

Chairperson Wanda Layman on Monday, January 7, 2013 at 3:00pm in the Meeting Room of the Municipal Building, called the Reorganization Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Times-Sun on Thursday, December 27, 2012. The members of the Board of Supervisors present were Wanda Layman, Joseph Kerber, and Alan Fossi. Also attending the meeting were Sharon Cerne, Alan Samulski, Joy DeClaudio, Marianne Errett, Brian Merdian, John C. Karr, Russell Karr, Kathy Kerber, Ken Shoaf, Daryl Dermutt, William Icardi, Ann McWilliams, Jack McWilliams, Glenn Wees, Norman Vinsick, Tom Lord, Linda Harvey, Angie Slobodnik, Matthew Slobodnik, Sandy Mireles, Ed Coffey, Linda Coffey, Ruth Lucov, Bert Steban, John Greenawalt, Stacey Federoff, Dean Zimmerman, Paula Alcott, and Susan Leukhardt. Others may not have signed in and some printing was illegible.

Mrs. Layman led those present in the Pledge of Allegiance.

**An Executive Session was held on Thursday, January 3, 2013 at 10:00am to discuss personnel matters. An Executive Session was also held on Monday, January 7, 2013 at 2:00pm to discuss a matter of pending litigation.**

Joe Kerber made a motion, seconded by Wanda Layman, to appoint Alan Fossi as Temporary Chairperson of the Board of Supervisors. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Alan Fossi called for nominations for Chairperson of the Board of Supervisors. Wanda Layman made a motion, seconded by Joe Kerber, to appoint Alan Fossi as Chairman of the Board of Supervisors. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Alan Fossi called for nominations for Vice-Chairperson of the Board of Supervisors. Joe Kerber made a motion, seconded by Alan Fossi, to appoint Wanda Layman as Vice-Chairperson of the Board of Supervisors. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 1-2013 reappointing Susan Leukhardt as Secretary-Treasurer of the Township of Sewickley until the reorganization meeting to be held on Monday, January 6, 2014. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

### **Public Comments**

Sharon Cerne asked the following questions. What are the regulations for posting jobs and accepting applications for the position of Roadmaster? Are there job descriptions available? When will these positions be available? Where is the funding coming from to create these new positions in the Township? Why is the Roadmaster position open when we already have a good Roadmaster? Why do the Supervisors feel he needs replaced and to find someone else? The consensus of the people that Ms. Cerne has talked to feel that the Roadmaster situation is to open up a position for Mrs. Layman in the Township. Mrs. Layman stated that the reappointment of Roadmaster is done every year at the Reorganization Meeting. We are advertising for a part time Public Works Director. Susan Leukhardt stated the advertising dates for the part time Clerk and Public Works Director. Mr. Fossi stated that the Roadmaster position will no longer be available in the Township. This is not due to job performance. We feel we can offer the residents better service with communication to handle their complaints. We are bringing someone in that has 27 years experience in government. We are doing what we think is best for the Township. Mrs. Layman added that there will be a savings of approximately \$20,000 per year. The

Public Works Director will be overseeing the crew. Mr. Fossi added that anyone can apply for the position.

Joy DeClaudio asked why we don't advertise our meetings in the Tribune Review. Mrs. Leukhardt stated that it just always had been done in the Times Sun. If the Supervisors tell her to advertise in the Tribune Review, she will do so. Regarding the part time Public Works Director, the Township tried it before with a part time Roadmaster. It was a disaster.

Jack McWilliams asked if the money is in the budget to pay for the additional positions. Mr. Fossi stated that money was put in the budget for a part time Clerk. The elimination of the Roadmaster position and adding two positions gives us a net savings of \$21,000 per year. Mr. McWilliams then asked how much asphalt was put down in the past two years. Mr. Fossi stated again that this decision is not based on job performance.

John Greenawalt asked his son to speak for him. He asked why the Roadmaster position is changing. He feels it's government bureaucracy. Mr. Fossi responded that the Township has been doing a good job in the past two years, but he feels we can do better. We feel that we can improve services and operate in a better way.

Jeff Thoma is an owner of a paving company for 16+ years. When you have someone doing this only part time, you will be getting half of what you normally would get. You are not going to save money. You will be costing us more in the long run. If you do not have a Supervisor on that job at all times, it will not run efficiently, effectively, or correctly. He then asked who made the decision last year to stop a job when it was almost completed and have the crews stop for the day. It costs more to stop than to continue on and complete the job. Mrs. Layman stated that the overtime budget was at 80% already when there wasn't snow. They had to prepare for an emergency or snow that winter. A determination had to be made whether to go over budget or try and save the 20% that was left. She also stated that a call could've been made to get the other Supervisor's approval for additional overtime if needed. The call was not made.

Linda Coffey stated that the Township needs someone full time to be out with the guys. This person will need to know the roads in the Township. Mr. Kerber has been around here for a very long time and he knows the roads and how to get them done.

Bert Steban stated that if it ain't broke, don't fix it. Mr. Kerber has done a fantastic job. If you're making a decision for us residents, why can't the residents vote on it? Mr. Fossi stated that they are not trying to hurt the Township. We want to make it better. Mrs. Layman stated that there are 6,000 residents and we have to think about everyone. She went on to say that communications have been a major issue and it hurts the Township. We have to look at redirection. Ms. Steban asked if the Supervisors are listening to what the residents want. Mr. Fossi replied that they do listen, but we can't do a referendum on every decision. The people that come to the meetings represent a small portion of the community.

Sandy Mireles stated that for the first time in a very long time, the roads are actually half way decent. Mr. Kerber works very hard and his crew likes him. Then she asked where the gas money is. Was it put in the General Fund or did it go into Project 70. The Supervisors stated that the money has not been used.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 2-2013 setting the compensation and benefits for the Secretary-Treasurer of the Township of Sewickley as follows: This shall be effective January 1, 2013.

\$ 14.75 regular hourly wage up to 40 hours per week  
\$ 22.13 overtime wage (hours worked over 40 per week, following union contract)  
11 paid holidays  
3 weeks plus a day paid vacation days  
5 paid sick days  
3 paid personal days

United Concordia Dental, Highmark Vision (both family coverage), Life Insurance, Short and Long Term Disability Insurance, waiving medical insurance.

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made motion, seconded by Joe Kerber, to adopt Resolution No. 3-2013 setting the compensation and benefits for the Office Manager, Paula Alcott as follows: This shall be effective January 1, 2013.

\$ 13.75 regular hourly wage up to 40 hours per week  
\$ 20.63 overtime wage (hours worked over 40 per week, following union contract)  
11 paid holidays  
2 weeks plus a day paid vacation days  
5 paid sick days  
3 paid personal days

UPMC Medical, United Concordia Dental, Highmark Vision (all family coverage), Life Insurance, Short and Long Term Disability Insurance (employee paying 10% of all benefits).

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 4-2013 setting the compensation and benefits for the Recreation Director, Janet Schork as follows: This shall be effective January 1, 2013.

\$ 11.50 regular hourly wage up to 40 hours per week  
\$ 17.25 overtime wage (hours worked over 40 per week, following union contract)  
11 paid holidays  
1 week plus a day paid vacation days  
5 paid sick days  
2 paid personal days

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 5-2013 setting the compensation for the Sewickley Township Ordinance Officer, Dean Zimmerman, at \$11.00 per hour effective January 1, 2013. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman to adopt Resolution No. 6-2013 setting the compensation for the Sewickley Township Cleaning Person, Pam Courie, at \$10.50 per hour effective January 1, 2013. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Alan Fossi, to adopt Resolution No. 7-2013 appointing Wanda Layman as Sewickley Township Coordinator. Voting: Mrs. Layman, yes; Mr. Kerber, no; Mr. Fossi, yes. Motion carried.

Alan Fossi made a motion, seconded by Wanda Layman, to adopt Resolution No. 8-2013 setting the hours for Wanda Layman working as Coordinator for up to twenty-five (25) hours per week effective January 7, 2013. Voting: Mrs. Layman, yes; Mr. Kerber, no; Mr. Fossi, yes. Motion carried.

Alan Fossi made a motion, seconded by Wanda Layman, to recommend to the Board of Auditors the rate of \$12.00 per hour while Wanda Layman is working as Sewickley Township Coordinator. Voting: Mrs. Layman, yes; Mr. Kerber, no; Mr. Fossi, yes. Motion carried.

Wanda Layman made a motion, seconded by Joe Kerber, to set the Treasurer's Bond at \$1,000,000 with H.A. Thomson for a premium of \$1,426.00. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 9-2013 reappointing The Law Offices of McDonald, Snyder, & Lightcap, P.C. as Solicitor for the Township of Sewickley. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 10-2013 reappointing Gibson-Thomas Engineering Co., Inc. as Engineer for the Township of Sewickley. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 11-2013 reappointing Mike Stack as the Building, Sewage, and Zoning Officer for the Township of Sewickley. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

The Township has received two (2) letters from the following asking for appointment as the Chairman of the Vacancy Board to the Township of Sewickley:

George Thomas Lord  
Jared Filapose

Joe Kerber made a motion to appoint George Thomas Lord to the Vacancy Board. There was no second.

Wanda Layman made a motion, seconded by Alan Fossi, to adopt Resolution No. 12-2013 appointing Jared Filapose as Chairman of the Vacancy Board to the Township of Sewickley. Voting: Mrs. Layman, yes; Mr. Kerber, no; Mr. Fossi, yes. Motion carried.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 13-2013 reappointing Richard Bosko and appointing Alan Fossi to the Municipal Sewage Authority of the Township of Sewickley each with a term of five (5) years. These terms shall expire the first Monday of January, 2018. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 14-2013 reappointing Jack Pore and Charles Wackenhuth to the Sewickley Township Planning Commission each with a term of four (4) years. These terms shall expire the first Monday of January, 2017. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 15-2013 reappointing Christie Royer to the Sewickley Township Recreation Board for a term of five (5) years. This term shall expire the first Monday of January, 2018. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

The Township has received two (2) letters from the following asking for appointment to the Sewickley Township Zoning Board:

Connie Crossen-Bosko  
Michael Ulyan

Wanda Layman made a motion, seconded by Alan Fossi, to adopt Resolution No. 16-2013 appointing Michael Ulyan to the Sewickley Township Zoning Board for a term of five (5) years. This term shall expire the first Monday of January, 2018. Voting: Mrs. Layman, yes; Mr. Kerber, no; Mr. Fossi, yes. Motion carried.

Joe Kerber made a motion, seconded by Wanda Layman, to establish the regular monthly meeting location for the Sewickley Township Board of Supervisors at the Sewickley Township Municipal Building, 2288 Mars Hill Road, Irwin PA 15642. The dates on which the Board of Supervisors shall meet will be the third Wednesday of each month at 7:00pm and to advertise the same in the Tribune Review and the Times-Sun newspapers in accordance with the Sunshine Law. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to appoint the following authorized representatives to make purchases from the Federal Surplus Property Program.

Wanda Layman  
Joe Kerber  
Alan Fossi  
Gerald Stubbs  
Robert Pavol  
Susan Leukhardt

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to notify the Pennsylvania State Police and 911 of the persons to be notified in case of an emergency after business hours as

(1) Wanda Layman  
(2) Joe Kerber  
(3) Alan Fossi  
(4) Susan Leukhardt

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 17-2013 appointing Alan Fossi as the Official Contact Person for the Commercial Drivers License Drug and Alcohol Program. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 18-2013 appointing Joe Kerber as the representative for the Township of Sewickley at the Central Westmoreland Council of Government meetings. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 19-2013 appointing Alan Fossi as the alternate representative for the Township of Sewickley at the Central Westmoreland Council of Government meetings. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 20-2013 appointing Joe Kerber as the representative for the Township of Sewickley at the Indiana-Westmoreland Council of Government meetings. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 21-2013 appointing Alan Fossi as the alternate representative for the Township of Sewickley at the Indiana-Westmoreland Council of Government meetings. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to reappoint First National Bank of Pennsylvania and Pennsylvania Local Government Investment Trust as depositories for the Township of Sewickley. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to appoint Alan Fossi, Wanda Layman, and Joe Kerber as delegates to the 91<sup>st</sup> Annual State Convention of the Pennsylvania State Association of Township Supervisors' to be held April 21, 2013 to April 24, 2013 at the Hershey Lodge and Convention Center and to direct that delegates be paid their regular wage, if any, from the Township of Sewickley while attending the conventions. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to appoint Joe Kerber as the voting delegate for the Township of Sewickley at the PSATS' Annual Convention. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to adopt Resolution No. 22-2013 establishing the allowable mileage rate established by the Internal Revenue Service at \$.565 per mile. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, authorizing the proper officials to pay payroll and those bills at discount or that accrue penalties between meetings. Bills paid through this procedure shall be presented at the next regular meeting for subsequent approval. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to advertise for a Part Time Public Works Director in the Times Sun and Tribune Review. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber to award the Crabapple Park and Pool sewage tap-in and restoration to Dave Poole in the amount of \$8,450.00. The Township asked for quotes from two other companies with no response. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Joe Kerber, to approve the following bills for payment.

General Fund:	Checks 5057 to 5079 - \$ 8,122.05 (12/21/12) Checks 5080 to 5095 - \$ 32,484.96 (12/27/12) Drafts 150068 to 150069 - \$ 936.37 (12/27/12)
Crabapple:	Checks 3933 to 3934 - \$ 2,666.72 (12/21/12) Draft 42 - \$ 49.56 (12/27/12)
Light Districts:	Draft 93 - \$ 2,359.52 (12/27/12) Draft 94 - \$ 425.06 (12/27/12) Draft 95 - \$ 478.46 (12/27/12) Draft 96 - \$ 186.07 (12/27/12)
Payroll Invoices:	Check 2839 - \$ 68.24 (12/21/12) Checks 2841 to 2843 - \$ 2,225.06 (12/27/12) Draft 90154 - \$ 8,877.12 (12/27/12) Draft 90155 - \$ 565.56 (1/4/13)

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following payrolls for payment.

Employees Payroll:	12/28/12 - \$ 9,816.15 – check 2840 , drafts 23126 to 23138 1/4/13 - \$ 14,013.58 – check 2844 , drafts 23139 to 23150
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Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

### **New / Old Business**

A letter is being sent to the Department of Environmental Protection stating that the maintenance shed located behind the Municipal Building is still erected and being maintained. All requirements directed by DEP are to be completed by June, 2013.

Joe Kerber made a statement that last year, the Township put down 9,115 ton of asphalt. With the help of Chevron and their millings, we were able to do Brunazzi Road. They also put almost a half million dollars into Volk Road. He is very pleased with the results that we got from Chevron.

With no further business to come before the Board, Joe Kerber made a motion to adjourn, seconded by Wanda Layman. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Meeting adjourned at 4:00pm.

Susan D. Leukhardt  
Secretary-Treasurer