

Chairman Alan Fossi on Wednesday, February 19, 2014 at 7:00pm in the Meeting Room of the Municipal Building, called the Regular Monthly Meeting of the Sewickley Township Board of Supervisors to order. The members of the Board of Supervisors present were Alan Fossi, Wanda Layman, and Joe Kerber. Also attending the meeting were Tracy Hampshire, Joe Marincic, Rachael Ray, Marianne Errett, Amber Kline, Sandy Dull, Ann McWilliams, Jack McWilliams, Joe Napsha, Steve Solomon, Paula Alcott, Paul Rupnik, Jr., Janet Schork, Dean Zimmerman, and Susan Leukhardt.

Mr. Fossi led those present in the Pledge of Allegiance.

Report from Township Coordinator, Wanda Layman

Spent a lot of time working with the Residents and Waste Management regarding the senior discounts. Working on keeping the Township supplied with salt.

Public Works Report

Took Bucket Truck to get serviced when it returned from taking down the Christmas lights on Sewickley Ave.

Sent sweeper truck out for repairs to Hunters Truck Sales.

Fixed some of the soft spots on Shuglie Hill Rd and McGrogan Rd

Doing a lot of plowing and salting.

Replaced multiple stop signs in the Township from the storms and vehicles hitting them.

Working to replace hoist on #9 Mack so we can start chipping some trees to get ready for paving this year.

So far this year we have used approximately 2,000 tons of salt.

We have another 300 tons on order and are waiting for it to come in.

I want to thank the residence for their patience this year with snow removal. The guys have been working hard to keep up with these storms. Please contact the office with any concerns.

Report from Emergency Management Coordinator, Paul Rupnik, Jr.

A flyer is out regarding Sewickley Township Emergency Management's Facebook Page and Nixle Account. These are good ways to get vital information out to the community during emergencies. The Facebook account will be more detailed such as weather. The Nixle Alerts will be used more for major events, road closures, evacuations, etc. For our elderly neighbors, we are asking that our Residents keep tabs on our neighbors especially if they are not connected. Social media is one of the very few ways to get in contact with the community in an emergency situation. Mr. Rupnik then complimented the Road Department and Supervisors for doing a nice job during the salt crisis.

Report from Ordinance Officer, Dean Zimmerman

As everyone here is aware, this last month has been very interesting with respect to the weather. Consequently, the majority of my time has been spent trying to get vehicles throughout the Township moved so the road crew could keep the streets and roads clear. I have sent out 27 letters since Thanksgiving, 21 just since the beginning of this year. Folks are not very considerate of others on their streets and roads by making it difficult for the plow trucks to keep everything clear. As you can see on your agenda, item 17 is going to amend the parking ordinance to make it a violation of the ordinance to hamper snow removal or road maintenance and impose sanctions against those violators. Hopefully, this will help correct this problem. The Summary Trial I reported last month was held on January 28th and the owner's mortgage company has been working on the violations on that property in Hutchinson. The Judge took that into account and continued the hearing until May to get the property into compliance. I also tracked down the owner of another property in Hutchinson that I could not find for a long time. That property is also in foreclosure but the owner says she will try to bring it into compliance as soon as the

weather breaks. I'm not sure how many of you have noticed but there have been a lot of renovations done to the house with the solar paneled roof across Herminie-West Newton Road from Crabapple Pool. Of course that has been necessary as the house was pretty well trashed when the last tenants moved out. I still have two trials scheduled for March and two for April. I have at least one pending but have not had the chance to get the complaint filed yet. To the best of my knowledge, the eight arrest warrants for my cases are still outstanding.

Report from Recreation Director, Janet Schork

Recreation Center:

- Everything running well at the Recreation Center with full capacity on the evenings and the weekends
- Unfortunately, due to weather conditions, we had to cancel our January dance. However we will have our first dance this Saturday, February 22nd from 7-9:30pm, cost is \$5.00 admission. We will have refreshments available for purchase.
- Dances: March 29 & April 26
- Easter Egg Hunt:
- Our annual Easter Egg Hunt is scheduled for Saturday, April 19th at noon at the Bruno Field Sports Complex
- Rabies Clinic: Tentatively scheduled for May 17th. I will have more details available at next month's meeting.
- We are also working on the Fishing Derby, Mother's Day Event, Summer Festival with concert, and Movie Party at the Pool

Crabapple Pool/Park:

- Alan and I will be meeting Friday with our Pool Supplier, Lou Schmidt, to go over Pool items needed to open this summer. We will also be looking at pool membership pricing and salaries. I will have details at the March meeting.
- Crabapple Pavilion Rates will be voted on at tonight's meeting.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the minutes of the regular monthly meeting held on February 20, 2013 as reviewed. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the minutes of the special meeting held on February 26, 2013 as reviewed. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Public Comment

Sandy Dull asked for a copy of the 2014 Budget.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse the 2013 EMS Tax Money equally between 6 entities being Herminie, Lowber, Rillton, and Hutchinson Fire Companies, Emergency Management, and Sewickley Ambulance Service. The total to be disbursed is 89,104.68. Each entity will receive \$14,850.78. The funds will be kept in the EMS Tax Account until invoices / purchase orders are submitted and approved by the Board of Supervisors. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2013 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

Goodyear (Wingfoot) – tires for rescue	\$ 1,728.48
----------------------------------------	-------------

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2013 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:

S & T Bank – mortgage payment	\$ 602.25
-------------------------------	-----------

Sandy Dull asked why the Residents' tax money is paying their mortgage payment. What is the Club for? Mrs. Layman stated that it falls under the guidelines for the 2-mil tax money.

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to disburse 2013 EMS Tax funds on behalf of Emergency Management as follows:

Motorola Solutions – radios for county 911 system	\$ 12,262.40
---------------------------------------------------	--------------

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to enter into a Participation Agreement with DGS Costars for the purchase of salt for the 2014-2015 season. Estimated tonnage for the 2014-2015 purchase shall be 2,200 ton. We will be required to purchase a minimum of 60% to a maximum of 140% the estimated tonnage. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve Ordinance No. 2014-1 establishing regulations on street parking during snowstorms in order to facilitate Township snow removal operations. Board Comments: Mr. Fossi asked what is the penalty. Mr. Zimmerman stated that the first step is to place a notice on the windshield. Then it will be either towing or taking it to the magistrate. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Letters and emails have been received from the following residents regarding the waiving of residential garbage service due to different reasons.

Pastor Conrad Duncan, 164 Taylor Road, W Newton 15089
James D. & Bonnie Leskosek, 38 Whyel Road, W Newton 15089
George & Kathy Hanna, 28 Sunnyside Drive, Herminie 15637
Jeff Wheaton, 106 Treetop Lane, Irwin 15642

Joe Kerber made a motion, seconded by Wanda Layman, to waive the above residents' residential garbage service and all bills relating to garbage pickup through Waste Management. Board Comments: Mrs. Layman stated the different reasons for this motion. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for approximately 3,500 ton of Type II anti-skid materials. The advertisement shall be published in The Times-Sun on Thursday, February 27, 2014 and Thursday, March 6, 2014. Sealed proposals shall be received until 10:00am on Monday, March 17, 2014 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 19, 2014 at 7:00pm. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for the following items:

- A. The purchase of the annual requirements of catch basins with "M" top and bicycle grates.
- B. The purchase of the annual requirements of plastic pipe and the appurtenances.
- C. The purchase of the annual requirement of dust oil, emulsified asphalt, aggregate, blacktop products and bituminous patching material.

The advertisement shall be published in The Times-Sun on Thursday, February 27, 2014 and Thursday, March 6, 2014. Sealed proposals shall be received until 10:00am on Monday, March 17, 2014 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 19, 2014 at 7:00pm. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of four inches:

- a) Township Building lawn
- b) Recreation Center lawn
- c) Recreation Center bank facing Pike Street
- d) The former Herminie Reservoir property located on Highland Avenue
- e) Guffey Cemetery
- f) Quaker Cemetery
- g) Shaner Honor Roll
- h) The Project 70 property located at the Sewickley Township Volunteer Fire Company No. 3 (Rillton)
- i) Keystone Playground
- j) Reservoir Road Cemetery
- k) ** Lowber Playground (inside and outside of fence)
- l) ** Township Property located at corner of Pike Street and Elk Street, Herminie
- m) ** 24 Highland Avenue, Herminie
- n) ** Township Property located on Cameron Avenue, Hutchinson

**** changes / additions to previous years Township Mowing**

These locations will be bid as a whole. One Lawn Care Service for all locations.

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance.

The advertisement shall be published in The Times-Sun on Thursday, February 27, 2014 and Thursday, March 6, 2014. Sealed proposals shall be received until 11:00am on Monday, March 17, 2014 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 19, 2014 at 7:00pm. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations, when the height of the grass is a limit of three inches:

- a) John C. Bruno Memorial Football Field
- b) All baseball and softball fields
- c) Crabapple Park

These locations will be bid as a whole. One Lawn Care Service for all locations.

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance

The advertisement shall be published in The Times-Sun on Thursday, February 27, 2014 and Thursday, March 6, 2014. Sealed proposals shall be received until 11:00am on Monday, March 17, 2014 and opened at that same date and time. Proposals shall be read aloud and recorded at the Regular Monthly Meeting of the Board of Supervisors to be held Wednesday, March 19, 2014 at 7:00pm. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to set the Crabapple Pavilion rental rates for 2014. Rates are listed on the last page of this agenda. There is no increase from the previous year. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to authorize the Sewickley Township Recreation Board use of Bruno Field and all Baseball fields on Saturday, April 19, 2014 for their Annual Easter Egg Hunt. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

The Annual Convention of the Westmoreland County Association of Township Supervisors will be held on Friday, March 14, 2014 at Ferrante's Lakeview Restaurant, Route 30 East, Greensburg, PA. Section 1401 (b) and (c) (1), (2) and (3) of the Second Class Township Code states, "The supervisors, auditors, tax collectors, managers, solicitors, engineers, treasurer and secretary of the board of supervisors shall attend the conventions when possible. Each supervisor, auditor, tax collector, manager, solicitor, engineer, treasurer and secretary attending the convention shall receive a certificate, signed by the secretary of the county association, attesting their presence at the convention. The certificate entitles the official to collect from the township treasurer the sum of fifty dollars (\$50) for each day's attendance, expenses which are limited to the registration fee, mileage for use of a personal vehicle or reimbursement of actual transportation expense going to and returning from the meeting plus all other actual expenses that the board of supervisors agrees to pay. Every delegate attending the meeting shall submit to the board of supervisors an itemized account of expenses incurred at the meeting. If the meeting is held during township employee's normal work schedule, the board of supervisor may authorize township employees, including supervisors employed by the township, to be compensated at their regular employee rate during their attendance at the meeting, in which case the employee is not entitled to the fifty dollars (\$50) mentioned in this section. The board of supervisors may authorize a supervisor who is not employed by the township to receive total or partial reimbursement for lost wages or salary while attending the annual meeting, in which case the supervisor is not entitled to the fifty dollars (\$50) mentioned in this section, provided that sufficient documentation of such wages or salary is presented to the board of supervisors to justify the reimbursement."

Joe Kerber made a motion, seconded by Wanda Layman, to authorize those outlined in this Section of the Code, along with the Office Manager and Ordinance Officer to attend the Convention and that their expenses for travel be paid by the Township and that Township employees be compensated at their regular employee rate and others receive the stipend as outlined in the Code. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to close the Township Office on Friday, March 14, 2014 and to advertise the same while employees attend the Annual Convention of the Westmoreland County Association of Township Supervisors. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following bills for payment.

General Fund:	Checks 6037 to 6062 - \$ 61,261.48 (1/27/14) Drafts 150088 - \$ 668.50 (2/4/14) Drafts 150089 - \$ 740.99 (2/4/14) Checks 6063 to 6086 - \$ 36,281.21 (2/7/14)
Crabapple:	Draft 52 - \$ 402.92 (2/5/14) Checks 4053 to 4054 - \$ 119.16 (2/7/14)
Light Districts:	Draft 122 - \$ 5,405.86 (2/4/14) Draft 123 - \$ 972.34 (2/4/14) Draft 124 - \$ 1,096.20 (2/4/14) Draft 125 - \$ 426.30 (2/4/14)
Payroll Invoices:	Draft 90190 - \$ 681.77 (1/22/14) Checks 3317 to 3319 - \$ 612.98 (1/27/14) Draft 90191 - \$ 1,176.09 (1/30/14) Draft 90192 - \$ 15,925.18 (2/4/14) Checks 3322 to 3324 - \$ 3,282.64 (2/7/14) Draft 90193 - \$ 759.87 (2/12/14)

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

Joe Kerber made a motion, seconded by Wanda Layman, to approve the following payrolls for payment.

Employees Payroll:	1/24/14 - \$ 13,555.27 – check 3316 , drafts 23879 to 23892 1/31/14 - \$ 17,887.83 – check 3320 , drafts 23893 to 23906 2/7/14 - \$ 10,204.51 – check 3321 , drafts 23907 to 23920 2/14/14 - \$ 16,728.17 – checks 3325 to 3326 , drafts 23921 to 23935 2/21/14 - \$ 14,559.56 – check 3327 , drafts 23936 to 23949
--------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

New / Old Business

Mr. Fossi announced that public meetings regarding the need for local police in the Township have been scheduled at two locations so far. March 11th at Herminie Volunteer Fire Company and March 13th at Rillton Volunteer Fire Company. Both meetings are scheduled for 7:00pm. The other two meetings for Lowber and Hutchinson will be finalized within a week or two after these initial meetings. Notices will be in the paper and on the website and sign.

Mr. Fossi spoke on the issue of spouses attending the PSATS Convention in Hershey with a cost of \$85. Mrs. Kerber has asked the Township to waive that fee due to her serving on the Zoning Board and does attend all the meetings. Mrs. Layman asked if this opens the door for the Township to pay for all spouses. Mrs. Kerber stated that the reason why she asked is when she looked at the registration for the convention, it stated that \$85 for spouses with no affiliation to the Township. She does have an affiliation due to being on the Zoning Board and they do have seminars on Zoning. She will be gathering information. Mr. Fossi stated that he will contact PSATS as to the proper way to handle this.

Mrs. Layman received a letter from the Arona Brownie and Daisy Troup 21086 asking to do community service for the Township. The listed some suggestions. Mrs. Layman suggested some tlc was needed around the flag pole and building here at the Township Building. The girls would be away from the road, no hillsides, and in a safe place.

Joe Kerber made a motion, seconded by Wanda Layman, to purchase no more than \$500 in plants for the Arona Brownie and Daisy Troup 21086 to do community service by planting around the Township Building. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Motion carried unanimously.

With no further business to come before the Board, Joe Kerber made a motion to adjourn, seconded by Wanda Layman. Voting: Mr. Kerber, Mr. Fossi, Mrs. Layman; yes. Meeting adjourned at 7:36pm.

Susan D. Leukhardt
Secretary-Treasurer

2014

CRABAPPLE PAVILION RATES

Pavilion (12 tables, water, electric)	Resident	Non-Resident
Friday, Saturday, Sunday, Holidays	\$ 125.00	\$ 150.00
Friday Evening (5:00pm to 8:00pm)	\$ 75.00	\$ 100.00
Monday-Thursday	\$ 40.00	\$ 55.00

A \$50 deposit and a copy of homeowner's insurance policy are required for all pavilion rentals. This deposit will be kept if area must be cleaned by park maintenance. Please send deposit on separate check.

\$ 25.00 for time extension until 10:00pm.

Park Rules:

1. Fishing: Subject to State Law
2. Illegal activities or activities that are repulsive to public interest are prohibited. Violators will be subject to prosecution.
3. Defacing and/or removing park property, including trees, shrubs, and flowers are prohibited. Violators will be subject to prosecution.
4. Loss or damage to personal property is not the Park's responsibility. Sewickley Township shall not be held liable for personal injury.
5. Park Hours: 8:00am to 8:00pm. No overnight privileges.

Please contact the Recreation Director for information on booking the Crabapple Park Pavilion at 724-835-1087.