

Chairman Joe Kerber on Wednesday September 19, 2018 at 7:00pm in the Meeting Room of the Municipal Building called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Tuesday December 29, 2017. The members of the Board of Supervisors present were Joseph Kerber, Brian Merdian and Mark Petros. Also attending the meeting were Kathy Kerber, Daryl Dermotta, Patricia Volpe, Mike Volpe, Patty Vanyo, Stephanie McDonough, Paula Slebodnik, Chuck Slebodnik, Tressa Slebodnik, Susan Hitchins-Caroleo, Rick Chritchfield, Linda Harvey, Henry Moore, Tom Lord, Terri Couch, Tom Couch, Mary Ann Stevens, Jay Stevens, Alan Fossi, Bob Janzef, Judy Janzef, Tracy Hampshire, Sandy Dull, Glenn Wees, Joann Dunn, Attorney Kansler, Janet Schork and Erika Horvat.

Mr. Kerber led those present in the Pledge of Allegiance.

An Executive Session was held tonight, September 19, 2018 at 6:15pm to discuss legal matters.

Report from Roadmaster, Joe Kerber

We spent time cleaning up in Lowber, Whyels, and Gratztown from flooding on September 10th. The flooding on September 8th and 9th did major damages on several roads. Slaughter Hollow Road is closed until further notice. We replaced a storm pipe and catch box on Wilson Drive. We are continuing with the ongoing repairs to McCune Drive. We did some repairs to Slebodnik Road after the storm. Apples Mill Road is now opened. We have been out patching for three days that included curbing in Hutchinson from the contractor. Repaired a storm drain on Dutchtown Road. We did some restoration to yards on Wilps and Judy Drive.

Report from Ordinance Officer, Pat Schmidt

We had thirty four complaints regarding thirty four different properties. Sixteen certified letters were sent out for high grass, which have all been remediated and two for dilapidated homes, four for uninspected vehicles which have all been removed. We had a few vehicles towed on Creek Road. I am currently working with the banks regarding a property on Madison Avenue and three other homes here in the township.

Report from Recreation Director, Janet Schork

- **Crabapple Pool:**
 - Crabapple Pool is now closed for the season.
 - In spite of opening a month late due to our pool liner installation, attendance was very good and steady. Also, we achieved our number one goal of having no accidents or injuries.
 - The overwhelming majority loved the improvements of a pool liner, the extended "RecDeck" over the edge of the pool sitting area, and the new restrooms.
 - Pool manager, Yvonne Shawl, Assistant Pool Managers, Alex Schork and Emily Spisak all did an excellent job managing daily operations. Also, credit to our maintenance, concession and lifeguard staff --- they were all outstanding.
 - The public works department has started the pool shutdown. Once fall baseball is over, water can be turned off and we can finish winterizing the pool and the park pavilion and restroom areas.
 - As we do at the end of each season, we will evaluate what went right and what we can do next year to improve our customers' pool experience next year.
- **Recreation Center/Library:**
 - ServPro reported today that the gym floor should be dry in a week. Once dry, we will begin repairs to the gym floor. We are hoping to get this work done ASAP and get the facility back up and open to rent to our sports' groups for the fall/winter term.
 - The library restoration has been completed. The library purchased the material and volunteer Don Bixby, a former library board member, along with the library staff installed ceiling tiles throughout the library.
 - A HUGE thank you to Mandy Luchs, Don Bixby, Kristin Janzef and Jen Worley for helping with the cleanup and repair. The township was saved a significant expense because of their hard work.
- **Fitness Classes:**
 - Our year-round Fitness classes have become very popular and we are achieving great attendance. This fall/winter we are offering the following classes:
 - P90X Cardio, Core de Force Cardio Kick Boxing, Yoga for beginners, Advanced Yoga, Pilates, Cardio and weight training.
 - A full schedule is available on our township website as well as registration information.
- **Recreation Volunteer Group:**
 - Our recreation Volunteer group will be meeting next Wednesday, September 26 at 7pm in the recreation center conference room to discuss our fall/winter activities.
 - On the agenda for discussion and planning are:
 - A Father/Daughter Dance tentatively scheduled for February 17th or 24th at the Crystal Ballroom
 - A Halloween activity

- A Winter and/or holiday activity
 - Please call or email me if you would like to join our group
- **Friends of Crabapple Lake Park**
 - We are looking for volunteers to be part of our Friends of Crabapple Lake Park Crew.
 - We need folks that enjoy weeding, edging, planting flowers and trees to help with fall and spring park cleanup.
 - Also needed are those volunteers with specialized skills, talent, or knowledge in carpentry, construction, concrete.
 - So, if you have a desire and willingness to help please call or email me.
 - I will have a schedule of work activities to share at the October Board of Supervisors meeting

Report from EMA Director Glenn Wees

On Sunday afternoon the townships Emergency Management Agency was activated in the township for flooding in Lowber, Gratztown and Waltz Mill area. In the township total, we had 43 homes that were affected. According to PEMA guidelines we had 33 houses with major damage and 4 houses were considered destroyed. According to their guidelines, regular flooding in the basement is considered affected, major flooding is when you have at least 18 inches of water on the first floor. The houses that were destroyed are ones that are lifted off of the foundation. I want to thank my staff. They did a terrific job. We did a damage assessment on Tuesday evening. My staff was there and also Joe and Mark. We completed it Tuesday evening and the paperwork was turned into the county and knowledge center by 9:00 Tuesday evening. I met with PEMA on Monday, spent the day with them going through the area. I have nothing to report as of right now. They haven't given me any notice of grants or funding for assisting the township. My staff opened our EOC and it was activated at all times with communication with the fire departments. We were in touch with the road department at all times. I have to thank Joe; we left Sunday and got home Tuesday evening. Then from Tuesday to the following Sunday we were out about 18 hours a day trying to help people get cleaned up. Erika took care of the dumpsters for us. Joe brought the front loader down and we helped get those areas cleaned up. Some homes had flood insurance, some didn't. The houses that were considered destroyed did get some help from their homeowners insurance. We had 3 businesses destroyed. At this time I do not have the exact amount of damage, but the one business had half million dollars in inventory ruined. We are working on trying to get some help from charitable organizations. West Newton had 8 houses affected. We are working with them to get some relief for people that were affected. If anyone needs anything, you can call the township office. Erika is also the secretary for EMA. We have Nixle notifications and a Facebook page you can use for information. If you want information on joining Emergency Management you can leave us your information. Just be aware that you will need to be certified and you will need to go to classes. It's not as easy as folks think. Our fire departments did a fantastic job. They maned their stations during the flood and Lowber manned their station 24 hours a day during the flooding for 5 days which is unheard of anymore. We did 3 boat rescues during the storm and we had a house fire and 2 other calls during the flooding. Everyone has been busy for the last 9 days. I am really thankful for Joe and Mark coming out to help with damage assessments. I want to thank my staff, Erika, all the fireman, they put in allot of time. Joe went on to thank Skip for his time. You, Erika, your staff, Walt Lipinski, you all went above and beyond the call of duty.

Brian Merdian made a motion, seconded by Mark Petros to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on August 15, 2018. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Public Comment

Stephanie McDonough lives on Slebodnik Road. This road has one way in and one out form me. I would like to know what is going on with it. I have called and been told there is no budget for it. However if it collapses, I can't get out. I would like to know what is going to be done. Mr. Kerber stated that he is going to get out there to look at it. We know it is washing down over the side. Actually over the last few days we have gotten allot of free Rip Rap stone from the project over at Waltz Mill. We trucked all day today; we are going to truck all day tomorrow. We may just bring some straight over to Slebodnik Road to sure it up.

Chuck Slobodnik lives on Slebodnik Road. He stated that what caused the washout was the drain. A resident there has tried to fix it several times but now it is totally unfixable. Mr. Kerber stated that he will send the backhoe out tomorrow morning to get that addressed. Mr. Slobodnik stated when the road crew was there last week they pulled the ditch and didn't extend it far enough. Mr. Kerber stated that there is a pipe down there that needs replaced. That is why we stopped there. We were going to come back and finish but then the storms hit the area. Mr. Slobodnik went on to thank Mr. Kerber for the jobs he did at the top of the road, but things are starting to wash out again.

Jay Stevens is a resident from Wineberry Ridge Court. He asked if any contact has been made with the developer over there regarding the road. He was at the meeting in March stating that he was going to fix the road and he has not. The development is almost finished. How does his bond come into play? With all the rain nothing is going into the drain system there. Mr. Kerber stated that we will get the township engineer, conservation district and the township solicitor to look into this. The township solicitor stated that the road is not the townships responsibility. We can take it over once he brings it up to specs. The supervisors stated we will look into pulling the bond only if we would need to.

Mark Petros made a motion, seconded by Brian Merdian to disburse 2017 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
Farnham and Pfile – replacement pump	\$ 479.90
Williams Hardware – part for nozzle	\$ 33.54
Labuda Farm Service – air filter	<u>\$ 10.98</u>
	\$ 1,126.02

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to disburse 2017 EMS Tax funds on behalf of Hutchinson Volunteer Fire Company as follows:

Witmer Public Safety – traffic control lighting	\$ 475.00
Kush Kustom Auto – maintenance on siren and speakers	<u>\$ 3,400.00</u>
	\$ 4,206.53

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to disburse 2017 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bear Com – monthly maintenance on portable radios	\$ 92.00
ArcGIS – online mapping	\$ 160.44
Comcast – phone, internet	\$ 181.94
Amazon – four (4) radios and protection plan	<u>\$ 609.56</u>
	\$ 1,043.94

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to disburse 2017 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

Andy's Tire and Auto – two tires for brush truck	\$ 331.76
HC Global – magnet mount	\$ 44.00
Pro-Am – maintenance on air-paks	<u>\$ 862.63</u>
	\$ 1,238.39

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to authorize Gibson-Thomas Engineering to prepare and submit applications to the Westmoreland County Planning Department requesting funds from the CDBG program for the 2019 calendar year on behalf of Sewickley Township. These applications will be made to help fund phase two of the storm sewer replacement project in Herminie. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to approve the renewal of Township Property, General Liability Insurance, and Workers Compensation Insurance through Rupp-Fiore Insurance Management, Inc. The premium for the Workers Compensation Insurance is \$ 69,089.00 which is an increase of \$ 2,486.00 and the premium for General Liability Insurance is \$ 33,980.00 which is an increase of \$ 1,331.00 from last year. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to authorize the solicitor to advertise a workshop meeting on October 4, 2018 at 6:30pm to discuss the Property Maintenance Code and the MSATS transaction. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Meridan to approve Resolution No. 25-2018 declaring the existence of a disaster emergency in Sewickley Township that occurred on September 10, 2018. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Meridan made a motion, seconded by Mark Petros to accept Rich Bosko's resignation from the Municipal Sewage Authority of the Township of Sewickley effective immediately. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to accept Rich Bosko's resignation from the Sutersville Sewickley Municipal Sewage Authority effective immediately. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Act 205 of 1984, as amended, governs the funding requirements for all municipal pension plans. The law requires the Chief Administrative Officer of each municipal pension plan to inform the "governing body" of the municipality of the plan's expected financial obligation for the coming year. This must be done by the last business day in September. This information, provided under the guidance of the Pennsylvania Municipal Retirement System, the Plan's administrator, is intended to satisfy the legal requirements of Act 205. The calculation of the 2019 plan cost, or the Minimum Municipal Obligation, requires an estimate of the 2018 W-2 wages of the employees covered by the plan. As the Chief Administrative Officer of the non-uniformed pension plan, Joe Kerber will submit the budget to the Board of Supervisors outlining the financial requirements of the pension plan and the minimum municipal obligation of the Township for the coming year. The Minimum Municipal Obligation is the municipality's 2019 bill for the pension plan that must be paid by December 31, 2019. The obligation must be met with general fund monies or with any General State Aid to Municipal Pensions to which we may be entitled under Act 205.

Mark Petros made a motion, seconded by Brian Merdian to accept the minimum municipal obligation for the non-uniformed pension plan of \$ 12,734.00 and incorporate the amount into the 2019 General Fund budget as the State Aid Pension Payment and the Township payment to the Pennsylvania Municipal Retirement System when received by the Office Manager. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to ratify Janet Schork to work over her allotted hours on the payroll dates of August 24 and August 31, 2018. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to ratify Susan Leukhardt to work over her allotted hours on the payroll date of September 7, 2018. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to approve the following bills for payment:

General Fund:

Checks 9731 to 9743 - \$ 32,643.36 (8/24/18)	ACH Payments: First Energy - \$ 8.19 (8/27/18)
Checks 9744 to 9758 - \$ 7,418.55 (8/28/18)	First Energy - \$ 331.53 (8/28/18)
Checks 9759 to 9762 - \$ 1,085.38 (8/31/18)	First Energy - \$ 107.47 (8/28/18)
Checks 9763 to 9767 - \$ 1,656.04 (9/6/18)	First Energy - \$ 88.18 (8/28/18)
Checks 9768 to 9780 - \$ 4,940.47 (9/13/18)	Columbia Gas - \$ 25.56 (9/4/18)
	S & T Loan - \$ 5,252.37 (9/17/18)

Crabapple:

Checks 4610 to 4613 - \$ 1,235.43 (8/24/18)	ACH Payments: MSATS - \$ 58.95 (8/20/18)
Check 4614 - \$ 173.34 (8/28/18)	First Energy - \$ 43.94 (8/27/18)
Check 4615 - \$ 387.01 (8/31/18)	First Energy - \$ 447.42 (8/28/18)
Checks 4616 to 4617 - \$ 741.64 (9/6/18)	First Energy - \$ 126.90 (9/10/18)
Checks 4618 to 4620 - \$ 136.64 (9/13/18)	

Recreation:

Check 2771 - \$ 156.36 (8/24/18)	ACH Payments: MAWC - \$ 324.30 (8/15/18)
Check 2772 - \$ 950.00 (9/13/18)	MSATS - \$ 58.95 (8/20/18)
	First Energy - \$ 385.40
	First Energy - \$ 16.67
	First Energy - \$ 12.69

Highway Aid:

Check 485 - \$ 6,035.19 (8/24/18)	Check 490 - \$ 10,886.00 (9/5/18)
Check 486 - \$ 7,114.08 (8/24/18)	Check 491 - \$ 3,038.40 (9/5/18)
Check 487 - \$ 4,785.48 (8/24/18)	Check 492 - \$ 2,946.91 (9/5/18)
Check 488 - \$ 14,429.20 (9/5/18)	Check 493 - \$ 2,063.29 (9/5/18)
Check 489 - \$ 6,403.62 (9/5/18)	

Payroll Invoices:

Check 5630 to 5631 - \$ 2,592.28 (8/28/18)	ACH Payments: Payroll Liabilities \$ 3,792.86 (8/17/18)
Checks 5654 - \$ 328.57 (9/13/18)	Payroll Liabilities \$ 688.05 (8/20/18)
	Payroll Liabilities \$ 3,547.64 (8/24/18)
	Payroll Liabilities \$ 2,654.42 (8/31/18)
	Payroll Liabilities \$ 1,241.02 (9/6/18)
	Payroll Liabilities \$ 2,307.62 (9/7/18)

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to approve the following payrolls for payment.

Employees Payroll: (twp) 8/24/18 - \$ 12,271.52
(pool) 8/24/18 - \$ 3,305.90
(twp) 8/31/18 -\$ 9,858.38
(pool) 8/31/18 -\$ 2,074.10
(twp) 9/7/18 - \$ 9,083.65
(pool) 9/7/18 - \$ 1,232.86
(twp) 9/14/18 - \$ 19,211.32
(pool) 9/14/18 - \$ 260.33
(twp) 9/21/18 - \$ 9,647.09
(pool) 9/21/18 - \$ 205.84

Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

New / Old Business

Brian Merdian made a motion, seconded by Mark Petros to amend the agenda to add two motions to the agenda appointing Patty Vanyo and Janet Schork to the Municipal Sewage Authority of Sewickley Township. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Meridan made a motion, seconded by Mark Petros to appoint Patty Vanyo to the Municipal Sewage Authority of Sewickley Township replacing Rich Bosko, effective immediately. The term shall expire the first Monday of January, 2023. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to appoint Janet Schork to the vacancy seat on the MSATS board for a six year term, effective immediately. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously.

Public Comment was made available before the motions were voted on.
Linda Harvey asked what these terms are. They were explained in the motions.

Mr. Merdian wanted to make a statement regarding MSATS. He went on to explain that the board voted unanimously to sell the Sewage Authority to MAWC. That process is now underway. Also, another change I would like to make everyone aware of that has nothing to do with this pending transaction. At a previous time, the sewage authority came to a decision based on the cost of the Hutchinson sewage project, that they will be raising the rates October 1, 2018 to \$61.95.

Mr. Merdian stated that we did receive approval from Penn Dot earlier this week to go ahead and proceed with the installation of the flashing speed limit signs in front of both H.W. Good and the High School. That work will actually be on hold in till we see if in 2019 we can get some state funds to help pay for this.

Mr. Merdian would like to also thank Thoma Dumpsters for the donation of dumpsters, Yough Middle school football team for helping with some clean up, and to all the donators for the pack the bus program that the school district put on during the flood. There were two full buses that were filled with cleaning supplies. Also to Cipra Excavation who came into the township to help with a major problem that came up due to the heavy rains.

With no further business to come before the Board, Brian Merdian made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Kerber, Mr. Merdian, Mr. Petros; yes. Motion carried unanimously. Meeting adjourned at 7:32pm.

Erika Horvat
Secretary/Treasurer