

## Pre-Development / Building Process Checklist and Contacts in Sewickley Township

In order to assure your site meets Township building and zoning codes you should NOT start any work on a site, including clearing of land, moving of soil, and encroaching (establishing a new entrance) on a Township, County, or State road, until completing the checklist below. By doing so without proper review, you risk the possibility of the plans not being approved.

\_\_\_\_\_- Contact the Zoning/Building Officer for a zoning and building review of your site to see if your plan complies with current requirements and to check on flood zone status.

\_\_\_\_\_-Develop a site plan including drawings using the guidelines of the Zoning Ordinance. For smaller projects, a self-produced map of the site clearly noting buildings, set-backs, driveways, etc. <u>may</u> be accepted.

\_\_\_\_\_-Prior to working on a new site with no existing driveway or road you must have a Driveway Permit submitted and approved. This includes for construction equipment. For Township owned roads, you will need to submit application for review by the Township engineers. For State or County roads, a submission to the appropriate agency is required. Application submissions for Township roads should be done at the Township Office.

\_\_\_\_\_-If you are excavating, you may need a sediment control plan to mitigate the mud and water run-off from the site and materials being carried onto the road by vehicles. You can contact the Westmoreland County Conservation District at 724-837-5271 for a review. Plans involving more than 5,000 sq. ft. of disturbed ground usually require plans. You can also go to their website at www.westmorelandconservation.org.

\_\_\_\_\_-You will need a 911 Address for the site if it does not have one and an application for acquiring one is available at the Township office and on the Township website at www.sewickleytownship.org.

For questions regarding building permits, zoning, and on-lot sewage, please contact our Code Officer, Mike Stack. His office number is 724-493-7793. He can be reached by text at that number or via email at <u>penninspector1@yahoo.com</u>. Mr. Stack is employed by the Township but does not have an office at the Township Building. On-lot sewage applications must be picked up and paid for at the Township Office. All forms and payments are submitted to the Township Office and forwarded to Mr. Stack.

For questions regarding large scale development projects and stormwater requirements, please contact Dan Schmitt and Gibson-Thomas Engineering. Dan's office number is 724-539-8562 and his email is <u>dan.schmitt@gibson-thomas.com</u>.

For public water and sewer service availability, contact the Municipal Authority of Westmoreland County (MAWC) at 724-755-5800 or visit their website at <u>www.mawc.org</u>. Some areas near Sutersville regarding sewage are covered by the Sutersville-Sewickley Municipal Sewage Authority (SSMSA) and their number is 724-872-9000.

The following information and forms are available on the Township website at <u>www.sewickleytownship.org</u>.

Building Permit Application Driveway Application 911 Address Application Township Code Zoning Map Zoning Hearing Application Subdivision Application

For other forms and information, please contact the Township Office at 724-446-7202 or stop in at 2288 Mars Hill Road, Irwin, PA 15642. You can also request via email at <u>info@sewickleytownship.org</u>