is glad you're here. I qualify that by this. Prior to last month's meeting, we were notified as a Board that Solicitor Kansler was leaving and going to another position with other Municipalities and/or Boroughs. I asked the question point blank at that time to John Greiner of the firm, who you

work for now, if the firm was interested in continuing doing our business. The specific answer was no. We needed to find someone else and that the firm would provide temporary help, as necessary, until we found someone. We went out and spent a lot of our own personal time meeting with other individuals, soliciting other individuals, calling and referencing them all. Then we got a letter from your firm saying no, we had a change of heart. You did the submission of the letter that came in from your firm saying you know what Tremba, Kinney's plan was, but it certainly didn't look good for the Township to be out soliciting these other Attorney's and then telling them we are staying with the firm we had when we didn't realize we had them. Solicitor Hamilton stated it doesn't reflect well on the firm. Completely and coincidentally as things so often happen, Mr. Kansler was leaving about the same day that I was coming in as a new partner. I don't think it was realized by Mr. Greiner when he responded to that, that I had the Municipal background that I do. I apologize on behalf of the firm that I am a partner in, I'm sorry that you invested that time and I hope that our relationship here makes up for it.

Mr. Petros asked Mr. Mignogna, about the right-of-way on Spring Hill and Brady Lane. We need to know if it's still our right-of-away or if it's been taken over by other people who have built on or taken this right-of-way over. What are the squatter's rights? We also have a problem with drainage in Lowber. When water runs off the hill from where this is and it floods some homes below. We need to know exactly what we can do with this right-of-way. There's a spring on it. We need to address the problem where the people are getting flooded out. Also, to address with Joe Pocsatko, where Chevron was located at the top of the hill, is there an Ordinance that we can look at as far as what's the recourse on how it is maintained? My fear is since they moved out, the next thing will be trees growing there and it will be overgrown with weeds. Mr. Merdian stated Chevron just picked up and left after they started the liquidation process to sell themselves. Mr. Pocsatko stated there definitely is a vegetation ordinance. Mr. Merdian stated that at some point, we're going to need to reach out to them because a lot of those guys who were the previous contacts are already gone. Mr. Petros asked if there is anything in place that would return it back to its original state of when they started working there. Mr. Mignogna asked if the property still belongs to the original owner. Mr. Merdian stated yes it does, and there is a restoration clause in those land use agreements with the property owner. This may be something that Joe Pocsatko would want to engage, not only with Chevron but also with the property owner and together tell Chevron that they can't leave the property in this condition and what is Chevron going to do to correct the property to what it was prior to the drilling.

Mike Juliano, from the Lawnfather Lawn Company, wanted to say thank you very much and will be very transparent. He will probably be at every one of the Township meetings. I've been doing this for the last five years for Elizabeth Township. I try to get involved as much as I can, but one thing I wanted to offer to you, and this is something to think about is if you start to have some problems with money, let him know. He will work through it if and will be able to hold off a month or two with payment, we will figure out a way. If people aren't paying taxes, people work month to month, I understand that, and there could be an issue. I'm more than willing to do that and help you guys out.

With no further business to come before the Board, Linda Harvey made a motion to adjourn, seconded by Mark Petros. Voting: Mrs. Harvey, Mr. Petros, Mr. Merdian; yes. Motion carried unanimously. Meeting adjourned at 8:06pm.

Susan D. Leukhardt
Secretary-Treasurer