

Meeting agendas will be available at the Township Office and on the Township website, www.sewickleytownship.org, by 3:30pm the day before the meeting. Copies will also be available at the meeting. Meeting dates are as advertised. Meetings are being recorded.

1. **Call Meeting to Order** Time: _____

2. **Pledge of Allegiance**

3. **Roll Call** Mark _____ Bill _____ Linda _____

4. **An Executive Session was held on Tuesday, February 13, 2024 at 9:00am to discuss legal and personnel matters.**

5. **Lieutenant Patrick D. Bouch, Station Commander - Greensburg, Pennsylvania State Police Troop A**

6. **Report from Secretary-Treasurer, Susan Leukhardt**

Account	Beginning Balance	Deposits / Interest	Transfers / Payments	Ending Balance
JANUARY, 2024				
FNB General Fund	\$ 124,058.45	\$ 226,158.03	\$ 135,663.93	\$ 214,552.55
PLGIT General Fund	\$ 487,604.85	\$ 28,196.45	\$ 200,000.00	\$ 315,801.30
FNB Reserve Account	\$ 149,141.93	\$ 323.62	-0-	\$ 149,465.55

7. **Report from Township Manager, Michael Gray**

8. **Report from Recreation Director, Chad Albert**

9. **Report from Ordinance Officer, Bruce Zarnick**

10. **Report from Emergency Management Director, Michael Manley**

11. **Report from Gibson-Thomas Engineering**

12. **Reports from Boards and Authorities**

13. **Public Comment on Agenda Items Only**

14. **Motion to approve as presented below or amend the agenda.**

Motion

Second

Board Comments

Voting: Bill _____ Linda _____ Mark _____

15. Motion to approve the minutes of the following Sewickley Township Board of Supervisors meetings:

October 18, 2023
November 15, 2023
December 20, 2023

November 2, 2023
November 9, 2023

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

16. Motion to ratify the disbursement of 2022 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – monthly EOC phone & internet	\$ 190.19
The Embroidery People – EMS logo polos	\$ 198.00
FNB Commercial Credit – annual wordpress subscription	\$ 121.72

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

17. Motion to ratify the disbursement of 2022 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

F.A.S.T. of the Allegheny Mts, LLC – engine 15 & rescue testing	\$ 510.00
Pro-Am Safety, Inc. – scba testing	\$ 2,006.74

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

18. Motion to disburse the 2023 EMS Tax Money equally between 6 entities being Herminie, Lowber, Rillton, and Hutchinson Fire Companies, Emergency Management, and Sewickley Ambulance Service. The total to be disbursed is \$ 102,290.88. Each entity is eligible to receive \$ 17,048.48. The funds will be kept in the EMS Tax Account until invoices / purchase orders are submitted and approved by the Board of Supervisors.

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

19. Motion to disburse 2023 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – monthly EOC phone & internet	\$ 190.27
Everbridge – nixle renewal	\$ 3,300.00

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

20. Motion to disburse 2023 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

Municipal Emergency Services – rescue tools	\$ 699.20
Kush Kustoms – rescue 15 repairs / maintenance	\$ 3,135.34
Kush Kustoms – brush repairs / maintenance	\$ 1,371.75

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

21. Motion to adopt Resolution No. 6-2024 appointing _____ as Chairperson of the Vacancy Board for the Township of Sewickley. Letters of interest received from Charles Schropp and Donald Mansfield. This motion was previously tabled.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
22. Motion to adopt Resolution No. 9-2024 appointing _____ to the Sewickley Township Zoning Board for a term of five (5) years. This term shall expire the first Monday of January, 2029. This motion was previously tabled.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
23. Motion to adopt Resolution No. 10-2024 appointing _____ to the Sutersville-Sewickley Municipal Sewage Authority for a term of five (5) years. This term shall expire the first Monday of January, 2029. Letters of interest received from Nancy Bickus Neel and Scott Demers. This motion was previously tabled.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
24. Motion to approve the application for freestanding sign submitted by the Mountain Watershed Association for Parcel ID 58-16-00-0-007, Angeline Babich.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
25. The following bids were received for the Crabapple Swimming Pool Piping Replacement, Contract 1/2024.
- | | |
|-----------------------|---------------|
| KGD Contracting, Inc. | \$ 159,018.00 |
| Dunrite Construction | \$ 171,835.00 |
- Motion approving KGD Contracting, Inc. as lowest bidder in the amount of \$159,018.00 for the Crabapple Swimming Pool Piping Replacement, Contract 1/2024.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
26. Motion authorizing Gibson-Thomas Engineering to prepare plans and advertise bids for the ARPA Water and Sewage Grant issued by the County of Westmoreland in the amount of \$172,500.00 for the Lowber / Waltz Mill Flats Project.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
27. Motion authorizing Gibson-Thomas Engineering to prepare bids and advertise the 2024 Hot Mix Paving and 2024 Shot and Chip Programs.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____
28. Motion to enter into a Participation Agreement with DGS Costars for the purchase of salt for the 2024-2025 season. Estimated tonnage for the 2024-2025 purchase shall be 1,400 tons. We will be required to purchase a minimum of 60% to a maximum of 140% of the estimated tonnage.
 Motion _____
 Board Comments _____
 Second _____
 Voting: Bill _____ Linda _____ Mark _____

29. Motion to advertise and receive proposals for a three (3) year contract for Township Mowing, the cutting and trimming of the following locations:

- a) Township Building lawn including maintenance at the front and sides of the building
- b) Recreation Center lawn & bank facing Pike Street
- c) Quaker Cemetery
- d) Shaner Honor Roll
- e) The Project 70 property located at the Sewickley Township Volunteer Fire Company (Rillton)
- f) Reservoir Road Cemetery
- g) Lowber Playground (inside and outside of fence)
- h) Hutchinson Playground
- i) Township Property located at Pike Street and Sewickley Avenue
- j) Cameron Avenue Property, Hutchinson

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

30. Motion to advertise and receive proposals for a three (3) year contract for Crabapple Mowing, the cutting and trimming of the following locations:

- a) John C. Bruno Memorial Football Field
- b) All Baseball and Softball Fields
- c) Crabapple Park

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

31. Motion authorizing the Township Manager to submit applications for the following parcels for the Westmoreland County Demolition Program. Each application costs \$250.00 payable to the Redevelopment Authority of the County of Westmoreland.

- 1. 2 Evans Street, Herminie, PA 15637
- 2. 208 Hood Street, Hutchinson, PA 15640
- 3. 123 Limerick Road, Herminie, PA 15637

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

32. Motion authorizing the Solicitor to petition the Westmoreland Court of Common Pleas to obtain Municipal Release and Right of Entry authorization for Westmoreland County DEMOFund applications.

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

33. Motion authorizing the advertisement of the following amendments to ordinances with a public meeting to act on such ordinances to follow:

- a. Amending Ordinance 03-2020 of Chapter 23, Stormwater Management and Land Disturbance, Activity to include Low Impact Development Practices listed in Appendix F.
- b. Amending Ordinance 06-2021 – There are two versions of this amendment, one with reporting requirements and one without reporting requirements.
- c. Chapter 1, Part 1 – Emergency Management: Created Section 106 as a new section.
- d. Chapter 3, Part 1 – Animals: Amending Sections 101, 102, 103. Created new Sections 104, 105, 106.
- e. Chapter 7, Part 1 – Outdoor Burning: Amended Section 101 and created Section 102 as a new section.
- f. Chapter 7, Part 3 – Fire Insurance Escrow: Amended Section 121.
- g. Chapter 7, Part 5 – Fireworks: Created Sections 131, 132, 133 as new sections.

- h. Chapter 10, Part 1 – Nuisances: Amended Section 102.
- i. Chapter 10, Part 4 – Quality of Community: Created Sections 401, 402, 403, 404 as new sections.
- j. Chapter 10, Part 5 – Landlord Tenant Registration and Inspections: Created Sections 501, 502, 503 as new sections.
- k. Chapter 10, Part 6 – Vacant and Abandoned Properties: Created Sections 601 to 608 as new sections.
- l. Chapter 15, Part 2 – Parking Prohibited: Amended Section 202 and created Sections 208, 209 as new sections.
- m. Chapter 20, Part 1 – Solid Waste: Amended Section 105.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

34. Motion to accept the 2022 Municipal Annual Audit and Financial Report for the Township of Sewickley.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

35. Motion to approve “Establishing Procedural Guidelines for Actions of Misconduct of the Volunteer Fire Companies within Sewickley Township”.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

36. Motion to approve Carol Lipinski, Randy Walter, and Jason Capenos to serve as committee members for the Rillton Area Recreation Improvements.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

37. Motion to accept the resignation of Jason Pastva, Equipment Operator, effective January 5, 2024.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

38. Motion to approve the hiring of Michael Puskarich as a full-time Public Works Equipment Operator at the rate of \$21.16 per hour for a 90-day probationary term.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

39. Motion to promote Bruce Zarnick’s position as Ordinance Officer to full-time status. His rate of pay will remain at \$17.00 per hour with an evaluation at 90 days to adjust hourly wage pending employment agreement.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

40. Motion to ratify Michael Gray’s attendance to the 2024 DCNR Grant Workshop for Recreation and Conservation Projects on January 24, 2024.

Motion	Second			
Board Comments	Voting: Bill _____	Linda _____	Mark _____	

41. Motion to close the Township Office on Friday, March 8, 2024 so the Township Office employees may attend the 113th Annual Convention of the Westmoreland County Association of Township Supervisors at Stratigo's Banquet Centre. Employees will be paid their regular hourly rate while attending this convention and their expenses for travel be paid by the Township. Others, as outlined in the Second-Class Township Code, will receive the \$50.00 stipend.

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

42. Motion to approve the following bills for payment:

General Fund:

Checks 13604 to 13638 - \$ 65,982.61 (1/15/24)

Checks 13639 to 13665 - \$ 35,938.53 (2/1/24)

Checks 13593 to 13603 - \$ 4,546.90 (12/29/23)

First Energy (3 invoices) - \$ 82.67 (1/31/24)

Columbia Gas - \$ 480.08 (2/5/24)

MAWC - \$ 62.13 (2/20/24)

MAWC - \$ 185.85 (2/20/24)

Act 13:

Check 1177 - \$ 5,872.69 (1/15/24)

Check 1178 - \$ 48,377.96 (1/31/24)

Crabapple:

Checks 3015 to 3019 - \$ 19,826.52 (1/15/24)

Checks 3020 to 3022 - \$ 1,713.71 (2/1/24)

Payroll / Paychex ACH Liabilities:

Paychex - \$ 493.05 (1/12/24)

Paychex - \$ 133.56 (1/22/24)

Paychex - \$ 144.05 (1/26/24)

Paychex - \$ 147.90 (2/9/24)

Paychex - \$ 131.97 (2/20/24)

Recreation:

Checks 3015 to 3019 - \$ 19,826.52 (1/15/24)

Checks 3020 to 3022 - \$ 1,713.71 (2/1/24)

MAWC - \$ 123.90 (2/20/24)

Street Light / Fire Hydrant:

Motion

Board Comments

ACH Payments:

S & T Bank Loan - \$ 2,487.28 (1/2/24)

Columbia Gas - \$ 334.28 (1/8/24)

First Energy - \$ 43.22 (1/11/24)

MAWC - \$ 71.36 (1/12/24)

MAWC - \$ 185.85 (1/18/24)

MAWC - \$ 62.13 (1/18/24)

First Energy (5 invoices) - \$ 472.97 (1/26/24)

PSATS UC Group Trust - \$ 1,424.17 (1/31/24)

ACH Payments: First Energy - \$ 120.59 (1/8/24)

First Energy - \$ 100.31 (1/11/24)

MAWC - \$ 123.90 (1/22/24)

Payroll Taxes - \$ 7,225.26 (1/11/24)

Payroll Taxes - \$ 7,234.46 (1/25/24)

Payroll Taxes - \$ 6,819.65 (2/8/24)

ACH Payments: Columbia Gas - \$ 45.98 (1/12/24)

MAWC - \$ 123.90 (1/22/24)

First Energy - \$ 22.94 (1/25/24)

First Energy (4 invoices) - \$ 290.02 (1/31/24)

Columbia Gas - \$ 36.63 (2/1/24)

First Energy (3 invoices) - \$ 267.09 (2/7/24)

ACH Payments: First Energy - \$ 2,729.66 (1/4/24)

First Energy - \$ 626.44 (1/5/24)

First Energy - \$ 394.12 (1/5/24)

MAWC - \$ 3,063.50 (1/16/24)

First Energy - \$ 2,734.28 (2/5/24)

First Energy - \$ 626.44 (2/7/24)

First Energy - \$ 394.13 (2/7/24)

Second

Voting: Bill _____ Linda _____ Mark _____

43. Motion to approve the following payrolls for payment:

Employees Payroll: 1/12/2024 - \$ 23,580.86
 1/26/2024 - \$ 20,949.20
 2/9/2024 - \$ 21,259.18
 2/23/2024 - \$ 18,322.64

Motion

Board Comments

Second

Voting: Bill _____ Linda _____ Mark _____

44. **General Public Comment**

45. **Old / New Business**

Discussion on Rostraver West Newton Emergency Services

The Board of Supervisors are looking for any persons interested in serving on the Sewickley Township Zoning Hearing Board or Cultural Commission. Please send letters of interest to the Sewickley Township Municipal Building for consideration.

The next Regular Meeting of the Board of Supervisors will be held on Wednesday, March 20, 2024 at 3:30pm.

46. With no further business to come before the Board, motion to adjourn.

Motion

Second

Voting: Mark _____ Bill _____ Linda _____ Time: _____