

Meeting agendas will be available at the Township Office and on the Township website, [www.sewickleytownship.org](http://www.sewickleytownship.org), by 5:00pm the day before the meeting. Copies will also be available at the meeting. Meeting dates are as advertised. Meetings are being recorded.

1. **Call Meeting to Order** Time: \_\_\_\_\_

2. **Pledge of Allegiance**

3. **Roll Call** Mark \_\_\_\_\_ Bill \_\_\_\_\_ Linda \_\_\_\_\_

4. **An Ordinance for the Township of Sewickley, County of Westmoreland, modifying the Sewickley Township Code Chapter 28, Section 805, Subsection (H)(3) to permit freestanding signs. The amendment would allow freestanding signs to be placed in the Agricultural/Land Conservation Zoning Districts and would only be permitted to alert the public of safety and health hazards.**

**Opening of Comments**

**Closing of Comments**

5. **An Executive Session was held on Wednesday, December 13, 2023 at 10:00am to discuss personnel matters.**

6. **Report from Secretary-Treasurer, Susan Leukhardt**

Account	Beginning Balance	Deposits / Interest	Transfers / Payments	Ending Balance
<b>NOVEMBER, 2023</b>				
FNB General Fund	\$ 31,522.02	\$ 262,259.00	\$ 108,976.81	\$ 184,804.21
PLGIT General Fund	\$ 448,961.01	\$ 123,510.22	\$ 150,000.00	\$ 422,471.23
FNB Reserve Account	\$ 148,564.99	\$ 293.06	-0-	\$ 148,858.05

7. **Report from Township Manager, Michael Gray**

8. **Report from Recreation Director, Chad Albert**

9. **Report from Ordinance Officer, Bruce Zarnick**

10. **Report from Emergency Management Director, Michael Manley**

11. **Report from Gibson-Thomas Engineering**

12. **Public Comment on Agenda Items Only**

13. Motion to approve as presented below or amend the agenda.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
14. Motion to enact Ordinance 2-2023 modifying Chapter 28 – Zoning, Article 8, Section 805, Subsection (H)(3) of the Sewickley Township Code to permit and regulate freestanding signs.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
15. Motion to approve the minutes of the Sewickley Township Board of Supervisors Special Meeting held on July 11, 2023 and the Regular Meetings held on July 19, 2023, August 16, 2023, and September 20, 2023.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
16. Motion to disburse 2022 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:
- |   |           |
|---|-----------|
| Bearcom – monthly maintenance on portable radios  | \$ 92.00  |
| Comcast – monthly EOC phone & internet            | \$ 186.94 |
| Jason Ritchie – reimburse for battery backup plug | \$ 11.83  |
- Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
17. Motion to disburse 2022 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:
- |  |           |
|--|-----------|
| Flashover Fire Apparatus – foam for fire suppression | \$ 204.00 |
|--|-----------|
- Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
18. Motion to disburse 2022 EMS Tax funds on behalf of Rillton Volunteer Fire Company as follows:
- |  |             |
|--|-------------|
| Schulte's Towing & Repair – 1994 sutphen air repairs | \$ 2,000.00 |
|--|-------------|
- Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
19. Motion to disburse 2022 EMS Tax funds on behalf of Lowber Volunteer Fire Company as follows:
- |   |             |
|---|-------------|
| WestCom Wireless, Inc. – mobile radio and accessories | \$ 3,924.20 |
|---|-------------|
- Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
20. Motion to adopt Resolution 34-2023 fixing the 2024 annual tax rate for General Township purposes and other purposes as the following: General Township Purposes as 11.25 mills; Fire Hydrants and Fire Hydrant Water Service as .25 mills; Light the Highways, Roads, and other Public Places in the Township as .75 mills; and Ambulance, Rescue, and other Emergency Services as 2 mills. This reflects no tax increase from 2023.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

21. Motion to adopt the General Fund, Recreation, and Special Funds Budgets for the Township of Sewickley for fiscal year 2024.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
22. Motion to advertise the Reorganization Meeting for the Board of Supervisors to be held on Tuesday, January 2, 2024 at 3:30pm located at the Sewickley Township Municipal Building.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
23. Motion to approve Jakomas Construction Inc. as lowest bidder for the block work repairs and repointing to the Crabapple Park Large Pavilion in the amount of \$ 1,200.00.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
24. Motion to adopt Resolution No. 35-2023 approving the Plan Revision for New Land Development of the Shaner Housing Sanitary Sewer Extension for the installation of sewer tap-ins and sewer extensions for the Westmoreland County Housing Authority as proposed in the Sewage Facilities Planning Module.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
25. Motion to adopt Resolution 36-2023 allocating funds from the American Rescue Plan Account (\$57,663.57) and General Fund (\$46,386.43) for two (2) upfit packages, plows, and spreaders for our 2023 Ram 5500's through Costars Contract # 25-E22-432 in the amount of \$104,050.00. This will deplete and close out the ARPA funds/account.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
26. The following proposals were received for the annual financial audit for year ending December 31, 2023.
- |  |             |
|--|-------------|
| A & B Accounting and Tax Services, LLC | \$ 6,000.00 |
| DeBlasio & DeBlasio Associates         | \$ 8,800.00 |
- Motion to adopt Resolution No. 32-2023 to appoint / retain \_\_\_\_\_ as auditor for the annual financial audit for year ending December 31, 2023. This was tabled on November 15, 2023.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
27. Motion to ratify the payment of \$25,737.00 from the MSATS Sale Account to the Redevelopment Authority of Westmoreland County for the Township's portion of demolition of the Recreation Center.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_
28. Motion to approve closing the Crabapple Park and Pool Fund and the Crabapple Fundraising bank accounts and combine those funds into the Recreation Fund bank account.  
 Motion Second  
 Board Comments Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

29. Motion to approve the hiring of Jason Pastva as a full-time Public Works Equipment Operator at the rate of \$21.16 per hour for a 90-day probationary term.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

30. Motion to renew Property and Casualty Coverage for all Sewickley Fire Companies with Varine-Slavin using FirstFire Insurance at the premiums below. Policy is effective from January 1, 2024 to December 31, 2024.

Herminie Volunteer Fire Company: \$ 13,817.00  
 Lowber Volunteer Fire Company: \$ 16,876.00  
 Rillton Volunteer Fire Company: \$ 17,471.00  
 Hutchinson Volunteer Fire Company: \$ 14,197.00

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

31. Motion to adopt Resolution 37-2023 authorizing an agreement between Sewickley Township and the Westmoreland County Transit Authority to provide public transportation within the community. Based on population, population density, and the number of trips within the community, the share assessment for Fiscal Year 2023-2024 will be \$850.50 and paid in January, 2024. There is no increase for this service.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

32. Motion to approve the Recreation Department and Sewickley Township Volunteer Recreation Committee to plan and host a community Father/Daughter Dinner Dance to be held on Saturday, February 24, 2024.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

33. Motion to approve the following bills for payment:

**General Fund:**

Checks 13517 to 13529 - \$ 10,550.56 (11/15/23)  
 Checks 13530 to 13553 - \$ 26,005.09 (12/4/23)  
 Checks 13554 to 13558 - \$ 1,929.68 (12/5/23)  
 Check 13559 - \$ 25,737.00 (12/8/23)

MAWC - \$ 185.85 (12/19/23)

ACH Payments: UPMC Health - \$ 36,148.24 (11/16/23)  
 MAWC - \$ 185.85 (11/17/23)  
 MAWC - \$ 62.13 (11/17/23)  
 First Energy (8 invoices) - \$ 598.71 (11/29/23)  
 Columbia Gas - \$ 129.81 (12/4/23)  
 Incoming Wire Fee - \$ 22.00 (12/6/23)  
 First Energy - \$ 43.22 (12/11/23)  
 MAWC - \$ 62.14 (12/19/23)

**ARPA:**

Check 1005 - \$ 88,300.00 (11/20/23)

**Crabapple:**

Checks 5034 to 5036 - \$ 656.07 (11/15/23)  
 Check 5037 - \$ 197.20 (12/4/23)

MAWC - \$ 53.68 (12/19/23)

ACH Payments: First Energy - \$ 46.47 (11/29/23)  
 First Energy - \$ 36.12 (11/29/23)  
 MAWC - \$ 230.17 (11/30/23)  
 MAWC - \$ 189.98 (11/30/23)  
 First Energy - \$ 120.58 (12/11/23)  
 First Energy - \$ 100.31 (12/11/23)

**Liquid Fuels:**

Check 545 - \$ 5,054.00 (11/20/23)  
 Check 546 - \$ 995.00 (12/5/23)

**Payroll / Paychex ACH Liabilities:**

Paychex - \$ 155.60 (11/17/23)  
 Paychex - \$ 133.56 (11/20/23)  
 Paychex - \$ 151.75 (12/1/23)  
 Paychex - \$ 147.90 (12/15/23)

Payroll Liabilities - \$ 5,848.71 (11/16/23)  
 Payroll Liabilities - \$ 6,074.99 (11/30/23)  
 Payroll Liabilities - \$ 5,821.67 (12/14/23)

**Recreation:**

Check 3014 - \$ 1,145.00 (10/24/23)

MAWC - \$ 95.00 (12/6/23)  
 MAWC - \$ 77.14 (12/6/23)  
 MAWC - \$ 28.90 (12/19/23)

ACH Payments: MAWC - \$ 123.90 (11/17/23)  
 MAWC - \$ 30.97 (11/17/23)  
 First Energy - \$ 22.78 (11/27/23)  
 First Energy - \$ 324.15 (11/29/23)  
 First Energy - \$ 15.19 (11/29/23)  
 Columbia Gas - \$ 47.13 (12/4/23)

**Street Light / Fire Hydrant:**

ACH Payments: First Energy - \$ 2,729.66 (12/4/23)  
 First Energy - \$ 626.44 (12/7/23)  
 First Energy - \$ 394.13 (12/7/23)

Motion  
 Board Comments

Second  
 Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

34. Motion to approve the following payrolls for payment:

**Employees Payroll:** 12/1/2023 - \$ 20,851.93  
 12/15/2023 - \$ 19,312.44

Motion  
 Board Comments

Second  
 Voting: Linda \_\_\_\_\_ Mark \_\_\_\_\_ Bill \_\_\_\_\_

35. **General Public Comment**

36. **Old / New Business**

Discussion - Regional Police Coverage for Sewickley Township.

The Township Building will be closed on Friday, December 22, 2023, Monday, December 25, 2023, and Monday, January 1, 2024.

The Board of Supervisors are looking for any persons interested in serving on the Sewickley Township Planning Commission, Zoning Hearing Board, Sutersville-Sewickley Municipal Sewage Authority, or Cultural Commission. Please send letters of interest to the Sewickley Township Municipal Building for consideration.

**We would like to wish everyone a Happy, Healthy Holiday Season!**

37. With no further business to come before the Board, motion to adjourn.

Motion  
 Voting: Mark \_\_\_\_\_ Bill \_\_\_\_\_ Linda \_\_\_\_\_

Second

Time: \_\_\_\_\_