

Chairman Alan Fossi on Wednesday, February 20, 2013 at 7:00pm in the Meeting Room of the Municipal Building, called the Regular Monthly Meeting of the Sewickley Township Board of Supervisors to order. The members of the Board of Supervisors present were Alan Fossi, Wanda Layman, and Joe Kerber.

Mr. Fossi led those present in the Pledge of Allegiance.

Report from Township Coordinator, Wanda Layman

With the help of the Emergency Management Coordinator, we put together an updated emergency contact list for Westmoreland County. We also compiled a list of the Township snow routes (which trucks on which roads) for the State Police. We are working with our Engineer on a list of roads that need weight limits placed on them for Chevron. Road studies are being done. Sunoco has contacted us regarding running a gas line across our roads. A meeting will be set up with the Supervisors regarding this. We have been working with the road crew figuring out which dealers have the right features for the equipment that we need. We have also been working on the Pension Program and talking with the Community College regarding the Employment Program. She has been working with a few Township residents with different issues.

Because the Township Supervisors have not yet hired a Public Works Director, the Supervisors have been volunteering with the Road Crew. Here is a list of some of the things that have been done.

- Bucket truck has been out for repairs and inspection.
- Repaired a catch basin in Hutchinson near the Honor Roll
- Completed repairs on Truck #3, has been inspected, and is now in operation.
- Tore down the roller and the parts were sent to Tennessee for an estimate.
- A 500ft french drain was put in on Hutchinson Road.
- Put stone on Mikel Lane in Hutchinson.
- Repaired a large area of Clopper Street.
- Corrected weight limit signs on Shaner Road required by the State.
- By the Way Lane in Keystone needed stone.
- Repaired a yard that was damaged by one of our snow plows on Almond Street.
- Temporarily repaired a large sink hole in Rillton by putting down stone.
- Some trees were cut back in Lowber for the school buses.
- Temporarily repaired an area on Freeman Road and notified Chevron. They will do a permanent repair when the trucks are done on that road.
- Snow removal
- Put modified stone in alley in Keystone.
- Repaired a curb area on Rillton Guffey Road to repair water issues.
- Cleaned out a ditch on Volk.
- Replaced road signs and cold patched on approximately 40 roads.
- We closed the bridge on Falls Road. We have requested an emergency permit to do repairs.
- Hauled a lot of anti skid.

Report from Recreation Director, Janet Schork

The Recreation Board held their first dance on Saturday, January 26th with 100 children. Another dance is scheduled for this Saturday, February 23rd from 7:00pm to 10:00pm with a cost of \$5.00 per person. The Annual Easter Egg Hunt is scheduled for Saturday, March 30th at noon. Some other events coming up are The Fishing Derby, Rabies Clinic, a Mother's Day event, Summerfest, and a pool movie party. Maintenance worker, Clint Strosko, has resigned. We are now accepting applications to fill that position. She will be meeting with Alan Fossi to begin working on rates and such for the upcoming season at the Pool. She thanked the Supervisors and Road Crew for keeping the parking lot at the Recreation Center clear during the winter months.

Report from Ordinance Officer, Dean Zimmerman

Last month, he mentioned the difficulty the snowplow trucks have maneuvering around cars that are parked on the roadways. He has now had to send out a half dozen letters and make several phone calls to folks about that very subject. Fortunately, the response has been mainly positive. This month, the main complaints have been about junk motor vehicles and property maintenance which have pretty much been standard complaints the last few months. We have had a few property owners demolish dilapidated buildings at their own expense which has helped to eliminate some of the blight within the Township but there is still a lot out there. He checked with the Redevelopment Authority this morning and was told we may have one property eligible for demolition in April pending the property owner's ability to come up with the matching monies. We are also tentatively approved for two more in the November-December time frame. However, they put us off last year to the end of the year and then ran out of money. Consequently, we only had one demolition through the County's program instead of the three we were anticipating. This morning, he took two more criminal complaints to the District Court and checked on the cases he still has in the system. All seven arrest warrants are still outstanding. The last two cases he had filed previously are pending and neither individual has responded to their certified summons as of today. The person who was convicted last month did not file an appeal and has paid the \$569.00 in fines and court costs in full. The two Summary Appeals in Common Pleas Court are scheduled for March 28th and the other case we have in that Court is still pending.

Public Comment

Joy DeClaudio asked if Mr. Zimmerman is aware that tires have been dumped along Cool Springs Road again. Mr. Zimmerman said that he will go take a look at it.

She then stated that at the intersection of Brunazzi Road and McGrew Hill Road there is a bridge that has many potholes in it.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse the 2012 EMS Tax Money equally between 6 entities being Herminie, Lowber, Rillton, and Hutchinson Fire Companies, Emergency Management, and Sewickley Ambulance Service. The total to be disbursed is 94,622.55. Each entity will receive \$15,770.43. The funds will be kept in the EMS Tax Account until invoices / purchase orders are submitted and approved by the Board of Supervisors. Board Comments: Mr. Fossi explained that there was accrued interest over the past few years that made the disbursement a little higher than what was actually collected. We also need to keep a minimum of \$5,000.00 in this account. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2012 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

K & R Commercial Tire – brush truck	\$ 2,728.98
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Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2012 EMS Tax funds on behalf of Rillton Volunteer Fire Company as follows:

Big Truck & Equipment Sales, LLC – 1999 ladder truck	\$ 15,000.00
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Board Comments: Mr. Fossi stated that Rillton VFC is bringing in the Township's first ladder truck. Congratulations to them! Paul Rupnik, Sr., Rillton Fire Chief stated that the Township's ISO rating may come down from this and resident's insurance may go down also. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2012 EMS Tax funds on behalf of Lower Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
Scott Electric – remote emergency head lighting	\$ 54.50
Staley Communication, Inc. – radio service agreement	\$ 888.00
Williams Ace Hardware – new building invoices	\$ 298.31

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2012 EMS Tax funds on behalf of Sewickley Township Ambulance Service as follows:

Campbell's Service – fuel invoice (ratify)	\$ 3,000.00
Medical Waste Recovery – waste disposal	\$ 685.00
Bound Tree Medical – medical supplies	\$ 70.74
Bound Tree Medical – medical supplies	\$ 119.00
Medpro US – equipment inspections, service agreement	\$ 123.75

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to extend the \$750,000 line of credit between the Municipal Sewage Authority of Sewickley Township and PNC Bank for three (3) years continuing with the original stipulations. This is self-liquidating and based upon the oversight to the extent that all bills will be submitted to the Township by requisition from the Engineer for final approval before payments are made from the line of credit. Exclusions will include regular payroll and utility bills, copies of which will be provided as verification on a monthly basis. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to enter into a Participation Agreement with DGS Costars for the purchase of salt for the 2013-2014 season. Estimated tonnage for the 2013-2014 purchase shall be 1,600 ton. We will be required to purchase a minimum of 60% to a maximum of 140% the estimated tonnage. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the increase of the Township's property coverage deductible with Rupp-Fiore Insurance from \$1,000 to \$2,500. This will be a savings of \$438.00 per year. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve Resolution No. 24-2013 and the Turnback Supplemental Agreement for a time extension of three (3) years ending December 31, 2015 at no additional cost to the Commonwealth. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to adopt Resolution No. 25-2013 appointing Dennis Gyory to the Municipal Sewage Authority of the Township of Sewickley for a term of five (5) years. This term shall expire the first Monday of January, 2018. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for approximately 2,500 ton of Type II anti-skid materials. The advertisement shall be published in The Times-Sun on Thursday, February 28, 2013 and Thursday, March 7, 2013. Sealed proposals shall be received until 10:00am on Monday, March 18, 2013 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 20, 2013 at 7:00pm. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for the following items:

- A. The purchase of the annual requirements of catch basins with "M" top and bicycle grates.
- B. The purchase of the annual requirements of plastic pipe and the appurtenances.
- C. The purchase of the annual requirement of dust oil, emulsified asphalt, aggregate, blacktop products and bituminous patching material.

The advertisement shall be published in The Times-Sun on Thursday, February 28, 2013 and Thursday, March 7, 2013. Sealed proposals shall be received until 10:00am on Monday, March 18, 2013 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 20, 2013 at 7:00pm. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of four inches:

- a) Township Building lawn
- b) Recreation Center lawn
- c) Recreation Center bank facing Pike Street
- d) The former Herminie Reservoir property located on Highland Avenue
- e) Guffey Cemetery
- f) Quaker Cemetery
- g) Shaner Honor Roll
- h) The Project 70 property located at the Sewickley Township Volunteer Fire Company No. 3 (Rillton)
- i) Keystone Playground
- j) Reservoir Road Cemetery
- k) Lowber Playground

These locations will be bid as a whole. One Lawn Care Service for all locations.

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance.

The advertisement shall be published in The Times-Sun on Thursday, February 28, 2013 and Thursday, March 7, 2013. Sealed proposals shall be received until 11:00am on Monday, March 18, 2013 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 20, 2013 at 7:00pm. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of three inches:

- a) John C. Bruno Memorial Football Field
- b) All baseball and softball fields
- c) Crabapple Park

These locations will be bid as a whole. One Lawn Care Service for all locations.

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance

The advertisement shall be published in The Times-Sun on Thursday, February 28, 2013 and Thursday, March 7, 2013. Sealed proposals shall be received until 11:00am on Monday, March 18, 2013 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 20, 2013 at 7:00pm. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the Panigal-Moore Lot Line Revision Plan located on Herminie-Madison Road. This plan moves the property line to accommodate an existing driveway for the Moore property by adding .018 acres from the Panigal property. This plan has been approved by the Planning Commission. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the advertisement to purchase a grader no older than 2009 and no more original hours than 1500 on the machine. Grader must be six wheel drive with a one year warranty. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman to ratify the advertisement for a Special Meeting of the Sewickley Township Board of Supervisors. This is scheduled for Tuesday, February 26, 2013 at 2:30pm at the Sewickley Township Municipal Building. Board Comments: This meeting is for a bid opening and general business. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to authorize the solicitor to advertise an Ordinance to authorize the Township of Sewickley to incur debt in the amount of \$207,000 for the purchase of equipment. The Ordinance is to be considered at the regular meeting of the Board of Supervisors on March 20, 2013. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to purchase one of the following backhoes after trial use by the Road Crew. The make and models are as follows:

- (a) John Deere 410K Backhoe Loader – 2013 Model
- (b) Caterpillar 430F – 2013 Model
- (c) Case 590 Super N Tractor Loader Backhoe – 2013 Model

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to allow H.W. Good Elementary School the use of the Sewickley Township Recreation Center and Library in the event of an emergency evacuation where buses are not readily available to transport students. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to accept Clint Strosko's resignation effective January 16, 2013. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the advertisement for the hiring of a Part Time Recreation Maintenance Person. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to ratify the hiring of Michael Veychek effective February 11, 2013 as a Temporary Part Time Recreation Maintenance employee at a rate of \$10.00 per hour. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to set the Crabapple Pavilion rental rates and policy change for 2013. Policy change will now allow alcohol with pavilion rentals if proof of insurance is provided by the renter. Rates are listed on the last page of this agenda. There is no increase from the previous year. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to authorize the Sewickley Township Recreation Board use of Bruno Field and all Baseball fields on Saturday, March 30, 2013 for their Annual Easter Egg Hunt. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to authorize the Sewickley Township Recreation Board use of Bruno Field and all Baseball fields on Saturday, July 27, 2013 for the First Annual Sewickley Township Summer Fest. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

The Annual Convention of the Westmoreland County Association of Township Supervisors will be held on Friday, March 8, 2013 at Ferrante's Lakeview Restaurant, Route 30 East, Greensburg, PA. Section 1401 (b) and (c) (1), (2) and (3) of the Second Class Township Code states, "The supervisors, auditors, tax collectors, managers, solicitors, engineers, treasurer and secretary of the board of supervisors shall attend the conventions when possible. Each supervisor, auditor, tax collector, manager, solicitor, engineer, treasurer and secretary attending the convention shall receive a certificate, signed by the secretary of the county association, attesting their presence at the convention. The certificate entitles the official to collect from the township treasurer the sum of fifty dollars (\$50) for each day's attendance, expenses which are limited to the registration fee, mileage for use of a personal vehicle or reimbursement of actual transportation expense going to and returning from the meeting plus all other actual expenses that the board of supervisors agrees to pay. Every delegate attending the meeting shall submit to the board of supervisors an itemized account of expenses incurred at the meeting. If the meeting is held during township employee's normal work schedule, the board of supervisor may authorize township employees, including supervisors employed by the township, to be compensated at their regular employee rate during their attendance at the meeting, in which case the employee is not entitled to the fifty dollars (\$50) mentioned in this section. The Board of Supervisors may authorize a Supervisor who is not employed by the Township to receive total or partial reimbursement for lost wages or salary while attending the annual meeting, in which case the supervisor is not entitled to the fifty dollars (\$50) mentioned in this section, provided that sufficient documentation of such wages or salary is presented to the board of supervisors to justify the reimbursement."

Joe Kerber made a motion, seconded by Wanda Layman, to authorize those outlined in this Section of the Code, along with the Office Manager and Ordinance Officer to attend the Convention and that their expenses for travel be paid by the Township and that Township employees be compensated at their regular employee rate and others receive the stipend as outlined in the Code. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to close the Township Office on Friday, March 8, 2013 and to advertise the same while employees attend the Annual Convention of the Westmoreland County Association of Township Supervisors. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following bills for payment.

General Fund:	Check 5145 - \$ 835.00 (1/22/13) Checks 5146 to 5175 - \$ 30,912.40 (1/25/13) Drafts 150070 to 150071 - \$ 904.90 (1/28/13) Checks 5176 to 5185 - \$ 3,084.35 (1/30/13) Checks 5186 to 5187 - \$ 1,330.41 (2/5/13) Checks 5188 to 5212 - \$ 27,864.76 (2/8/13) Checks 5213 to 5222 - \$ 6,847.66 (2/11/13)
Crabapple:	Draft 43 - \$ 416.82 (1/28/13) Check 3937 - \$ 32.23 (2/8/13) Check 3938 - \$ 32.74 (2/11/13)
Light Districts:	Draft 97 - \$ 2,445.88 (1/28/13) Draft 98 - \$ 440.53 (1/28/13) Draft 99 - \$ 496.04 (1/28/13) Draft 100 - \$ 192.90 (1/28/13) Check 2280 - \$ 21.91 (1/29/13)
Payroll Invoices:	Draft 90156 - \$ 757.96 (1/23/13) Checks 2858 to 2861 - \$ 2,829.77 (1/25/13) Draft 90157 - \$ 11,907.01 (1/28/13) Check 2864 - \$ 68.24 (1/30/13) Draft 90158 - \$ 597.32 (2/7/13) Check 2869 - \$ 68.24 (2/8/13) Draft 90159 - \$ 1,100.71 (2/15/13)

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following payrolls for payment.

Employees Payroll:	1/25/13 - \$ 8,801.17 – checks 2855 to 2857 , drafts 23177 to 23186 2/1/13 - \$ 12,152.37 – checks 2862 to 2863 , drafts 23187 to 23196 2/8/13 - \$ 14,529.24 – checks 2865 to 2868 , drafts 23197 to 23206 2/15/13 - \$ 12,658.50 – checks 2870 to 2871 , drafts 23207 to 23217 2/22/13 - \$ 11,150.82 – checks 2872 to 2875 , drafts 23218 to 23227
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Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

New / Old Business

Falls Road has been closed temporarily due to the bridge deemed unsafe by the Township Engineer. An emergency permit has been requested to enable the Road Crew to repair the bridge.

The Township Supervisors would like to open a discussion on forming an Advisory Committee for Recreation Center Building.

Joe Kerber made a motion, seconded by Wanda Layman to form an Advisory Committee to make recommendations to the Supervisors as to whether we should repair the Recreation Center or look into constructing a new building to house Township Offices, Recreation Facilities, and the Library. This will be a six person board. They will not have any authority to spend any money. The term of this committee is for one year and the membership can be expanded at the discretion of the original committee. Mr. Fossi will be the Representative for the Supervisors. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

Joe Kerber made a motion to appoint the following to the newly formed Recreation Building Advisory Committee:

Marci Lavelle
Janet Schork
Brian Merdian
Jared Filapose
Rob Romano
Paul Rupnik, Jr.

Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Motion carried unanimously.

With no further business to come before the Board, Joe Kerber made a motion to adjourn, seconded by Wanda Layman. Voting: Mrs. Layman, Mr. Kerber, Mr. Fossi; yes. Meeting adjourned at 7:39pm.

Susan D. Leukhardt
Secretary-Treasurer

2013

CRABAPPLE PAVILION RATES

Pavilion #1 (6 tables, electric)	Resident	Non-Resident
Friday, Saturday, Sunday, Holidays	\$ 50.00	\$ 75.00
Friday Evening (5pm)	\$ 35.00	\$ 50.00
Monday-Thursday	\$ 25.00	\$ 35.00

A \$50 deposit and a copy of homeowners insurance policy is required for all pavilion rentals. This deposit will be kept if area must be cleaned by park maintenance. Please send deposit on separate check.

Pavilion #2 (12 tables, water, electric)	Resident	Non-Resident
Friday, Saturday, Sunday, Holidays	\$ 125.00	\$ 150.00
Friday Evening (5pm)	\$ 75.00	\$ 100.00
Monday-Thursday	\$ 40.00	\$ 55.00

A \$50 deposit and a copy of homeowners insurance policy is required for all pavilion rentals. This deposit will be kept if area must be cleaned by park maintenance. Please send deposit on separate check.

\$ 25.00 for time extension until 10:00pm.

Park Rules:

1. Fishing: Subject to State Law
2. Illegal activities or activities that are repulsive to public interest are prohibited. Violators will be subject to prosecution.
3. Defacing and/or removing park property, including trees, shrubs, and flowers is prohibited. Violators will be subject to prosecution.
4. Loss or damage to personal property is not the Parks responsibility. Sewickley Township shall not be held liable for personal injury.
5. Park Hours: 8:00am to 8:00pm. No overnight privileges.

Please contact the Recreation Director for information on booking the pavilions at 724-835-1087.