

Chairman Alan Fossi on Monday, January 5, 2015 at 7:00pm in the Meeting Room of the Municipal Building called the Reorganization Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Times-Sun on Thursday, January 1, 2015. The members of the Board of Supervisors present were Alan Fossi, Wanda Layman, and Joseph Kerber. Also attending the meeting were Kathy Kerber, Av Mayers, Tom Byrnes, Brian Merdian, Linda Harvey, Jim Harvey, Ann McWilliams, Jack McWilliams, John Fedorko, Sandy Dull, Joe Napsha, Mike Volpe, and Susan Leukhardt.

Mr. Fossi led those present in the Pledge of Allegiance.

Joe Kerber made a motion, seconded by Alan Fossi, to appoint Wanda Layman as Temporary Chairperson of the Board of Supervisors. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Wanda Layman called for nominations for Chairperson of the Board of Supervisors. Wanda Layman made a motion, seconded by Joe Kerber, to appoint Alan Fossi as Chairman of the Board of Supervisors. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Alan Fossi called for nominations for Vice-Chairperson of the Board of Supervisors. Alan Fossi made a motion, seconded by Joe Kerber, to appoint Wanda Layman as Vice-Chairperson of the Board of Supervisors. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 1-2015 reappointing Susan Leukhardt as Secretary-Treasurer of the Township of Sewickley until the reorganization meeting to be held on Monday, January 4, 2016. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Public Comments

None.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 2-2015 setting the compensation and benefits for the Secretary-Treasurer of the Township of Sewickley as follows: This shall be effective January 1, 2015.

- \$ 16.00 regular hourly wage up to 40 hours per week
- \$ 24.00 overtime wage (hours worked over 40 per week, following union contract)
- 11 paid holidays
- 3 weeks plus a day paid vacation days
- 5 paid sick days
- 5 paid personal days

United Concordia Dental, Highmark Vision (both family coverage), Life Insurance, Short and Long Term Disability Insurance, waiving medical insurance.

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 3-2015 setting the compensation and benefits for Office Manager, Paula Alcott as follows: This shall be effective January 1, 2015.

\$ 15.00 regular hourly wage up to 40 hours per week
\$ 22.50 overtime wage (hours worked over 40 per week, following union contract)
11 paid holidays
2 weeks plus a day paid vacation days
5 paid sick days
3 paid personal days

UPMC Medical, United Concordia Dental, Highmark Vision (all family coverage), Life Insurance, Short and Long Term Disability Insurance (employee paying 10% of all benefits).

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 4-2015 setting the compensation and benefits for the Recreation Director, Janet Schork as follows: This shall be effective January 1, 2015.

\$ 12.75 regular hourly wage up to 40 hours per week
\$ 19.13 overtime wage (hours worked over 40 per week, following union contract)
11 paid holidays
2 weeks plus a day paid vacation days
5 paid sick days
3 paid personal days

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 5-2015 reappointing the following Township of Sewickley employees until the Reorganization Meeting to be held on Monday, January 4, 2016 and setting their compensations as follows. These rates shall be effective January 1, 2015.

Dean Zimmerman, Ordinance Officer - \$12.25 per hour
Doug Loughner, Township/Crabapple Maintenance - \$11.25 per hour
Roger Anthony, Crabapple/Township Maintenance - \$11.25 per hour

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to set the Treasurer's Bond at \$2,000,000 with H.A. Thomson for a premium of \$2,486.00. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 6-2015 reappointing The Law Offices of McDonald Snyder, P.C. as Solicitor for the Township of Sewickley. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 7-2015 reappointing Gibson-Thomas Engineering Co., Inc. as Engineer for the Township of Sewickley. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 8-2015 reappointing Mike Stack as the Building, Sewage, and Zoning Officer for the Township of Sewickley. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 9-2015 appointing Charles A. Mayers as Chairman of the Vacancy Board to the Township of Sewickley. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 10-2015 reappointing Dan Augustine as the Township of Sewickley's Emergency Management Coordinator. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 11-2015 reappointing Brian Merdian and Larry Arch to the Municipal Authority of the Township of Sewickley each for a term of five (5) years. These terms shall expire the first Monday of January, 2020. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 12-2015 reappointing Ann McWilliams and Brian Merdian to the Sewickley Township Planning Commission each for a term of four (4) years. These terms shall expire the first Monday of January, 2019. Board Comments: Mr. Kerber stated that Ann McWilliams is his sibling. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 13-2015 reappointing Pete Cherellia to the Sewickley Township Zoning Board for a term of five (5) years. This term shall expire the first Monday of January, 2020. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 14-2015 reappointing Amber Kline to the Sewickley Township Cultural Commission for a term of four (4) years. This term shall expire the first Monday of January, 2019. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to appoint the following authorized representatives to make purchases from the Federal Surplus Property Program.

Alan Fossi
Wanda Layman
Joe Kerber
Mike Volpe

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to notify the Pennsylvania State Police and 911 of the persons to be notified in case of an emergency after business hours as:

- (1) Wanda Layman
- (2) Joe Kerber
- (3) Alan Fossi
- (4) Mike Volpe

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 15-2015 appointing Mike Volpe as the Official Contact Person for the Commercial Drivers License Drug and Alcohol Program. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 16-2015 appointing Joe Kerber as the representative for the Township of Sewickley at the Central Westmoreland Council of Government meetings. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 17-2015 appointing Mike Volpe as the alternate representative for the Township of Sewickley at the Central Westmoreland Council of Government meetings. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 18-2015 appointing Joe Kerber as the representative for the Township of Sewickley at the Indiana-Westmoreland Council of Government meetings. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 19-2015 appointing Mike Volpe as the alternate representative for the Township of Sewickley at the Indiana-Westmoreland Council of Government meetings. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to reappoint First National Bank of Pennsylvania and Pennsylvania Local Government Investment Trust as depositories for the Township of Sewickley. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to appoint Alan Fossi, Wanda Layman, and Joe Kerber as delegates to the 93rd Annual State Convention of the Pennsylvania State Association of Township Supervisors' to be held April 19, 2015 to April 22, 2015 at the Hershey Lodge and Convention Center and to direct that delegates be paid their regular wage, if any, from the Township of Sewickley while attending the conventions. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to appoint Joe Kerber as the voting delegate for the Township of Sewickley at the PSATS' Annual Convention. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 20-2015 establishing the allowable mileage rate established by the Internal Revenue Service at \$.57.5 cents per mile. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, authorizing the proper officials to pay payroll and those bills at discount or that accrue penalties between meetings. Bills paid through this procedure shall be presented at the next regular meeting for subsequent approval. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2013 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
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Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2013 EMS Tax funds on behalf of Hutchinson Volunteer Fire Company as follows:

Kaza Fire Equipment Co. – service to pump on rescue	\$ 1,627.85
3 Rivers Fire Equipment – foam for the truck	\$ 959.81

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve an Agility Agreement and Resolution No. 21-2015 with PennDOT regarding services needed during emergencies such as salt shortages. This is a five year agreement. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to accept Felix Angelcyk's resignation as Sewickley Township Auditor effective immediately. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to appoint Avalene Cantini as Township Auditor. The appointment will run until January, 2016 with the position to be on the election ballot in the municipal elections of 2015. Comments: Sandy Dull asked if the Election Bureau has been notified of these appointments to these elected positions. Mrs. Layman and Susan Leukhardt stated that the Election Bureau sends out a form every year for the Township to verify what positions are to be put on the ballot. Mr. Fossi stated that it will be looked into. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to advertise to sell the following surplus equipment through Municibid:

- a. Sweeper unit only from the 2000 Elgin Street Sweeper
(VIN No. 1HTSCABN4YH6651510)
- b. Complete unit (chassis & sweeper unit) from the 2000 Elgin Sweeper
(VIN No. 1HTSCABNXYH255320)

Funds from the sale of this equipment will be used to convert the chassis of (a) to a service truck. Board Comments: Mr. Kerber asked if we thought about using the second truck to put the bucket on instead of using that old truck as the bucket truck. Mike Volpe said he will look into it. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to purchase a 2015 Ford F250 Pickup Truck complete with snow plow through Tri-Star Ford at the cost of \$ 31,308.00. Costars Contract No. 025-026. Financing through First National Bank at the rate of 2.55% for a four year term. Board Comments: Mr. Kerber asked if this was a crew cab or a regular, standard pickup truck. Mr. Volpe stated that it is a regular, standard cab. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to purchase materials for the flooring and safety railing (approximately \$3,000.00) to be constructed over the existing block shell located in the Township Shop area. This will be used to store and protect Township records. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve Janet Schork's attendance to the Annual DCNR (Dept of Conservation & Natural Resources) Workshop and the WCPRA (Westmoreland County Parks & Recreation Alliance) Monthly Meeting on Thursday, January 8, 2015 at the Latrobe Parks & Recreation Office. The DCNR Workshop cost is \$10.00 and runs from 10:30am to noon and the WCPRA meeting is from noon to 1:30pm. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following bills for payment.

General Fund:	Check 23989 - \$ 10,000.00 (12/18/14) Checks 6744 to 6767 - \$ 41,318.67 (12/30/14)
Crabapple:	Checks 4166 to 4167 - \$ 76.30 (12/30/14)
Payroll Invoices:	Checks 3731 to 3736 - \$ 4,369.30 (12/30/14) Draft 90224 - \$ 577.90 (1/2/15)

Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following payrolls for payment.

Employees Payroll:	12/26/14 - \$ 9,818.80 – checks 3728 to 3730 , drafts 24526 to 24537 1/2/15 - \$ 9,397.21 – checks 3737 to 3739 , drafts 24538 to 24549
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Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Motion carried unanimously.

New / Old Business

A letter is being sent to the Department of Environmental Protection stating that the maintenance shed located behind the Municipal Building is still erected and being maintained.

Linda Harvey asked if there are any openings on the Sewage Board. Mr. Fossi stated that there is one (1) opening.

With no further business to come before the Board, Joe Kerber made a motion to adjourn, seconded by Wanda Layman. Voting: Mr. Fossi, Mrs. Layman, Mr. Kerber; yes. Meeting adjourned at 7:16pm.

Susan D. Leukhardt
Secretary-Treasurer