

Meeting agendas will be available at the Township Office and on the Township website, [www.sewickleytownship.org](http://www.sewickleytownship.org), by 3:30pm the day before the meeting. Copies will also be available at the meeting. Meeting dates are as advertised. Meetings are being recorded.

1. **Call Meeting to Order** Time: \_\_\_\_\_

2. **Pledge of Allegiance**

3. **Roll Call**

Mark \_\_\_\_\_ Linda \_\_\_\_\_ Bill \_\_\_\_\_

4. **An Executive Session was held on November 16, 2022 at 7:30pm to discuss personnel issues.**

5. **Report of Township General Fund Accounts, Susan Leukhardt**

Account	Beginning Balance	Deposits / Interest	Transfers / Payments	Ending Balance
<b>NOVEMBER, 2022</b>				
FNB General Fund	\$ 126,798.36	\$ 38,715.81	\$ 112,168.07	\$ 53,346.10
PLGIT General Fund	\$ 256,695.17	\$ 104,032.95	-0-	\$ 360,728.12
FNB Reserve Account	\$ 145,045.37	\$ 286.12	-0-	\$ 145,331.49

6. **Public Works Report**

7. **Report from Recreation Director, Chad Albert**

8. **Report from Ordinance Officer, Bruce Zarnick**

9. **Public Comment on Agenda Items Only**

10. Motion to approve as presented below or amend the agenda.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

11. Motion to approve the minutes of the Sewickley Township Board of Supervisors Special Meetings held on October 12, 2022, October 25, 2022, November 9, 2022, and November 21, 2022.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

12. Motion to disburse 2021 EMS Tax funds on behalf of Sewickley Township Emergency Management as follows:

Bearcom – monthly maintenance on portable radios	\$ 92.00
Comcast – monthly EOC phone & internet	\$ 311.74
FNB Credit Card – parts for weather station	\$ 92.22

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

13. Motion to disburse 2021 EMS Tax funds on behalf of Herminie Volunteer Fire Company as follows:

F.A.S.T. of the Allegheny Mts, LLC – rescue & engine 15 pump testing	\$ 825.00
Municipal Emergency Services – rescue tool services	\$ 439.90
Kush Kustoms – three (3) invoices for rescue 15 & brush truck	\$ 6,250.76
Black Mountain Enterprises – two (2) invoices for 2008 & 1998 trucks	\$ 2,594.61

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

14. Motion to disburse 2021 EMS Tax funds on behalf of Rillton Volunteer Fire Company as follows:

Schulte's Towing & Repair – inspection & repairs to 1997 int'l fire truck \$ 212.75

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

15. Motion to disburse 2021 EMS Tax funds on behalf of Hutchinson Volunteer Fire Company as follows:

Witmer Public Safety Group – two (2) invoices for new fire hoses \$ 18,475.69

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

16. Motion to adopt Resolution 36-2022 fixing the annual tax rate for General Township purposes and other purposes as the following: General Township Purposes as 11.25 mills; Fire Hydrants and Fire Hydrant Water Service as .25 mills; Light the Highways, Roads, and other Public Places in the Township as .75 mills; and Ambulance, Rescue, and other Emergency Services as 2 mills. This reflects no tax increase from 2022.

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

17. Motion to adopt the General Fund Budget for the Township of Sewickley for the fiscal year 2023.

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

18. Motion to advertise the Reorganization Meeting for the Board of Supervisors to be held on Tuesday, January 3, 2023 at 6:00pm located at the Sewickley Township Municipal Building.

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

19. Motion to enact Ordinance 7-2022 confirming Sewickley Township's vacation of Wren Lane referenced during a public meeting held December 11, 1975.

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

20. Motion to advertise and receive proposals for the Crabapple Park Improvements Grant Project, Contract 1/2023. The work will consist of the construction and installation of Pickleball Courts, Basketball Court, Batting Cages, Site Fencing, and ADA Compliant Parking. Sealed proposals will be received at the Sewickley Township Municipal Building until 10:00am on January 12, 2023 at which time they will be opened.

Motion	Second		
Board Comments	Voting: Linda _____	Bill _____	Mark _____

21. Motion to approve the Leskosek-Houck plan located on Whyel Road. This plan is a .93 acre add-on to an existing 4.81 acre parcel owned by Arthur and Janet Houck. The property is accessed by a 50' private Right of Way and a non-building waiver is included. This plan was approved by the Planning Commission.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

22. Motion to approve the HF Lenz Co Rutters Store with the following contingencies. The proposed Rutters site plan is located on Lot 1 in the Commerce Crossing Park. This approval is contingent on the Highway Occupancy Permit from PennDOT, the Sewickley Township driveway permit located on Waltz Mill Flats Road, the revised NPDES permit from the Westmoreland County Conservation District, and the sewage module from DEP. This plan was approved by the Planning Commission with the four (4) contingencies.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

23. Motion to rescind the purchase of a 2023 half ton pickup work truck approved at the October 19, 2022 public meeting.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

24. Motion to purchase one (1) 9,000 lb GVW 4 Door four-wheel drive gasoline powered pickup truck through Costars with American Rescue Plan Act funds.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

25. Motion to purchase two (2) 19,500 lb GVW chassis cab trucks, four-wheel drive gasoline powered, through Costars with American Rescue Plan Act funds.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

26. Motion to renew Property and Casualty Coverage for all Sewickley Fire Companies with Varine-Slavin using Provident Fire Plus and Intact Insurance at the premiums below. Policy is effective from January 1, 2023 to December 31, 2023. This is an increase of approximately \$2,884.00 from the previous year.

Herminie Volunteer Fire Company:	\$ 13,407.00	Intact Insurance
Lowber Volunteer Fire Company:	\$ 14,926.00	Provident Fire Plus
Rillton Volunteer Fire Company:	\$ 13,654.00	Provident Fire Plus
Hutchinson Volunteer Fire Company:	\$ 11,592.00	Intact Insurance

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

27. Motion to adopt Resolution No. 37-2022 appointing Richard Hill as Public Works Director for the Township of Sewickley. Salary will be \$55,000 per year. Major medical, dental, and vision are also offered as compensation for this position.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

28. Motion to adopt Resolution No. 38-2022 appointing Richard Hill as the Official Contact Person for the Commercial Driver's License Drug and Alcohol Program.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

29. Motion to ratify the hiring of Bruce Zarnick as the part time Ordinance Officer. His rate of pay is \$17.00 per hour.

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

30. Motion to approve the following bills for payment:

**General Fund:**

Checks 12892 to 12916 - \$ 34,849.40 (12/2/22)

Checks 12917 to 12947 - \$ 17,749.94 (12/12/22)

MAWC - \$ 185.85 (12/20/22)

MAWC - \$ 62.14 (12/20/22)

ACH Payments: MAWC - \$ 185.85 (11/28/22)

MAWC - \$ 62.13 (11/28/22)

First Energy (8 payments) - \$ 484.49 (11/28/22)

Columbia Gas - \$ 186.08 (12/2/22)

Intuit Checks - \$ 207.48 (12/7/22)

First Energy - \$ 39.88 (12/8/22)

S & T Loan - \$ 5,252.37 (12/15/22)

**Act 13:**

Checks 1154 to 1155 - \$ 8,751.80 (12/2/22)

**Crabapple:**

Checks 4964 to 4967 - \$ 454.69 (12/2/22)

First Energy - \$ 93.16 (12/8/22)

Credit Card Machine Fee - \$ 9.30 (12/12/22)

ACH Payments: MAWC - \$ 86.03 (11/17/22)

MAWC - \$ 61.95 (11/17/22)

First Energy - \$ 42.41 (11/28/22)

First Energy - \$ 23.11 (11/28/22)

First Energy - \$ 112.39 (12/8/22)

**Payroll / Paychex ACH Liabilities:**

Paychex - \$ 149.45 (11/18/22)

Paychex - \$ 127.20 (11/21/22)

Paychex - \$ 149.45 (11/25/22)

Paychex - \$ 149.45 (12/2/22)

Paychex - \$ 149.45 (12/9/22)

Paychex - \$ 149.45 (12/16/22)

Paychex - \$ 125.61 (12/20/22)

Payroll Liabilities - \$ 2,749.40 (11/18/22)

Payroll Liabilities - \$ 2,612.21 (11/25/22)

Payroll Liabilities - \$ 4,293.44 (12/2/22)

Payroll Liabilities - \$ 2,347.39 (12/9/22)

Payroll Liabilities - \$ 2,497.14 (12/16/22)

**Recreation:**

Checks 2988 to 2989 - \$ 282.22 (12/2/22)

Columbia Gas - \$ 249.53 (12/2/22)

MAWC - \$ 39.55 (12/19/22)

MAWC - \$ 123.90 (12/19/22)

ACH Payments: MAWC - \$ 123.90 (11/17/22)

MAWC - \$ 30.97 (11/17/22)

First Energy - \$ 20.95 (11/23/22)

First Energy - \$ 316.95 (11/28/22)

First Energy - \$ 12.92 (11/28/22)

**Street Light / Fire Hydrant:**

ACH Payments: First Energy - \$ 2,121.96 (12/7/22)

First Energy - \$ 575.83 (12/7/22)

First Energy - \$ 362.24 (12/7/22)

Motion

Second

Board Comments

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

31. Motion to approve the following payrolls for payment:

**Employees Payroll:** 11/25/2022 - \$ 8,418.84  
 12/2/2022 - \$ 14,081.28  
 12/9/2022 - \$ 7,980.13  
 12/16/2022 - \$ 8,996.76

Motion

Board Comments

Second

Voting: Linda \_\_\_\_\_ Bill \_\_\_\_\_ Mark \_\_\_\_\_

32. **General Public Comment**

33. **Old / New Business**

Provide information on the new solid waste collection contract with County Hauling effective January 1, 2023.

The Township Office will be closed on Friday, December 23, 2022 and the Township Building will be closed on December 26, 2022 and January 2, 2023.

The Board of Supervisors are looking for any persons interested in serving on the Sewickley Township Planning Commission. Please send letters of interest to the Sewickley Township Municipal Building for consideration.

**We would like to wish everyone a Happy, Healthy Holiday Season!**

34. With no further business to come before the Board, motion to adjourn.

Motion

Second

Voting: Mark \_\_\_\_\_ Linda \_\_\_\_\_ Bill \_\_\_\_\_ Time: \_\_\_\_\_