

Chairman Brian Merdian on Wednesday February 21, 2018 at 7:00pm in the Meeting Room of the Municipal Building called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Tuesday December 29, 2017. The members of the Board of Supervisors present were Brian Merdian, Joseph Kerber, and Mark Petros. Also attending the meeting were Terry Staford, Robert Janzef, Judy Janzef, Carol Keller, Bob Keller, Jim Balog, Marianne Errett, Wanda Layman, Jack McWilliams, Ann McWilliams, Betty Hazuza, Patricia Volpe, Mike Volpe, Alan Fossi, Tracy Hampshire, Linda Harvey, Jeff Thoma, Austin Weinman, Tom Lord, Jill Petros, Steve Soloman, Mrs. Sensue, Attorney Zachary Kansler, Janet Schork and Erika Horvat.

Mr. Kerber led those present in the Pledge of Allegiance.

Report from Roadmaster, Joe Kerber

The Road Crew has been out 12 days salting roads. We have used approximately 2600 tons of salt and 1300 tons of anti-skid this year. The road crew spent seven days patching roads. We finished brushing on Balentine Road and started in Hutchinson. We have been busy keeping up with the equipment in the garage. The truck with the broken axle is now up and running. The township has extensive road damage from the heavy rains on February 15th and 16th. We have crews out every day repairing the roads from these rains. Mr. Fossi asked how Mr. Kerber is coming with his spray permit. Mr. Kerber stated that it is on the agenda to vote for me to take the test.

Report from Ordinance Officer, Nick Newcaster

All of the following information has taken place since the last Board of Supervisors Meeting on 01/17/18: Sixteen (16) warning letters were mailed, which pertained to JMV's (Junk Motor Vehicles), rubbish, dangerous structures, and junk yard violations. Some complaints have been resolved without having to mail letters, such as burning and parking. Two complaints, one for JMV's (formerly a tagged vehicle) and the other for JMV's and dangerous structures, were filed before MDJ CHRISTNER. One tagged vehicle in Lowber has been voluntarily moved. Nine (9) JMV's have been remedied; four (4) from the Herminie area, three (3) from Rillton, and two (2) from Hutchinson. There was one parking complaint received during recent snowfalls, which was in the Herminie area. The vehicle was tagged and voluntarily moved by the owner. As always, if someone has noticed a violation and would like to

Report from Recreation Director, Janet Schork

Recreation Center:

- All going well at the recreation center with full rental continuing through March.
- The Jump Start Indoor Soccer program for children ages 3-6 started on Saturday, January 27 and runs through March 3rd. We have 42 participants.
- I still have 7 Springs and Hidden Valley Ski Discount Tickets for sale at the recreation center.
 - Tickets are available through March by calling my office or by email.

Recreation Activities:

- Our Annual Easter Egg Hunt is scheduled for Saturday, March 24 at Noon at the Sewickley Township Baseball Fields. It is FREE for all Sewickley Township & Yough Area children ages infant - 12. Preregistration is required.
- Also, I am in the initial stages of planning an adult bus trip to Rivers Casino in April. I will have all of the details at the March meeting.

Restroom Renovations Update:

- The ADA restroom renovations at Crabapple Park & Pool and the baseball fields are moving along according to schedule. Demolition and plumbing has been completed. Painting and door installation will take place this week.

Recreation Board Activities:

- With the board of supervisors' decision to dissolve the recreation board at the December meeting, I have been soliciting for volunteers for upcoming 2018 recreation activities and events.
- Yvonne has placed notice on Facebook. And, I have updated the Sewickley Township website, Bruno Field Digital Sign, and my recreation email contacts.
- Volunteers can pick one activity, two, or all in which to participate. What's nice about this new arrangement is that volunteers do not have to commit to organizing all yearly activities but can pick and choose those for which they are interested in participating.
- If you or you know of anyone that is interested in helping, please forward to my email a letter of intent and the activity for which they would like to be considered.

Mrs. Schork stated that we are seeking volunteers to help with recreation activities. She stated that you do need your clearances.

Brian Merdian made a motion, seconded by Mark Petros to approve the minutes of the Sewickley Township Board of Supervisors Regular Meeting held on December 20, 2017. Voting: Mr. Merdian, yes; Mr. Petros, abstained; Mr. Kerber; yes. Motion carried.

Brian Merdian made a motion, seconded by Mark Petros to approve the minutes of the Sewickley Township Board of Supervisors Reorganization Meeting held on January 2, 2018 as reviewed. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Public Comment

Terry Stafford wanted to know when we are going to get his issue solved. I can't rent the house out now because it's a liability. Mr. Kerber stated that it is on the list to be down. Mr. Stafford stated that it has been three years now.

Carol Keller from Judy Drive is concerned about blinking lights at H.W. Good Elementary. She stated that she spoke to Dr. Sardon and the Board of Supervisors is to meet with her along with Penn Dot. Mr. Merdian stated that Gibson Thomas went ahead with the design work and they are going to be meeting with Penn Dot to continue the process. As part of the discussions that have been going on, at the last school board meeting they made a determination that they will support and assist at some degree for blinking lights at the Elementary school, but they are not interested in doing anything in front of the High School. We are still going to proceed with the engineering work to be submitted to Penn Dot to get the permit. Mr. Merdian said they reached out to Justin Walsh and Kim Ward to see if some kind of funding is available. Mrs. Keller stated that she spoke to Dr. Sardon and the cost of the lights would be \$ 20,000 apiece. The township would be responsible for paying the light bill. Mr. Merdian stated yes, that is correct. Ms. Keller stated that she heard the school will pay the \$ 20,000 but they need to see if they can get funding.

Mr. Volpe stated that he is continuing to get 911 phone calls for road issues. He called up here to complain and he is still getting them. I wish you would get it straightened out at the 911 center. Mr. Kerber and Erika Horvat stated that they will call them and we will reach out to our Emergency Management to make a phone call to them also. Mr. Volpe also stated that it is unfair that we got our taxes raised but don't get the service of a street light. Mr. Merdian went on to explain that we are looking into adding more street lights to the township. Mr. Volpe also asked if we can get a speed limit sign on General Braddock Road.

Alan Fossi from 171 Wilps Drive had an opportunity to look at the auditor's report from 2018. It states on here that the auditors were having a little trouble getting some information on your salary to determine your salary for this year, which was approximately \$ 87,000 last year. I suspect that the trouble would be made more from the auditors than the office personal. The other concern I have in the report is that the auditors stated that the Board of Supervisors received a meeting pay of \$ 3,000.00 and according to the township code, it should have been \$ 2500.00. So my concern is, we have three auditors here that do not know how much we earn. We received \$ 2,500.00. This is a major concern. Mr. Kerber stated that we are going to address that tonight under new/old business.

Jeff Thoma asked who is in charge of the pipe that comes out of the school and runs down the side of Reed Lane. Its saturating the roadway and causing issues with his foundation at his house. The other concern I have is when it rains water gushes down the school parking lot, shoots across the road and runs down into my property. Mr. Thoma stated that there are no catch basins in that area. When the sewage came through things never got graded properly and its created a pond. Attorney Kansler suggested that if the water issue is caused because of the Sewage Authority then you need to contact the Sewage Authority. You can also contact the school in regards to the water coming off of their parking lot. The water running is also causing an issue with a sewer line. Mr. Merdian stated we will be out to fix the sewer line. Mr. Thoma asked if this is the schools issue or the townships. Mr. Kerber stated that this is a state road. The excessive water is being caused by the school parking lot. Mr. Thoma suggested putting in some pipe and catch basins. Mr. Kerber stated that we will look into it. Mr. Merdian stated that from a sewage authority point we will look into it also.

Austin Weinman from Penn Tex Ventures is here to represent the Dollar Store being built in Herminie. He was trying to get some clarification on what the next steps will be. Will we be on the March's Supervisors meeting agenda? Mr. Kerber stated it will be if it is passed through Planning. Mr. Weinman also asked if we could get some of our permits before the plans are officially approved. Mr. Weinman stated that the plans were delivered yesterday. Attorney Kansler stated he would need to check the Earth Disturbance code. There is a section that does address permits.

Brian Merdian made a motion, seconded by Mark Petros to disburse 2017 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
Bob's Radiator & Repair – Inspection, Brakes	<u>\$ 105.00</u>
	\$ 707.25

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Mark Petros made motion, seconded by Brian Merdian to disburse 2017 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

Westmoreland Community College – training	\$ 70.00
Webb's Service Center – maintenance on rescue	<u>\$ 1,406.43</u>
	\$ 1,476.43

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to disburse 2017 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Wordpress – website	\$ 50.00
PSATS – membership fee	\$ 125.00
Gibson-Thomas – Grant Application	\$ 127.50
Lox Technology – Surveillance System	\$ 1,299.99
Rupp Fiore- Rental Insurance	\$ 27.00
Comcast – monthly internet, cable, phone	<u>\$ 181.97</u>
	\$ 1,811.46

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to enter into a Participation Agreement with DGS Costars for the purchase of salt for the 2018-2019 season. Estimated tonnage for the 2018-2019 purchase shall be 2,200 ton. We will be required to purchase a minimum of 60% to a maximum of 140% of the estimated tonnage. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to receive proposals for approximately 3,500 ton of Type II anti-skid materials. The advertisement shall be published in Tribune Review on Tuesday, February 27, 2018 and Tuesday March 6, 2018. Sealed proposals shall be received until 10:00am on Monday, March 19, 2018 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 21, 2018 at 7:00pm. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to receive proposals for the following items:

- A. The purchase of the annual requirements of catch basins with "M" top and bicycle grates.
- B. The purchase of the annual requirements of plastic pipe and fittings.
- C. The purchase of the annual requirement of dust oil, emulsified asphalt, aggregate, blacktop products and bituminous patching material.

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Brian Merdian made a motion, seconded by Mark Petros to purchase Bituminous Stockpile Patching Material (cold mix) through Hei-Way, LLC which is also through the COSTARS Program. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously. Mr. Kerber stated that this does not need to go out for bid because it is part of the COSTARS Program.

Brian Merdian made a motion, seconded by Mark Petros to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of four inches:

- a) Township Building lawn
- b) Recreation Center lawn & bank facing Pike Street
- c) Guffey Cemetery
- d) Quaker Cemetery
- e) Shaner Honor Roll

- f) The Project 70 property located at the Sewickley Township Volunteer Fire Company No. 3 (Rillton)
- g) Reservoir Road Cemetery
- h) Lowber Playground (inside and outside of fence)
- i) Hutchinson Playground
- j) Township Property located at the corner of Pike Street

These locations will be bid as a whole. One Lawn Care Service for all locations.

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance.

The advertisement shall be published in The Tribune Review on Tuesday, February 27, 2018 and March 6, 2018. Sealed proposals shall be received until 11:00am on Monday, March 19, 2018 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 21, 2018 at 7:00pm. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of three inches:

- a) John C. Bruno Memorial Football Field
- b) All baseball and softball fields
- c) Crabapple Park

These locations will be bid as a whole. One Lawn Care Service for all locations.

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Brian Merdian made a motion, seconded by Mark Petros to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of four inches:

- a) Keystone Playground
- b) Township Property located at the corner of Pike Street and Elk Street, Herminie
- c) Township Property located on Cameron Avenue, Hutchinson

Note: The above said properties are currently for sale. Proposals for these properties must be provided as an individual "price per cut". If the property should sell during the contract period, payment will be issued for the cuttings completed by the date of sale and the contract will be terminated.

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Brian Merdian made a motion, seconded by Mark Petros to use Act 13 Impact Fee Funds to pay the following invoices:

American Rock Salt:	Derry Stone & Lime – Anti Skid
Check 1044 - \$ 39, 214.85	Check 1046 – \$ 335.43
Check 1045 - \$ 18,401.21	Check 1047 - <u>\$ 324.53</u>
Check 1048 - \$ 12,817.96	TOTAL \$ 659.96
Check 1049 – \$ 12,801.64	
Check 1050 – <u>\$ 18, 360.42</u>	
TOTAL \$ 101,596.08	

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Brian Merdian to begin preparing bid packages and offering for sale the following properties owned by the Township of Sewickley:

Andrews Street
Herminie PA
(Old Playground Property)
Parcel ID 58-07-12-0-049

Short Street
Herminie PA
Parcel ID 58-07-12-0-024

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to authorize Allstate Surveying to prepare a quote for the surveying of property at Cameron Avenue, Hutchinson with tax map number 58-15-00-0-023. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to authorize Joe Kerber to attend a Pesticide Applicator Exam through the Westmoreland Conservation District on March 1, 2018. The cost of the exam is \$60.00 and he will be reimbursed mileage. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to authorize Sewickley Township Recreation the use of Bruno Field and all Baseball Fields on Saturday March 24, 2018 for their annual Easter Egg Hunt. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to advertise for summer employment at Crabapple Pool. Positions include lifeguards, concession, and managers. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to approve the following bills for payment:

General Fund:

Checks 9243 to 9259 - \$ 39,783.38 (1/19/18)
Check 9260 - \$ 7,141.57 (1/26/18)
Checks 9261 to 9269 - \$ 3,896.15 (1/26/18)
Checks 9270 to 9282 - \$ 2,803.30 (2/1/18)
Checks 9283 to 9290 - \$ 6,340.24 (2/2/18)
Check 9176 - \$ 641.60 (2/5/18)
Checks 9291 to 9304 - \$ 15,889.28 (2/8/18)
Checks 9305 to 9318 - \$ 7,952.16 (2/9/18)
Checks 9319 to 9329 - \$ 4,040.69 (2/15/18)
Checks 9330 to 9331 - \$ 60.00 (2/19/18)
Check 9332 - \$ 40.00 (2/20/18)

ACH Payments: First Energy - \$ 42.63 (1/29/18)
First Energy - \$ 440.50 (1/30/18)
First Energy - \$ 61.12 (1/31/18)
Columbia Gas - \$ 376.08 (2/5/18)

Crabapple:

Check 4526 - \$ 145.00 (1/25/18)
Checks 4527 to 4528 - \$ 510.41 (1/31/18)
Check 4529 - \$ 170.00 (2/9/18)
Check 4530 - \$ 36.10 (2/15/18)

ACH Payments: MSATS - \$ 58.95 (1/22/18)
First Energy - \$ 33.74 (1/31/18)
First Energy - \$ 226.04 (2/12/18)

Recreation:

Checks 2742 to 2743 - \$ 233.87 (1/18/18)
Check 2744 - \$ 710.00 (2/2/18)
Checks 2745 to 2746 - \$ 54.48 (2/8/18)
Check 2747 - \$ 810.95 (2/9/18)
Check 2748 - \$ 132.65 (2/15/18)

ACH Payments: MSATS - \$ 58.95 (1/22/18)
First Energy - \$ 647.25 (1/31/18)
Columbia Gas - \$ 841.75 (2/5/18)
MAWC - \$ 158.99 (2/16/18)

Payroll Invoices:

Check 5300 - \$ 21.61 (1/18/18)
Checks 5303 to 5305 - \$ 2,959.84 (1/25/18)
Check 5308 - \$ 21.61 (1/31/18)
Checks 5311 to 5312 - \$ 345.05 (2/8/18)
Check 5316 - \$ 10.03 (2/15/18)

ACH Payments: Payroll Liabilities \$ 764.19 (1/18/18)
Payroll Liabilities \$ 4,325.82 (1/19/18)
Payroll Liabilities \$ 3,289.24 (1/26/18)
Payroll Liabilities \$ 2,541.50 (2/2/18)
Payroll Liabilities \$ 1,439.85 (1/2/18)
Payroll Liabilities \$ 862.41 (2/5/18)
Payroll Liabilities \$ 2,775.02 (2/9/18)
Payroll Liabilities \$ 2,757.18 (2/16/18)

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

Brian Merdian made a motion, seconded by Mark Petros to approve the following payrolls for payment.

Employees Payroll: 1/19/18 - \$ 16,966.96
1/26/18 - \$ 14,227.87
2/2/18 - \$ 11,415.72
2/9/18 - \$ 12,641.49
2/16/18 - \$ 12,396.04
2/23/18 - \$ 11,973.15

Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously.

New / Old Business

Mr. Merdian stated he would like to go on record correcting the comment that was made at last month's meeting regarding The Supervisors meeting pay being \$3,000.00 per year. It should have been corrected then, the meeting pay that is received by the Board of Supervisors is \$ 2,500.00.

Mr. Merdian would also like to update everyone on the ongoing negotiations of the sale of MSATS to the Water Authority. The ball is pretty much still in the hands of the Water Authority right now. We want to make sure the questions and the issues that we had are being addressed. We are awaiting a draft of the final agreement to go out for everyone to review.

With no further business to come before the Board, Brian Merdian made a motion to adjourn, seconded by Mark Petros. Voting: Mr. Merdian, Mr. Petros, Mr. Kerber; yes. Motion carried unanimously. . Meeting adjourned at 7:40pm.

Erika Horvat
Secretary/Treasurer