

Meeting agendas will be available at the Township Office and on the Township website, www.sewickleytownship.org, by 3:30pm the day before the meeting. Copies will also be available at the meeting. Meeting dates are as advertised. Meetings are being recorded.

1. **Call Reorganization Meeting to order as advertised in The Tribune-Review on Tuesday, December 26, 2023.**

Time: _____

2. **Pledge of Allegiance**

3. **Roll Call**

Mark _____ Bill _____ Linda _____

4. **An Executive Session was held on December 26, 2023 at 9:30am to discuss personnel matters.**

5. **Public Comment on Agenda Items Only**

6. Motion to approve as presented below or amend the agenda.

Motion _____ Second _____
Board Comments _____ Voting: Mark _____ Bill _____ Linda _____

7. Motion to appoint temporary Chairperson of the Board of Supervisors.

Temporary Chairperson of the Board of Supervisors _____
Motion _____ Second _____
Board Comments _____ Voting: Mark _____ Bill _____ Linda _____

8. Temporary Chairperson calls for nominations for Chairperson of the Board of Supervisors.

Nominations _____
Motion _____ Second _____
Board Comments _____ Voting: Mark _____ Bill _____ Linda _____

9. Chairperson calls for nominations for Vice-Chairperson of the Board of Supervisors.

Nominations _____
Motion _____ Second _____
Board Comments _____ Voting: Mark _____ Bill _____ Linda _____

10. Motion to adopt Resolution No. 1-2024 reappointing Susan Leukhardt as Secretary-Treasurer of the Township of Sewickley until the Reorganization Meeting to be held on Monday, January 6, 2025.

Motion _____ Second _____
Board Comments _____ Voting: Mark _____ Bill _____ Linda _____

11. Motion to adopt Resolution No. 2-2024 setting the compensation and benefits for the Secretary-Treasurer of the Township of Sewickley as follows: This shall be effective January 1, 2024.

\$ 20.00 regular hourly wage up to 40 hours per week
 \$ 30.00 overtime wage
 12 paid holidays
 4 weeks paid vacation
 5 paid sick days
 5 paid personal days

She elects to waive all major medical, dental, and vision coverage and to receive the healthcare buyout.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

12. Motion to adopt Resolution No. 3-2024 reappointing Joanne Tullis as an Administrative Assistant for the Township of Sewickley until the Reorganization Meeting to be held on Monday, January 6, 2025. Her compensation and benefits are as follows: These rates shall be effective January 1, 2024.

\$ 17.50 regular hourly wage up to 40 hours per week
 \$ 26.25 overtime wage
 12 paid holidays
 5 paid vacation days
 3 paid sick days
 2 paid personal days

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

13. Motion to adopt Resolution No. 4-2024 setting the compensation of the following Township of Sewickley employees until the Reorganization Meeting to be held on Monday, January 6, 2025. This shall be effective January 1, 2024.

Janet Schork, Website Administrator - \$ 19.00 per hour
 Chad Albert, Recreation Director - \$ 17.00 per hour
 Bruce Zarnick, Ordinance Officer - \$ 17.00 per hour

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

14. Motion to set the Treasurer's and Township Manager's Bonds each at \$2,000,000 with H.A. Thomson. Total premium is \$6,896.00.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

15. Motion to retain Meyer, Darragh, Buckler, Bebenek, & Eck, PLLC as Solicitor for the Township of Sewickley.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

16. Motion to retain Gibson Thomas Engineering Co. as Engineer for the Township of Sewickley.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

17. Motion to adopt Resolution No. 5-2024 reappointing Mike Stack as the Building, Sewage, and Zoning Officer for the Township of Sewickley.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
18. Motion to adopt Resolution No. 6-2024 appointing _____ as Chairperson of the Vacancy Board for the Township of Sewickley. Letters of interest received from Charles Schropp and Donald Mansfield.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
19. Motion to adopt Resolution No. 7-2024 reappointing Michael Manley as the Emergency Management Director for the Township of Sewickley.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
20. Motion to adopt Resolution No. 8-2024 reappointing John Cochran to the Sewickley Township Planning Commission for a term of four (4) years. This term shall expire the first Monday of January, 2028.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
21. Motion to adopt Resolution No. 9-2024 appointing _____ to the Sewickley Township Zoning Board for a term of five (5) years. This term shall expire the first Monday of January, 2029.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
22. Motion to adopt Resolution No. 10-2024 appointing _____ to the Sutersville-Sewickley Municipal Sewage Authority for a term of five (5) years. This term shall expire the first Monday of January, 2029. Letters of interest received from Nancy Bickus Neel and Scott Demers.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
23. Motion to adopt Resolution No. 11-2024 amending and revising the schedule of fees for the Sewickley Township Code.
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____
24. Motion to appoint the following authorized representatives to make purchases from the Federal Surplus Property Program:
 Chairperson
 Vice-Chairperson
 Supervisor
 Township Manager
 Motion
 Board Comments
 Second
 Voting: Mark _____ Bill _____ Linda _____

25. Motion to notify the Pennsylvania State Police and 911 of the persons to be notified in case of an emergency after business hours as:

- (1) Chairperson
- (2) Vice-Chairperson
- (3) Supervisor
- (4) Township Manager

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

26. Motion to reappoint First National Bank of Pennsylvania and Pennsylvania Local Government Investment Trust as depositories for the Township of Sewickley.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

27. Motion to establish the regular monthly meeting location for the Sewickley Township Board of Supervisors at the Sewickley Township Municipal Building, 2288 Mars Hill Road, Irwin PA 15642. The dates on which the Board of Supervisors shall meet will be the third Wednesday of each month, February through December, at 3:30pm and to advertise the same in the Tribune-Review in accordance with the Sunshine Law.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

28. Motion to establish quarterly workshops for the Sewickley Township Board of Supervisors at the Sewickley Township Municipal Building. The dates and time on which the Board of Supervisors shall meet will be April 3, 2023, July 10, 2023, and October 2, 2023 at 3:30pm. These workshops will be advertised in the Tribune-Review in accordance with the Sunshine Law.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

29. Motion to approve Mark Petros, Bill Dull, Linda Harvey, and Michael Gray as delegates to the Annual Educational Conference of the Pennsylvania State Association of Township Supervisors' to be held April 14, 2024 through April 17, 2024 at the Hershey Lodge and to direct that delegates be paid their regular wage, if any, from the Township of Sewickley while attending the conference.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

30. Motion to appoint _____ as the voting delegate for the Township of Sewickley at the PSATS Annual Conference.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

31. Motion to adopt Resolution No. 11-2024 establishing the allowable mileage rate established by the Internal Revenue Service at \$.67 cents per mile.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

32. Motion authorizing the proper officials to pay payroll and those bills at discount or that accrue penalties between meetings. Bills paid through this procedure shall be presented at the next regular meeting for subsequent approval.

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

33. **General Public Comment**34. **New / Old Business**

35. With no further business to come before the Board, motion to adjourn the Reorganization Meeting.

Motion

Second

Voting: Mark _____ Bill _____ Linda _____ Time: _____

1. **Call the Regular Meeting to order as advertised in The Tribune-Review on Tuesday, December 26, 2023.**

Time: _____

2. **Roll Call**

Mark _____

Bill _____

Linda _____

3. **Report from Township Manager, Michael Gray**4. **Public Comment on Agenda Items Only**

5. Motion to approve as presented below or amend the agenda.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

6. Motion to disburse 2022 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

F.A.S.T. of the Allegheny Mountains – testing on Engine 15 and Rescue 15	\$ 510.00
Pro-Am Safety, Inc. – SCBA testing	\$ 2,006.74

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

7. Motion to authorize Gibson Thomas Engineering to provide cost estimates for improvements to the Township Project 70 property in Rillton.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

8. Motion to rescind Resolution 17-2021 sanctioning Rillton Volunteer Fire Company and return \$3,000 to their 2-mil account.

Motion

Second

Board Comments

Voting: Mark _____ Bill _____ Linda _____

9. Motion to approve the following bills for payment:

General Fund:

Checks 13560 to 13591 - \$ 39,181.25 (12/20/23)

Check 13592 - \$ 46,386.43 (12/20/23)

Checks 13593 to 13603 - \$ 4,546.90 (12/29/23)

ACH Payments:

First Energy (8 invoices) - \$ 524.50 (12/28/23)

Crabapple:

Check 5038 - \$ 40.60 (12/20/23)

ACH Payments: First Energy - \$ 51.53 (12/28/23)

First Energy - \$ 28.05 (12/28/23)

Payroll / Paychex ACH Liabilities:

Paychex - \$ 133.56 (12/20/23)

Paychex - \$ 151.75 (12/29/23)

Payroll Liabilities - \$ 7,192.21 (12/28/23)

Recreation:

ACH Payments: First Energy - \$ 23.37 (12/27/23)

First Energy - \$ 246.51 (12/28/23)

First Energy - \$ 15.35 (12/28/23)

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

10. Motion to approve the following payrolls for payment:

Employees Payroll: 12/29/2023 - \$ 24,917.63

Motion
Board Comments

Second
Voting: Mark _____ Bill _____ Linda _____

11. **General Public Comment**

12. **Old / New Business**

13. With no further business to come before the Board, motion to adjourn.

Motion
Voting: Mark _____ Bill _____ Linda _____ Second
Time: _____