

Chairman, Mark Petros, on Wednesday, January 19, 2022 at 7:00pm, called the Regular Meeting of the Sewickley Township Board of Supervisors to order as advertised in the Tribune Review on Thursday, January 6, 2022. The members of the Board of Supervisors present were Mark Petros, Linda Harvey, and Bill Dull. Also attending the meeting were Donn Henderson, Janet Schork, Solicitor Lee Demosky, and Susan Leukhardt.

Mark Petros led those present in the Pledge of Allegiance.

**An Executive Session was held on January 19, 2022 at 6:00pm to discuss personnel matters.**

#### **Report from Township Manager / Treasurer, Donn Henderson**

<b>Account</b>	<b>Beginning Balance</b>	<b>Deposits / Interest</b>	<b>Transfers / Payments</b>	<b>Ending Balance</b>
<b>DECEMBER, 2021</b>				
FNB General Fund	\$ 41,161.41	\$ 148,841.82	\$ 152,814.77	\$ 37,188.46
PLGIT General Fund	\$ 220,940.42	\$ 61,779.78	\$ 125,000.00	\$ 157,720.20
FNB Reserve Account	\$ 114,704.92	\$ 12.66	-0-	\$ 114,717.58

#### **Report from Public Works Director, Tom Mignogna -- given by Mark Petros**

This month's safety video was on Snowplow Safety. We had only 27 PA One Call requests for us to mark our storm water pipes throughout the Township from other utilities and contractors. We used screened road millings to berm Sulpher Springs Road which we paved this year. We went out cutting back right of ways by using the bucket truck, chain saws, and chipper, along with clearing the berms of dead vegetation along Shuglie Hill Road & Rodebaugh Road. Both are to be oil and chipped this Spring. The holiday decorations and lights have been taken down along Main Street in Herminie and are back in storage at the Recreation Center. The past couple of weeks have been spent storm chasing. We were out late and early when needed plowing and spreading material with each snow event along with keeping the equipment clean, greased, and in safe operating condition. We are in the process of preparing for the next weather event. Let it snow, were ready. The crew deserves credit for how they worked together to take care of the residents. Unfortunately, with as much snow that had come down, it had to be put some place and we want to apologize if there were any inconveniences. Mr. Henderson added that we did receive a lot of compliments on the Road Crew and what they did. We appreciate their hard work.

#### **Report from Ordinance Officer, Josh Bukovak**

2 Evans Street	Update: Citation filed 1/3/22; Will update once I get a court date from magistrate
251 Oak Street	Update: Certified mail return without signature. Property posted.
25 5th Street	Update: Citation filed 1/3/22; Will update once I get a court date from magistrate
206 Madison Avenue	Update: Citation filed 1/3/22; Will update once I get a court date from magistrate
144 Lily Street	Property has been sold and is being cleaned up.
110 Limerick Road	Update: If no improvements are made on the property, citation will be filed 1/21/22.
Warehouse Corner of 5th and Station Street	Update: 1/2/22 Property has been sold to Randy Karr. Violation letter sent. Citation will be filled 30 days from 1/5/22.

3367 Pike Street	Update: Citation filed 1/3/22; Will update once I get a court date from magistrate
Costanza Properties	Update: Plan to enforce court order from 2019.
819 Herminie Road	Update: Citation filed 1/3/22; Will update once I get a court date from magistrate
144 Lowber Road	Update: No new complaints of burning. Fill material still being dumped on property. Recommended putting in a gate to prevent illegal dumping.
8th Street Abandoned House	Update: No response. Citation will be filed.
105 Nittany Lane	Will continue to monitor. If continues, citation will be filed.
Farm on General Braddock Road	Report of Illegal burning, sent property owner a violation letter informing him of Township Ordinance
1096 Sewickley Hill Road	Renter reported mold in basement and spongy floors, no signs of mold in basement. Floor in bathroom had no apparent signs of water damage
979 Yukon Road	Update: Citation filed 1/3/22; 1/19/22 Site Inspection: Pool is tarpied and closed for winter, No other issues noted during inspection
69 Clopper Street	RV parked. Spoke with homeowner to have it removed.

Resident Comments regarding Ordinance Report.... Linda Markle provided more details and photos to Mr. Bukovak and the Township Supervisors regarding the RV issue at 69 Clopper Street.

Mr. Henderson commended Mr. Bukovak for all his hard work over the past few weeks.

### **Report from Recreation Director, Janet Schork**

#### **Recreation Center:**

- All going well at the Recreation Center with weekday evenings.

#### **Upcoming Activities at the Recreation Center:**

- Rostraver/West Newton Emergency Services had four (4) participants in our second Community CPR/AED Classes held on January 12<sup>th</sup>. CPR/AED classes will be held the 2<sup>nd</sup> Wednesday of the month in the Recreation Center Yoga Room. Registration is required by calling me or Bob Stark at the Rostraver/West Newton Emergency Services.

#### **Fitness Classes:**

- Along with our morning P90X and STEP classes, we are offering Introduction to Yoga. Every Wednesday, with the exception of the 2<sup>nd</sup> Wednesday each month which is reserved for our CPR/AED training, yoga will be held from 6:00pm to 7:00pm. For more information, you can call me at the Recreation Center or go to our Recreation page on the Township website.

#### **Jump Start Sports Camps:**

- Due to lack of registrations, we had to cancel our Hummingbirds Indoor Soccer. However, Little Hoops Basketball is still open for registration. Classes start in March for Pre-K through 2<sup>nd</sup> grade age youth. Again, more information is found on the Recreation page on the Township website

#### **Welcome to Scott Morrison**

- Scott Morrison has accepted the position of Recreation Director. With his experience as Yough's Athletic Director, he brings a wealth of knowledge in the areas of sports, recreation and exercise. I believe Scott will be a great addition to Parks & Recreation and I look forward to seeing what he can bring to the Township.

#### **My Last Meeting:**

Over my last 12 years, I've had the pleasure of working with most everyone in the Township. All four (4) Fire Companies, the Ambulance Service, the Library Staff, all the youth sports organizations, Yough School

District, Boy and Girl Scouts, the gym renters, most local businesses, and especially with our amazing and dedicated Recreation Board planning and holding activities for the Township.

I wish the current Board of Supervisors nothing but success... Thank you for your support through the years. To Tom and the Road Crew, your help at the Park & Pool and Recreation Center is very much appreciated...thank you.

Donn, I've only known you a short time but recognize your intelligence, talent, and vision... Your help to me has been immeasurable. Susan, Thank you for your support, guidance, and advice... I don't think I would have survived all these years without your help... You are the best!

And to you the residents of the Township. Thank you for the privilege of serving as Recreation Director... It has truly been an honor.

Mrs. Harvey thanked her for all her work over the years. It truly is appreciated. Mr. Henderson added that we may be able to get another Rec Director that is able to do the job, but there will never be another one that does it with the heart that Janet does it with. She truly cares.

### **No Public Comment on Agenda Items**

Linda Harvey made a motion, seconded by Mark Petros, to approve the agenda as presented. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to disburse 2020 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – monthly EOC phone & internet	\$ 280.69
Everbridge, Inc – nixle annual renewal	\$ 3,300.00
Amazon – generator 6000	\$ 759.78
FNB Commercial Credit Card – wordpress	\$ 120.72

Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to disburse 2020 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

First National Bank – monthly payment for radios	\$ 363.63
Kush Kustoms – engine pump test and repair	\$ 2,158.00
Kush Kustoms – new scene lighting for brush truck	\$ 3,895.00
WCCC – schnick fire school (2 invoices)	\$ 695.00

Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Bill Dull made a motion, seconded by Mark Petros, to accept Tom Mignogna's resignation effective end of day January 21, 2022. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to ratify the Township Manager to advertise for the position of Public Works Director. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to appoint John Pricener and Susan Leukhardt as Deputy Tax Collectors for Sewickley Township. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to adopt Resolution No. 5-2022 to appoint Henninger Accounting Services, P.C. to make an examination of all the accounts of the Township for the fiscal year 2021 audit. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to enact Ordinance 1-2022 amending Chapter 15 of the Township Code to regulate the use of brake retarder on vehicles on a portion of Mars Hill Road. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to enact Ordinance 2-2022 amending Chapter 7 of the Township Code incorporating Part 4 summarizing annual requirements and penalties for the fire departments in the Township. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Linda Harvey, to authorize a letter to PennDOT requesting a traffic study on Route 136 from the intersection of Bells Mill Road .3 miles in both directions for the purpose of reviewing speed limits and passing zones. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations:

- a) Township Building lawn, including maintenance at the front and sides of the building
- b) Recreation Center lawn & bank facing Pike Street
- c) Quaker Cemetery
- d) Shaner Honor Roll
- e) The Project 70 property located at the Sewickley Township Volunteer Fire Company (Rillton)
- f) Reservoir Road Cemetery
- g) Lowber Playground (inside and outside of fence)
- h) Hutchinson Playground
- i) Township Property located at Pike Street and Sewickley Avenue
- j) Cameron Avenue Property, Hutchinson

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to receive proposals for Lawn Care Services, the cutting and trimming of the following locations:

- a) John C. Bruno Memorial Football Field
- b) All Baseball and Softball Fields
- c) Crabapple Park

The Contractor shall be responsible for fuel, equipment, and Workers Compensation and Liability Insurance. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to authorize the Solicitor to prepare Shuster Property Land Donation Agreement. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, to approve entering a Memorandum of Understanding between the Township of Sewickley and Comcast for Broadband grantee payments subject to Solicitor's approval. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, the approval of the approval of the Abbott Broadband Grant Application subject to the execution of the Memorandum of Understanding with Comcast. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, the approval of the approval of the Kramer Broadband Grant Application subject to the execution of the Memorandum of Understanding with Comcast. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, the approval of the approval of the Barnes Broadband Grant Application subject to the execution of the Memorandum of Understanding with Comcast. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, the approval of the approval of the Gilkey Broadband Grant Application subject to the execution of the Memorandum of Understanding with Comcast. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Mark Petros, the approval of the approval of the Spisak Broadband Grant Application subject to the execution of the Memorandum of Understanding with Comcast. Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Linda Harvey made a motion, seconded by Bill Dull, to approve the following bills for payment:

**General Fund:**

Checks 12292 to 12318 - \$ 34,159.32 (12/15/21)  
Checks 12319 to 12333 - \$ 41,201.56 (12/22/21)

First Energy - \$ 45.97 (1/5/22)  
MAWC - \$ 71.36 (1/14/22)  
Intuit Checks - \$ 126.12 (1/18/22)

ACH Payments: S & T Loan - \$ 5,252.37 (12/15/21)  
MAWC - \$ 185.85 (12/17/21)  
MAWC - \$ 62.14 (12/17/21)  
MAWC - \$ 27.86 (12/21/21)  
First Energy (8 payments) - \$ 599.56 (12/27/21)  
S & T Loan - \$ 2,487.28 (12/31/21)  
Columbia Gas - \$ 254.33 (1/5/22)

**Crabapple:**

Check 4883 - \$ 38.27 (12/15/21)

ACH Payments: MAWC - \$ 114.67 (12/21/21)  
MAWC - \$ 82.60 (12/21/21)  
First Energy - \$ 41.65 (12/27/21)  
First Energy - \$ 21.70 (12/27/21)  
First Energy - \$ 130.84 (1/5/22)  
First Energy - \$ 108.04 (1/5/22)  
Cred Card Machine - \$ 59.23 (1/10/22)

**Payroll / Paychex ACH Liabilities:**

Paychex - \$ 135.03 (12/17/21)  
Paychex - \$ 120.84 (12/20/21)  
Paychex - \$ 138.48 (12/27/21)  
Paychex - \$ 119.50 (1/3/22)  
Paychex - \$ 187.88 (1/7/22)  
Paychex - \$ 483.63 (1/14/22)

Payroll Liabilities - \$ 2,518.05 (12/17/21)  
Payroll Liabilities - \$ 2,949.31 (12/24/21)  
Payroll Liabilities - \$ 2,528.01 (12/31/21)  
Payroll Liabilities - \$ 3,235.99 (1/7/22)  
Payroll Liabilities - \$ 4,482.43 (1/14/22)

**Recreation:**

Check 2944 - \$ 360.00 (12/15/21)  
 Checks 2945 to 2946 - \$ 244.30 (12/22/21)

ACH Payments: MAWC - \$ 123.90 (12/17/21)  
 MAWC - \$ 39.55 (12/17/21)  
 First Energy (3 payments) - \$ 467.71 (12/27/21)  
 Columbia Gas - \$ 441.23 (1/5/22)

**Street Light / Fire Hydrant:**

ACH Payments: First Energy - \$ 2,355.21 (1/3/22)  
 First Energy - \$ 639.15 (1/3/22)  
 First Energy - \$ 402.05 (1/3/22)  
 MAWC - \$ 3,051.00 (1/17/22)

Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

Mark Petros made a motion, seconded by Bill Dull, to approve the following payrolls for payment:

**Employees Payroll:** 12/24/21 - \$ 9,089.19  
 12/31/21 - \$ 9,115.21  
 1/7/22 - \$ 11,348.98  
 1/14/22 - \$ 13,809.54  
 1/21/22 - \$ 13,095.68

Voting: Mrs. Harvey, Mr. Dull, Mr. Petros; yes. Motion carried unanimously.

**General Public Comment**

Rick Critchfield asked what is going on with the Rillton Dollar General. Mr. Henderson stated that nothing has come before the Board of Supervisors as of yet. Secondly, he reported an abandoned car on Madison Avenue. Mr. Bukovak will look into it. Mr. Critchfield asked again about the Township Manager position. Mr. Petros stated that we are getting more things done with a Township Manager. The Supervisors are not in the office every day.

John Van Dyke, Fire Chief of Lowber VFC, spoke about the possibility of opening the doors to Sutersville to take some of Lowber's area. You are also opening the door with other stations, Madison and Yukon are examples, when it comes to Herminie Madison Road and Yukon Madison Road. He stated again that he is willing to work with Sutersville. He does believe it should stay within Sewickley Township with closest available units.

Tim Luft spoke about mailboxes being taken out in Rillton. He believes the Road Crew had their plows on and accidentally knocked them down. Mr. Henderson stated that there weren't any witnesses, so we stick by what our guys tell us. There are a lot of people out with plows other than the Township. Mr. Luft then stated that regarding the callouts, he doesn't want to go to Herminie. They don't want to work with him. He stated some examples of calls that they are not on from Herminie or Hutchinson, but further away stations are on them. Mrs. Harvey responded that the Supervisors hear his concerns.

Linda Coffey spoke about the issues with the fire companies. This has been going on for a long time. People's lives are at stake. Call outs should be by the closest available, and not Adamsburg or Circleville. John Van Dyke is an excellent chief. Lowber has everything they need for a safe, secure station with equipment and supplies. She then asked about Lowber being paved. They were told that it would be paved after sewage was put in years ago. It is dangerous to even walk there. We need roads done. Mr. Henderson explained how the CDBG program works.

Daryl Dermotta inquired about the new Solicitor. Mr. Petros introduced Mr. Demosky. Mr. Henderson stated we put out Request for Proposals for Auditor, Engineering, and Solicitor which is prudent to do every few years. His rate is similar to our previous Solicitor. Mr. Petros stated that he specializes in municipal law and labor relations. He then asked about advertising for the Public Works Director. What does the position do? What is the salary? Mr. Henderson stated that everything is public knowledge. Give him a call and he will provide the information. He then asked about the minutes. Is every word put in the minutes? Mrs. Leukhardt stated that she puts in what is legally required and they are a summary of the meeting.

Linda Markle asked that a fire hydrant be checked on Clopper Street. It is not adequate and barely flows. She also stated that there is piled up snow at the stop sign again that will create major icing issues. This happens every year. There are also two (2) open storm drains at the bottom of Clopper Street.

**New / Old Business**

The Board of Supervisors are looking for any persons interested in serving on the Sutersville-Sewickley Municipal Sewage Authority. Please send letters of interest to the Sewickley Township Municipal Building for consideration.

The next Regular Meeting of the Board of Supervisors will be held on Wednesday, February 16, 2022 at 7:00pm.

With no further business to come before the Board, Mark Petros made a motion to adjourn, seconded by Bill Dull. Voting: Mr. Petros, Mrs. Harvey, Mr. Dull; yes. Meeting adjourned at 8:04pm.

Susan D. Leukhardt  
Township Secretary