

Chairman Alan Fossi on Wednesday, November 20, 2013 at 7:00pm in the Meeting Room of the Municipal Building, called the Regular Monthly Meeting of the Sewickley Township Board of Supervisors to order as advertised in The Times-Sun on Thursday, January 17, 2013. The members of the Board of Supervisors present were Alan Fossi, Wanda Layman, and Joe Kerber. Also attending the meeting were Linda Harvey, Tracy Hampshire, Marianne Errett, Charlie McGrew, Wendy Globosky, Kathy Kerber, Norm Vinsick, Thomas Bonner, Paul Rupnik, Diane Lang, Tim Luft, Bill Dull, Jason Smartnick, Walt Lipinski, Al Murer, Joe Marincic, Ann McWilliams, Jack McWilliams, Robert Janzef, Bob Lasser, Sandy Dull, Amber Kline, Joe Napsha, Steve Solomon, Janet Schork, Dean Zimmerman, Paula Alcott, and Susan Leukhardt.

Mr. Fossi led those present in the Pledge of Allegiance.

Mr. Fossi began the meeting by congratulating Joe Kerber on his reelection as Township Supervisor for the next six years.

An Executive Session was held on Tuesday, October 22, 2013 from 7:45pm to 8:00pm to discuss personnel issues.

Report from Township Coordinator, Wanda Layman

Worked with the County and Sunoco to set up a meeting with Residents that would be affected in Sewickley and South Huntingdon Townships. Working on Policy and Procedure Manual. Closed out the 2012 CDBG Grant for paving. Working with the Township Engineer to complete and submit application for 2014 CDBG Grant. Worked with DEP to get a one-time permit to take a truckload of construction debris that was dumped on a Township Road to the landfill in Scottdale. Working with FNB to determine if it would be beneficial to combine the two bridge loans we have. We can save on interest, but with the payment increase, it would not be feasible. Talked with Murphy Equipment about extended warranty on Grader and also getting pricing for new Loader. Training Office Worker from Westmoreland County Community College. Spent a lot of time on personnel and security issues for the Office and Road Crew. Worked with the Cultural Committee locating luminary bags and candles for Light Up Night. Filled out all paperwork for participating in the update of the Westmoreland County Hazard Mitigation/Stormwater Management. Worked on getting prices on windows, door, and security camera with installation. Did several Dollar Energy Grant Applications for Residents.

Report for Public Works

The Rillton sink hole job that was bid out was completed. Paved Madison Avenue. Fixed 7th Street for sewage project. Fixed wash out on Shaner Road. Fixed pipes on Shuglie Hill and hauled some stone for another washout spot by Handee Lane. Picked up push block for new grader. Paved Fifth Street. Cleaned up garbage on Carnegie Road. Completed another sewage project on Meadow Lane. Got McClerge and Kangaroo Hill ready to pave with Tresco paving it. Paving Main Street Alley from Sixth to Seventh Streets. Fixed approach on Main Street Alley so residents can get in driveway after paving was completed. Started paving Middlemiss Lane. Fixed some washouts on General Braddock with more to finish before winter.

Fixed Truck #3 radiator. Doing some patching to get ready for winter. Fixed shoulders on General Braddock and Pinewood. Put a catch basin in at Pinewood and Mars Hill Road. Fixed some stop signs that were knocked down. Finished binder on Middlemiss Lane. Finished concrete work between the buildings. Also poured three garage aprons on back building and placed pipe bollards. Helped to close Crabapple Pool for the winter. Clean catch basin out on Oak Creek Drive. Finished salt shed. Should be ordering salt next week for this winter. Salted roads on November 12, 2013.

Report from Recreation Director, Janet Schork

Crabapple Park & Pool: Crabapple Park and Pool are now closed. The pool has been winterized. Thank you to the Township Workers and Roger Anthony for all of their hard work.

Recreation Center: The Recreation Center is now open. We are at full evening & Sunday capacity.

Recreation Board Activities: Our first Open Gym/Public Time of the season was on Wednesday, November 13th. We had 10 participants. Public Time continues every Wednesday from 6:00pm-8:00pm. Our Annual Christmas Party will be on Sunday, December 1st from 11:30-3:30. We have entertainment, refreshments, gift bags, and a "special" guest appearance. We've scheduled two dances: Saturday, January 25th and Saturday, February 22nd from 7:00pm to 10:00pm. More information will be available next month.

The Recreation Board is seeking new members. If you know of anyone that would be interested in planning & facilitating recreation activities for the community, please have them give me a call or call the Township or submit a letter of intent to the Township Office.

Landscape at Bruno Field Sign:

Zachary Casagrande's Eagle Scout Project plan to landscape the Bruno Field Sign was approved and the initial work will begin, weather permitting, this year. Work will be finished by Spring, 2013.

Mr. Fossi and Mrs. Schork met with Dr. Sardon and the Yough School Board to discuss how the Township and the School District can work together and share resources. Maybe work with the Art Department to do murals at the Park and Pool.

Report from Ordinance Officer, Dean Zimmerman

Since his last report, the range of complaints has remained fairly consistent with property maintenance, junk motor vehicles, dumping, and illegal burning making up the majority. The dumping has been widespread and intermittent. We did have one large amount of trash being put into a pickup truck bedliner and then all of it, including the bedliner, was pushed on to the side of the road. After the Road Crew spent time cleaning everything up, we learned that the PA Game Commission is involved because the owner of the property where the dumping occurred has some type of agreement with the Commission. The Game Commission is prosecuting the case and we provided them with the cost of the cleanup and landfill fees. If they get a conviction, those monies will be added to the restitution the convicted person or persons will have to pay. We have had a number of illegal burning complaints. Two of which required Fire Department involvement and the State Police had to be called for one of those due to combative residents. Mr. Zimmerman had four Summary Trials at the District Court. Three were continued to give the folks time to bring their properties into compliance. One was found guilty and received a fine. He had two trials scheduled for December 4th and one of those is a continuance from earlier this month. He also had two more cases pending trial. Mr. Zimmerman checked with the District Court clerical staff and all nine of the arrest warrants remain active. Now that we are close to the end of November and have had our first snowfall, he reminded the Residents that the snow plow trucks will soon be out and about. Folks need to remember to park appropriately so the trucks can get their roads cleared quickly.

Public Comment

Tim Luft informed the Supervisors that a ditch line across Maple Street needs asphalted.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the following agenda items from the cancelled October meeting.

- (a) Motion to approve the minutes of the Board of Supervisors meetings held on the following dates. This motion was previously tabled at the September 18, 2013 meeting.

June 20, 2012
July 18, 2012
August 15, 2012
September 19, 2012
October 17, 2012
November 14, 2012
December 19, 2012

- (b) Motion to approve the minutes of the Board of Supervisors meetings held on the following dates. This motion was previously tabled at the September 18, 2013 meeting.

January 7, 2013 – Reorganization Meeting
January 16, 2013

- (c) Motion to disburse 2012 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
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- (d) Motion to disburse 2012 EMS Tax funds on behalf of the Sewickley Township Community Ambulance Service as follows:

Sturman & Larkin Ford, Inc. – rebuild engine	\$ 12,450.00
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- (e) Motion to disburse 2012 EMS Tax funds on behalf of Emergency Management as follows:

(estimate)	Powell Safety Solutions LLC – traffic control equip	\$ 5,809.31
(estimate)	Mobile Radio Service, Inc. – smart phone / radio app and equipment	\$ 3,930.40

- (f) Motion to approve Ordinance No. 2013-7 to update and reestablish the provisions for the Sewickley Township Recreation Board. Ordinance was advertised as required and now ready for final approval.

- (g) Motion to approve the Fryer subdivision located on Guffey-Rillton Road. This plan divides lot 1 containing 1.0 acres and lot 3 containing 1.0 acres from the residual lot 2 containing 2.323 acres. The property is zoned R-1 with lot 2 containing an existing residence and drive. All lots have road frontage, electric, public sewer, and water available. This plan has been approved by the Planning Commission.

- (h) Motion to authorize the submission of the CDBG application for the 2014 calendar year. This will be for paving streets in Herminie.

- (i) Motion to ratify the renewal Township Property, General Liability Insurance, and Workers Compensation Insurance issued by Amerihealth Casualty Services through Rupp-Fiore Insurance Management, Inc. The premium for the Workers Compensation Insurance is \$49,584.00 which is an increase of \$11,149.00 and the premium for General Liability Insurance is \$41,877.00 which is an increase of \$7,089.00 from last year.

- (j) Motion to purchase an extended warranty for the Grader at the cost of \$2,700.00 which provides coverage on all major components for 84 months, 5,000 hours.

- (k) Proposals were received for the installation of a concrete slab between the Township Building and the maintenance shed. They are as follows:

Jack Pore Construction, LLC:	\$ 8,864.00
Tri State Concrete, Inc.:	\$ 9,794.50
Wees Concrete, Inc.:	\$ 11,583.00
Dave Poole:	\$ 15,650.00

Motion to accept the quote for the installation of a concrete slab between the Township Building and the maintenance shed to Jack Pore Construction, LLC in the amount of \$8,864.00.

- (l) Motion to change the Township Building office hours to 8:00am to 3:30pm.

- (m) Motion to approve the following bills for payment.

General Fund: Check 5737 - \$ 3,200.00 (9/24/13)
 Check 5738 - \$ 2,487.28 (9/24/13)
 Checks 5739 to 5750 - \$ 25,671.24 (9/24/13)
 Draft 150082 - \$ 24.25 (9/24/13)
 Checks 5751 to 5754 - \$ 36,117.04 (9/26/13)
 Checks 5755 to 5769 - \$ 35,435.93 (10/2/13)
 Checks 5770 to 5793 - \$ 22,764.72 (10/8/13)
 Checks 5794 to 5800 - \$ 3,006.66 (10/10/13)

Crabapple: Check 4031 - \$ 667.43 (9/24/13)
 Check 4032 - \$ 5,458.37 (9/24/13)
 Draft 48 - \$ 191.60 (9/24/13)
 Check 4033 - \$ 1,000.00 (10/2/13)
 Checks 4034 to 4035 - \$ 173.08 (10/8/13)
 Checks 4036 to 4037 - \$ 1,051.34 (10/10/13)

Highway Aid: Check 422 - \$ 136,402.31 (10/8/13)
 Check 423 - \$ 5,722.70 (10/10/13)

Light Districts: Draft 114 - \$ 2,702.93 (10/10/13)
 Draft 115 - \$ 486.17 (10/10/13)
 Draft 116 - \$ 548.10 (10/10/13)
 Draft 117 - \$ 213.15 (10/10/13)

Payroll Invoices: Checks 3253 to 3255 - \$ 1,845.18 (9/24/13)
 Draft 90179 - \$ 8,263.48 (9/24/13)
 Checks 3257 to 3258 - \$ 253.95 (10/2/13)
 Checks 3262 to 3263 - \$ 331.76 (10/8/13)
 Draft 90180 - \$ 478.75 (10/14/13)
 Draft 90181 - \$ 571.75 (10/14/13)

- (n) Motion to approve the following payrolls for payment.

Employees Payroll:

9/27/13 - \$ 8,372.53 – check 3252 , drafts 23627 to 23639
10/4/13 - \$ 8,755.44 – check 3256 , drafts 23640 to 23653
10/11/13 - \$ 11,400.65 – checks 3259 to 3261 , drafts 23654 to 23667
10/18/13 - \$ 9,332.35 – check 3264 , drafts 23668 to 23681

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman to disburse 2012 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment \$ 602.25

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2012 EMS Tax funds on behalf of Rillton Volunteer Fire Company as follows:

Lander's Service, Inc. – control for pump \$ 900.00

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to purchase 11 of the Philips AED's and training devices for the fire companies, Township Building, and Recreation Center. These will be purchased using Act 13 funds. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Ordinance No. 2013-8 amending portions of Chapter 28 of the Code of Sewickley Township to establish the standards of the Pennsylvania Municipalities Code for Zoning Ordinance amendments. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman to adopt Resolution No. 28-2013 establishing the real property taxes for fiscal year 2014 at 10 mills for general Township purposes and 2 mills to support ambulance, rescue, and other emergency services on each dollar of assessed valuation of property located within the Township of Sewickley. This is not an increase from the previous year. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to introduce proposed Ordinance 2013-9 establishing the assessment for the cost and expense of the maintenance of street lighting in the Herminie, Rillton, Lowber, and Sutersville Light Districts of the Township for fiscal year 2014 at the following rates (this is not an increase from the previous year):

Herminie
Improved Property – Eighty-Four cents per front foot
Vacant Property – Twenty-One cents per front foot

Rillton
Improved Property – Fifty-two cents per front foot
Vacant Property – Thirteen cents per front foot

Lowber
Improved Property – Ninety-two cents per front foot
Vacant Property – Twenty-three cents per front foot

Sutersville
Improved Property – Sixty-four cents per front foot
Vacant Property – Sixteen cents per front foot

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to introduce proposed Ordinance 2013-10 establishing the Tentative Budget for 2014 as the Proposed Budget for 2014 with adoption to be considered at the regular meeting of the Board of Supervisors to be held on Wednesday, December 18, 2013 at 7:00pm. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to advertise the availability of the Proposed Budget for 2014 with public inspection being made possible at the Municipal Building between the hours of 8:00am and 3:30pm beginning Thursday, November 15, 2013. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to authorize the Solicitor to advertise for consideration at the December meeting an Ordinance to require mandatory dye-testing and camera evaluation of sanitary sewage laterals for all properties being sold or refinanced which are served by MSATS. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify Requisition No. 68 received on October 8, 2013 from MSATS in the amount of \$29,351.29. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the Knopp Plan of Lots. This plan divides Lot 3A containing 20.0 acres with an existing residence, garage, and shed from Lot 3B containing 30.609 acres which carries a non-buildable agricultural designation. The property is zoned A-1. Lot 3A has public water and an existing on lot septic system. This plan has been approved by the Planning Commission. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the advertisement for proposals for the collection of garbage in the Township of Sewickley. Our current contract with Advanced Disposal expires December 31, 2013. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to participate in the update of the Westmoreland County Hazard Mitigation Plan. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion to purchase one of the following loaders at the price listed below. Financing will be at the rate of 3.3% through John Deere.

2014 John Deere 524K Loader - \$ 118,570.00 --- purchase
2014 John Deere 544K Loader - \$ 141,960.00

Board Comments: Mr. Kerber asked if the guys were satisfied with the equipment they looked at. Mrs. Layman stated that Bob Kardos said that it would do everything we needed it to do and was bigger than the one we have. There is also a seven year bumper to bumper warranty. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to renew Property and Casualty Coverage for all Sewickley Fire Companies with Varine-Slavin using Selective at the premiums below. Policy is effective from December 18, 2013 to December 18, 2014.

Herminie Fire Company:	\$ 11,887.00
Lowber Fire Company:	\$ 10,264.00
Rillton Fire Company:	\$ 9,999.00
Hutchinson Fire Company:	\$ 9,684.00

Board Comments: Mr. Kerber asked if there is an increase from the previous year. Mrs. Leukhardt stated that there was a 10% increase on two policies and 8% and 7% increases on the other two. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Wanda Layman made a motion, seconded by Alan Fossi, to advertise for the hiring of a full time Road Crew employee. Board Comments: Mr. Kerber asked why are we hiring another employee. Mrs. Layman stated that in order to keep up on the roads, we need another employee since one is off on medical leave. Herminie needs two trucks in the winter. Mr. Kerber stated that we already replaced that employee two years ago with Bob Kardos. Voting: Mr. Kerber, no ; Mr. Fossi, yes ; Mrs. Layman, yes. Motion carried.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify an Eagle Scout project by Zach Casagrande for the Bruno Field sign area at a cost of approximately \$875. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to close the Township Office at noon on Friday, December 20, 2013 and to pay the employees their regular wages while they attend their annual Christmas Party. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following bills for payment.

General Fund:	Checks 5801 to 5824 - \$ 43,474.23 (10/22/13)
	Check 5825 - \$ 2,499.28 (10/24/13)
	Checks 5826 to 5846 - \$ 15,454.09 (11/1/13)
	Checks 5847 to 5861 - \$ 14,959.91 (11/5/13)
	Drafts 150083 to 150084 - \$ 912.99 (11/5/13)
	Checks 5862 to 5881 - \$ 96,226.25 (11/13/13)
Crabapple:	Checks 4038 to 4040 - \$ 979.85 (11/1/13)
	Check 4041 - \$ 58.95 (11/5/13)
	Draft 49 - \$ 320.46 (11/5/13)
	Checks 4042 to 4043 - \$ 127.80 (11/13/13)
Highway Aid:	Check 424 - \$ 5,471.72 (10/22/13)
Light Districts:	Draft 118 - \$ 2,702.93 (11/14/13)
	Draft 119 - \$ 486.17 (11/14/13)
	Draft 120 - \$ 548.10 (11/14/13)
	Draft 121 - \$ 213.15 (11/14/13)

Payroll Invoices: Checks 3266 to 3269 - \$ 2,584.12 (10/22/13)
 Draft 90182 - \$ 8,773.71 (10/23/13)
 Check 3270 - \$ 3.41 (10/24/13)
 Checks 3272 to 3273 - \$ 331.76 (11/1/13)
 Checks 3276 to 3277 - \$ 341.74 (11/5/13)
 Draft 90183 - \$ 519.43 (11/8/13)
 Checks 3281 to 3282 - \$ 590.95 (11/13/13)
 Draft 90184 - \$ 935.98 (11/18/13)

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following payrolls for payment.

Employees Payroll:

10/25/13 - \$ 8,988.74 – check 3265 , drafts 23682 to 23695
11/1/13 - \$ 8,850.61 – check 3271 , drafts 23696 to 23709
11/8/13 - \$ 11,743.35 – checks 3274 to 3275 , drafts 23710 to 23723
11/15/13 - \$ 12,387.64 – checks 3278 to 3280 , drafts 23724 to 23737
11/22/13 - \$ 35,327.93 – checks 3283 to 3284 , drafts 23738 to 23751

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

New / Old Business

The Township Office will be closed on Thursday, November 28, 2013 and Friday, November 29, 2013.

Mr. Fossi stated that the recycle bins located at the Library will be moved to the Bruno Field parking lot.

Mr. Fossi then spoke about a fundraiser for Crabapple Park and Pool. He will be participating in the “Jump in the River” in Connellsville on January 1st. No cash will be accepted and all checks are to be made out to Crabapple Park and Pool. He feels this is a great way to start the new year.

With no further business to come before the Board, Joe Kerber made a motion to adjourn, seconded by Wanda Layman. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Meeting adjourned at 7:30pm.